



APPROVED

**SPECIAL SCHOOL BOARD MEETING  
MINUTES**

Friday, June 19, 2009 – 3:30 p.m.  
School Board Meeting Room  
500 E. Ocean Boulevard  
Stuart, FL 34994

**Members Present**

Lorie Shekailo, Chair  
Susan Hershey, Vice Chair  
Dr. David Anderson  
Maura Barry-Sorenson  
Laurie Gaylord  
Nancy Kline, Superintendent  
Doug Griffin, Attorney

**AFSCME:** Lisa Edwards

**MCEA:** George Bittenbender

*The Chair announced that the meeting would be delayed to allow MCTV time to set up.*

*The meeting was called to order by the Chair at approximately 4:00 p.m. A moment of silence was followed by the Pledge of Allegiance to the Flag of the United States of America.*

**1. Adoption of the Agenda**

The Chair announced the addition of Agenda Item 8, Approval of Award for MCSD RFP #504-0-2009/JC - District-wide Fire Extinguisher, Sprinkler System, and Kitchen Hood Suppression System Inspections. Doug Griffin explained that this item was being added for cause due to this being a life/safety issue. The work needs to be completed prior to the start of school.

*Motion to approve the Agenda as amended was made by Susan Hershey, seconded by Dr. David Anderson, and carried unanimously.*

**2. Open to the Public**

The following individuals made public comment:

George Bittenbender – Receipt of Agenda, Budget	Kayleen Watts – Transportation
Majorie Garland – Contract Negotiations	Lisa Edwards – AFSCME, Transportation

**3. Organizational Chart**

Mrs. Shekailo recapped the Organizational & Budget Workshop held on June 16<sup>th</sup>, noting that it was the consensus of the Board at that meeting to add the positions of Executive Director of Operations, Secretary to that position, and Grant Accountant, to the Organizational Chart, and leaving the rest of the Chart as it currently exists. It was noted that the Grant Accountant position will be funded with stimulus dollars for a two-year period, after which the position would no longer be necessary.

*Motion was made by Susan Hershey to approve amending the Organizational Chart to reestablish the position of Executive Director of Operations, with the Job Description approved by the Board in 2004; to add a Level V Secretary for that Position; and add the position of Grant Accountant with the job description as presented. The motion was seconded by Maura Barry-Sorenson. Upon being put to a vote, the motion carried unanimously.*

**4. Job Descriptions**

Since no additional amendments to the Organizational Chart other than those covered under Agenda Item 3 were approved, Mrs. Shekailo suggested that no action was necessary on this item – the remainder of the job descriptions would not change. The budget and deleted positions and transfers were discussed. Susan Hershey noted that she wanted to go on record stating that employees who are transferred to a lower grade position should have their pay frozen.

**5. Schedule of Personnel Recommendations**

*Motion to approve the Schedule of Personnel Recommendations was made by Dr. David Anderson and seconded by Susan Hershey. Upon being put to a vote, the motion carried unanimously.*

~~**6. RFP to Develop Processes and Procedures Within the District's Maintenance and Facilities Departments**~~

**7. Approval to Piggyback U.S. Communities Master Agreement #08-44-685 for Education Furniture Contract**

*Motion to approve Agenda Item 7 was made by Dr. David Anderson and seconded by Susan Hershey. Upon being put to a vote, the motion carried unanimously.*

**8. Approval of Award for MCSD RFP #504-0-2009/JC – District-wide Fire Extinguisher, Sprinkler System, and Kitchen Hood Suppression System Inspections**

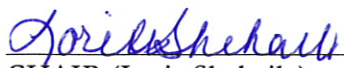
*Motion to approve Agenda Item 8 was made by Dr. David Anderson, seconded by Laurie Gaylord, and carried unanimously.*

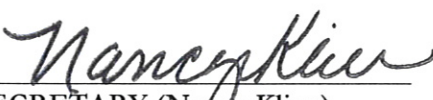
~~**8. Approval to Bid the Writing of the RFP and the Oversight of the Selection Process for South Central Educational Risk Management Program (SCERMP) Insurance**~~

**9. Open to the Board**

Comments were made by Maura Barry-Sorenson, Laurie Gaylord, Dr. David Anderson, and Lorie Shekailo.

There being no further business, the meeting was adjourned at approximately 5:05 p.m.

  
\_\_\_\_\_  
CHAIR (Lorie Shekailo)

  
\_\_\_\_\_  
SECRETARY (Nancy Kline)