



AGENDA
SPECIAL SCHOOL BOARD MEETING

Friday, June 19, 2009 – 3:30 p.m.

School Board Meeting Room

500 E. Ocean Boulevard

Stuart, FL 34994

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States

1. **Adoption of the Agenda***
2. **Open to the Public***
3. **Organizational Chart*** - Frank Raffone
4. **Job Descriptions*** - Frank Raffone (Ex. Distributed at 6/16/09 Workshop)
5. **Schedule of Personnel Recommendations*** - Deana Newson (Ex. 5)
6. ~~**RFP to Develop Processes and Procedures Within the District's Maintenance and Facilities Departments***~~
7. **Approval to Piggyback U.S. Communities Master Agreement #08-44-685 for Education Furniture Contract*** - Frank Raffone (Ex. 7)
8. ~~**Approval to Bid the Writing of the RFP and the Oversight of the Selection Process for South Central Educational Risk Management Program (SCERMP) Insurance***~~
9. **Open to the Board***

Unless otherwise noted, the Superintendent recommends the Board approve the above items.

*possible action



UPCOMING MEETINGS

Unless otherwise noted, meetings are held in the School Board Meeting Room, 500 East Ocean Boulevard, Stuart.

REGULAR SCHOOL BOARD MEETINGS

Tuesday, July 21, 2009 – 7:00 p.m.
Tuesday, August 18, 2009 – 7:00 p.m.

SPECIAL SCHOOL BOARD MEETINGS

Friday, June 19, 2009 – 3:30 p.m.: Approve Organizational Chart, Job Descriptions and Personnel Schedule,
and Contracts and RFPs
Wednesday, July 22, 2009 – 9:00 a.m.: Approve Adv. of 2009/2010 Tentative Budget & Millage

SPECIAL SCHOOL BOARD MEETING/PUBLIC HEARING

Tuesday, July 28, 2009 – 5:05 p.m.: Adopt 2009/2010 Tentative Budget & Millage
Tuesday, September 8, 2009 – 5:05 p.m.: Adopt 2009/2010 Annual School Budget & Millage Levy

0169.1 PUBLIC PARTICIPATION AT BOARD MEETINGS.

The Board recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at those public meetings of the Board during which action may be taken and provide rules to govern such participation in Board meetings. The Chair of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The Chair shall be guided by the following policies:

(1) Time Limit. Public discussion, not to exceed one (1) hour, may be scheduled or unscheduled. The Board may, from time to time, waive certain procedural requirements to allow greater public participation in Board meetings. Any waiver, regardless of how frequently made, shall be narrowly construed and not cited or used by other parties seeking to invalidate such procedures or otherwise avoid their impact. Attendees shall register their intention to participate in the public portion of the meeting with the Board clerk.

(2) Scheduled Appearances. In scheduled appearances, any person or group shall be allowed fifteen (15) minutes for the purpose, provided such appearance has been placed on the agenda. Hearing procedures for formal argument and presentation are governed by Bylaw 0169.1.

(3) Unscheduled Appearances. In unscheduled appearances, any person or group who has not made previous arrangements to be placed on the agenda may be heard for not more than three (3) minutes for an individual or group, provided there is time remaining in the public discussion.

(4) Remarks Directed to the Board. When several members of the public or several members of a group share similar opinions on the same issues, a representative, rather than all the members, should address the Board. Persons addressing the Board shall speak into a microphone and direct their remarks to the Board. Staff members shall not be expected to answer questions from the audience unless called upon by the Chair or the Superintendent.

(5) Board Action. Board action will not be taken on requests made during unscheduled appearances during the public discussion period until a later meeting unless the Board declares the matter to be an emergency.

*possible action

#exhibit available for review

+emergency item

NOTICE OF RIGHT TO JUDICIAL REVIEW

A party who is adversely affected by this Final Order is entitled to Judicial Review pursuant to Section 120.68, Florida Statutes. Review proceedings are governed by the Florida Rules of Appellate Procedure. Such proceedings are commenced by filing one copy of a Notice of Appeal with the School Board Clerk and a second copy, accompanied by filing fees prescribed by law, with the District Court, Fourth District. The notice of appeal must be filed within 30 days of rendition of the order to be reviewed. Rendition is defined as the filing of the Final Order with the Clerk of the School Board of Martin County, Florida. The agency shall accurately and completely preserve all testimony in the proceedings, and, on the request of any party, it shall make a full or partial transcript available at no more than actual cost.

Accommodations are available for persons with special needs. Please call 219-1200 X 425 for assistance.



THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA
 Schedule of Personnel Recommendations
 June 19, 2009

ADMINISTRATIVE PERSONNEL

EMPLOYMENT

1 Michael Cosentino Facilities Spec/Materials Facilities 06/22/09 Repl. E. Perez

PROMOTIONS

2 Michele Nelson Facilities Spec/Work Order Facilities 06/22/09 Sec V to Facilities Spec/Work Order, Repl. T. Braswell

TRANSFERS

3 Elizabeth Hickox Grant Accountant Pre K/Hd Start 07/02/09 Spec Proj Acct, Inst Ctr to Grant Acct, Pre-K/Hd Start, NP

CHANGES

4 Thea Lacey Occupational Specialist VACE 07/01/09 227 days to 196 days

EMPLOYMENT

5 Julie Carreiro	ESE Teacher	Challenger	07/06/09	Summer School
6 Conney Dahn	ESE Teacher	Challenger	07/06/09	Summer School
7 Carolyn Forman	ESE Teacher	Challenger	07/06/09	Summer School
8 Frances LeFebvre	VE Teacher	Challenger	07/06/09	Summer School
9 Betty Marshall	VE Teacher	Challenger	07/06/09	Summer School
10 Rebekah Garner	Sub Teacher	Co Wide	06/10/09	Summer School
11 Michelle Alloway	Day Camp Teacher	ESC	06/12/09	Summer School
12 Heather Arnold	Day Camp Teacher	ESC	06/12/09	Summer School
13 Janet Blanton	Day Camp Teacher	ESC	06/12/09	Summer School
14 Gregory Bradley	Day Camp Teacher	ESC	06/12/09	Summer School
15 Charles Carr	Day Camp Teacher	ESC	06/12/09	Summer School

INSTRUCTIONAL PERSONNEL

Schedule of Personnel Recommendations
June 19, 2009



16	Peter	Erwig	Day Camp Teacher	ESC	06/12/09	Summer School
17	Barbara	Graunke	Day Camp Teacher	ESC	06/12/09	Summer School
18	Jo Nicole	Aronoff	Speech/Language Pathologist	ESE	07/06/09	Summer School
19	Susan	Barsness	H/H Teacher	ESE	07/06/09	Summer School
20	Lori	Brodie	Visual Impaired Teacher	ESE	06/10/09	Summer School
21	Karen	Fleming	H/H Teacher	ESE	07/06/09	Summer School
22	David	Forman	H/H Teacher	ESE	07/06/09	Summer School
23	Phyllis	Green	H/H Teacher	ESE	07/06/09	Summer School
24	Kathleen	Hawes	Sp/Lang Pathologist	ESE	07/06/09	Summer School
25	William	Koperski, Jr	H/H Teacher	ESE	07/06/09	Summer School
26	Amanda	Lindsay	Sp/Lang Pathologist	ESE	07/06/09	Summer School
27	Patricia	Morris	H/H Teacher	ESE	07/06/09	Summer School
28	Mary Claire	Anderson	Teacher	IALC	06/09/09	Summer School
29	David	Dean	ESE Teacher	JBE	07/06/09	Summer School
30	Arian	Dineen	ESE Teacher	JBE	07/06/09	Summer School
31	Joyce	Dorman	ESE Teacher	JBE	07/06/09	Summer School
32	Laura	Everett	ESE Teacher	JBE	07/06/09	Summer School
33	Michelle	Gaucher	ESE Teacher	JBE	07/06/09	Summer School
34	Kalie	Gosser	ESE Teacher	JBE	07/06/09	Summer School
35	Gail	Harvey	VE Teacher	JBE	07/06/09	Summer School
36	Kelley	Kemp	VE Teacher	JBE	07/06/09	Summer School
37	Christine	Mesorana	VE Teacher	JBE	07/06/09	Summer School
38	Henry	Oset	VE Teacher	JBE	07/06/09	Summer School
39	Lance	Jenkins	Science Teacher	JBHS	08/17/09	Repl. M. Long
40	Jean	Ferreira	Reading Camp Coach	JDP	06/09/09	Summer School
41	Amy	Marszewski	Migrant Teacher Advocate	Migrant	06/09/09	Summer School
42	Kimberly	Desantis	Pre-K Teacher/Sub	Pre K/Hd Start	06/15/09	Summer School

SEPARATIONS

43	Eileen	Daly	Reading Coach	Instructional Ctr	06/15/09	Resignation
44	James	Anderson	Social Studies Teacher	MCHS	06/08/09	Resignation
45	Carrie	Fox	Math Teacher	MCHS	06/08/09	Resignation
46	Sarah	MacPhee	Teacher	PWE	06/03/09	Resignation



Schedule of Personnel Recommendations
June 19, 2009

47	Karen	Clark	ESE Teacher	SWE	06/08/09	Resignation
<u>STIPENDS</u>						
48	Caroline	Barrett	Tutor	JDP	06/08/09	Temporary Position
49	Courtney	Beard	Tutor	JDP	06/08/09	Temporary Position
50	Elizabeth	Burch	Tutor	JDP	06/08/09	Temporary Position
51	Wendy	Duncan	Tutor	JDP	06/08/09	Temporary Position
52	Christine	Hancox	Tutor	JDP	06/08/09	Temporary Position
53	Sharon	Jovanovich	Tutor	JDP	06/08/09	Temporary Position
54	Clarise	Khatib	Tutor	JDP	06/08/09	Temporary Position
55	Marilyn	Nolan	Tutor	JDP	06/08/09	Temporary Position
56	Nicala	Penna	Tutor	JDP	06/08/09	Temporary Position
57	Carol	Roberts	Tutor	JDP	06/08/09	Temporary Position
58	Danelle	Roberts	Tutor	JDP	06/08/09	Temporary Position
59	Kimberly	Rooney	Tutor	JDP	06/08/09	Temporary Position
60	Maryann	Williams	Tutor	JDP	06/08/09	Temporary Position
61	Robyn	Monte	Tutor	PSE	06/01/09	Temporary Position

SUPPLEMENTS

62	Ivette	Combass	Club Sponsor/Band Session	CGE	08/09 SY	Temporary Position, Extended Day Funded
63	Whitney	Pappas	Club Sponsor/Jr Sports Club	CLE	08/09 SY	New Position, Extended Day Funded
64	Lance	Jenkins	Head Football Coach	JBHS	09/10 SY	Repl. F. Graham

NON-INSTRUCTIONAL PERSONNEL

CHANGES

65	Lauriel	Damm	Data Equipment Operator	JBHS	06/01/09	Guid Clerk, SWE to Data Equip Oper, JBH
----	---------	------	-------------------------	------	----------	-----------------------------------------

EMPLOYMENT

66	LisaMarie	Anderson	ESE Ed Para	Challenger	07/06/09	Summer School
67	Dorothy	Beauvais	ESE Ed Para	Challenger	07/06/09	Summer School
68	Annie	Conway	ESE Ed Para	Challenger	07/06/09	Summer School

Schedule of Personnel Recommendations
June 19, 2009



69	Daniel	DiPace	ESE Ed Para	Challenger	07/06/09	Summer School
70	Joanee	Getherall	ESE Ed Para	Challenger	07/06/09	Summer School
71	Michael	Haytko	ESE Ed Para	Challenger	07/06/09	Summer School
72	Tammy	Hill	ESE Ed Para	Challenger	07/06/09	Summer School
73	Susan	Kagel	Health Asst	Challenger	07/06/09	Summer School
74	Vera	McFadden	ESE Ed Para	Challenger	07/06/09	Summer School
75	Jane	Oliver	ESE Ed Para	Challenger	07/06/09	Summer School
76	Richard	Green	Sub Extended Day Asst	Co Wide	06/08/09	Summer School
77	Francesca	Damiano	Student Aide-Day/Sail Camp	ESC	06/08/09	Summer School
78	Lori	Brodie	ESE Ed Para	ESE	07/06/09	Summer School
79	Melissa	Eversdyke	ESE Ed Para	ESE	07/06/09	Summer School
80	Kandy	Gilbert	Extended Day Manager	FAW	07/01/09	Summer School
81	Brittany	Hocker	Sub Extended Asst Mgr	FAW	06/08/09	Summer School
82	Raynell	Mowitt	Sub Extended Day Asst Mgr	HSE	06/08/09	Summer School
83	Luz	Abreu	ESE Ed Para	JBE	07/06/09	Summer School
84	Juliette	Beaumier	Sub Extended Day Asst	JBE	06/08/09	Summer School
85	Jeanne	Beckwith	ESE Ed Para	JBE	07/06/09	Summer School
86	Gloria	Dunbar	ESE Ed Para	JBE	07/06/09	Summer School
87	Terry	Foley	ESE Ed Para	JBE	07/06/09	Summer School
88	Bridget	Freeman	ESE Ed Para	JBE	07/06/09	Summer School
89	Kathleen	George	ESE Ed Para	JBE	07/06/09	Summer School
90	Aaron	Goff	ESE Ed Para	JBE	07/06/09	Summer School
91	Lec	Gouin	ESE Ed Para	JBE	07/06/09	Summer School
92	Sandra	Jerrells	ESE Ed Para	JBE	07/06/09	Summer School
93	Debra	Jones	ESE Ed Para	JBE	07/06/09	Summer School
94	Karen	Kinsley	ESE Ed Para	JBE	07/06/09	Summer School
95	Laurie	Lund	ESE Ed Para	JBE	07/06/09	Summer School
96	Maureen	McAllister	ESE Ed Para	JBE	07/06/09	Summer School
97	Mary Lee	McIntyre	ESE Ed Para	JBE	07/06/09	Summer School
98	Jill	McKuhnen	ESE Ed Para	JBE	07/06/09	Summer School
99	Michelle	Muniz	ESE Ed Para	JBE	07/06/09	Summer School
100	Wendy	Ochalek	ESE Ed Para	JBE	07/06/09	Summer School
101	Julia	Oset	ESE Ed Para	JBE	07/06/09	Summer School

Schedule of Personnel Recommendations
June 19, 2009



102	Yolanda	Rivera	Sub Extended Day Asst	JBE	06/08/09	Summer School
103	Dorothy	Castillo	Ed Para	JDP	06/09/09	Summer School
104	Dorothy	Castillo	Ed Para	JDP	06/09/09	Summer School
105	Alan	Ponte	Electrician #2	Maintenance	06/17/09	Repl. B. Burgess
106	Alex	Curry	Lifeguard	MCHS	06/09/09	Repl. H. Barcza
107	Maria	Moreno	Clerk	Migrant	07/01/09	Temporary Position, Extended School Year
108	Beau	Cromer	Extended Day Manager	PCE	07/01/09	Summer School
109	Austin	Kemp	Extended Day Asst	PCE	06/08/09	Summer School
110	Bertha	Alvarez	Family Service Worker	Pre K/Hd Start	06/15/09	Summer School
111	Bethany	Fisher	Associate Classroom Mgr	Pre K/Hd Start	06/15/09	Summer School
112	Marilyn	Gonzalez	Classroom Manager	Pre K/Hd Start	06/15/09	Summer School
113	Patricia	Little	Family Service Worker	Pre K/Hd Start	07/13/09	Summer School
114	Mary	Urick	Family Service Worker	Pre K/Hd Start	06/15/09	Summer School
115	Walesia	Brown	Sub Extended Day Mgr	PWE	06/08/09	Summer Position
116	Galud	Segura	Custodian	PWE	06/08/09	Summer School, Extended Day Funded
117	Samantha	Butler	ESE Ed Para	Sandy Pines	07/06/09	Summer School
118	Anne	Heid	ESE Ed Para	Sandy Pines	07/06/09	Summer School
119	Leslie	Highstreet	ESE Ed Para	Sandy Pines	07/06/09	Summer School
120	Valerie	Lopez	ESE Ed Para	Sandy Pines	07/06/09	Summer School
121	Antonia	Mitchell	ESE Ed Para	Sandy Pines	07/06/09	Summer School
122	Christopher	Poblentz	Sub Extended Day Asst	SWE	04/22/09	Summer School
123	Nellie	Augustin	Bus Assistant	Transportation	06/08/09	Summer School
124	Tania	Bonilla	Bus Operator	Transportation	06/08/09	Summer School
125	Betty	Brinkley	Bus Operator	Transportation	06/08/09	Summer School
126	Tony	Brown	Bus Operator	Transportation	06/08/09	Summer School
127	Betty	Buckley	Bus Operator	Transportation	06/08/09	Summer School
128	Cynthia	Campbell	Bus Operator	Transportation	06/08/09	Summer School
129	Dorothy	Coleman-Tiu	Bus Assistant	Transportation	06/08/09	Summer School
130	Ruby	Cunningham	Bus Operator	Transportation	06/08/09	Summer School
131	Gaspard	Davilmar	Bus Operator	Transportation	06/08/09	Summer School
132	Tommie	Davis	Bus Assistant	Transportation	06/08/09	Summer School
133	Janice	Delancy	Bus Assistant	Transportation	06/08/09	Summer School
134	Catherine	Dotson	Bus Operator	Transportation	06/08/09	Summer School

Schedule of Personnel Recommendations
June 19, 2009



135	Betty	Dowman	Bus Operator	Transportation	06/08/09	Summer School
136	Jean	Etienne	Bus Operator	Transportation	06/08/09	Summer School
137	Esperanza	Flores	Bus Operator	Transportation	06/08/09	Summer School
138	Carlette	Franklin	Bus Operator	Transportation	06/08/09	Summer School
139	Joyce	Garwood	Bus Operator	Transportation	06/08/09	Summer School
140	Gilbert	Gerneil	Bus Operator	Transportation	06/08/09	Summer School
141	Foston	Gilbert	Sub Bus Operator	Transportation	06/08/09	Summer School
142	Alice	Goswick	Bus Operator	Transportation	06/08/09	Summer School
143	Sandra	Graham	Bus Operator	Transportation	06/08/09	Summer School
144	Arnette	Graham	Bus Operator	Transportation	06/08/09	Summer School
145	Ideta	Green	Bus Operator	Transportation	06/08/09	Summer School
146	Jimmy	Green	Bus Operator	Transportation	06/08/09	Summer School
147	Teddy	Hemmings	Bus Operator	Transportation	06/08/09	Summer School
148	Bertha	Hill	Bus Assistant	Transportation	06/08/09	Summer School
149	Candice	Huntley	Bus Assistant	Transportation	06/08/09	Summer School
150	Elaine	Hutchinson	Bus Assistant	Transportation	06/08/09	Summer School
151	Gladys	Isralon	Bus Assistant	Transportation	06/08/09	Summer School
152	Trevor	Jackson	Bus Operator	Transportation	06/08/09	Summer School
153	Gronda	Jacobs	Bus Operator	Transportation	06/08/09	Summer School
154	Darlene	James	Bus Operator	Transportation	06/08/09	Summer School
155	Sheila	Johnson	Bus Assistant	Transportation	06/08/09	Summer School
156	Savannah	Kitchen	Bus Operator	Transportation	06/08/09	Summer School
157	Leonard	Longo	Bus Operator	Transportation	06/08/09	Summer School
158	Charlotte	McClain	Bus Assistant	Transportation	06/08/09	Summer School
159	Patricia	McFadden	Bus Assistant	Transportation	06/08/09	Summer School
160	Ersilia	McKay	Bus Operator	Transportation	06/08/09	Summer School
161	Merilyn	McKeich	Bus Operator	Transportation	06/08/09	Summer School
162	Travis	Michaud	Bus Assistant	Transportation	06/08/09	Summer School
163	Carolyn	Mitchell	Bus Assistant	Transportation	06/08/09	Summer School
164	Lula	Moore	Bus Operator	Transportation	06/08/09	Summer School
165	Charlene	Nelson-Oxford	Bus Operator	Transportation	06/08/09	Summer School
166	Samantha	Newkirk	Bus Operator	Transportation	06/08/09	Summer School
167	Alfreda	Newton	Bus Operator	Transportation	06/08/09	Summer School

Schedule of Personnel Recommendations
June 19, 2009



168	Ronald	Olivieri	Bus Operator	Transportation	06/08/09	Summer School
169	Constance	Opont	Bus Assistant	Transportation	06/08/09	Summer School
170	Renet	Permis	Bus Operator	Transportation	06/08/09	Summer School
171	Raymond	Petitfrat	Bus Operator	Transportation	06/08/09	Summer School
172	Wanda	Pollock	Bus Operator	Transportation	06/08/09	Summer School
173	Richard	Poole	Bus Operator	Transportation	06/08/09	Summer School
174	June	Preston	Bus Operator	Transportation	06/08/09	Summer School
175	Lasheka	Saimnatus	Bus Assistant	Transportation	06/08/09	Summer School
176	Jean	Salomon	Bus Assistant	Transportation	06/08/09	Summer School
177	Beatrice	Silas	Bus Operator	Transportation	06/08/09	Summer School
178	Kathleen	Sizemore	Bus Assistant	Transportation	06/08/09	Summer School
179	Simeon	Telemaque	Bus Operator	Transportation	06/08/09	Summer School
180	Cindy	Towery	Bus Operator	Transportation	06/08/09	Summer School
181	Lena	Washington	Bus Operator	Transportation	06/08/09	Summer School
182	Jentha	Welch	Bus Operator	Transportation	06/08/09	Summer School
183	Ambert	Wills	Bus Operator	Transportation	06/08/09	Summer School
184	Mary	Wilson	Bus Operator	Transportation	06/08/09	Summer School
185	Brenda	Woods	Bus Operator	Transportation	06/08/09	Summer School

SEPARATIONS

186	Donna	Wright	Media Assistant	AMS	06/11/09	Resignation
187	David	Chaitarr	Custodian	JDP	06/16/09	Resignation
188	Nick	Maiolo	Lifeguard	MC Pool	06/12/09	Resignation
189	Heather	Barcza	Lifeguard	MCHS	06/05/09	Resignation
190	Anthony	Williams	Custodian	MCHS	06/02/09	Abandonment
191	Andrea	Cremers	Extended Day Asst	SWE	06/04/09	Resignation

TRANSFERS

192	Theresa	Amchir	Custodian	Challenger	07/01/09	Custodian, PWE to Challenger, Repl. A. Gorman
193	Patrick	Noonan	Custodian	PSE	06/08/09	P/T, SWE to F/T, PSE, Repl. H. Ramos

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: *Ed Parker, Director of Purchasing & Warehousing*

Memorandum

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager
DATE: June 19, 2009
SUBJECT: Request approval to **Piggyback U.S. Communities Master Agreement # 08-44-685 for Education Furniture Contract**

OPENED ON: 4/21/08 **AWARDED:** 8/15/08 **BIDS REC'D:** 6

CONTRACT PERIOD: Officially begins on 1/1/09 and continues through 12/31/2011. The contract will be reviewed annually and has a three-year extension option.

BUDGET REFERENCE: District wide Capital

ESTIMATED EXPENDITURE: \$250,000.00

SCOPE OF SERVICES: The awarded vendors will enter into a Master Agreement for **Education, Classroom, Miscellaneous Support Furniture and Related Services** to be made available thorough the U. S. Communities Government Purchasing Alliance. The selected suppliers/vendors will be required: (1) to provide and deliver; or (2) provide, deliver and install the school, classroom furniture and related services

RECOMMENDATION: Accept the award of the above referenced Master Agreement # 08-44-685 on behalf of U.S. Communities Government Purchasing Alliance, for the term of 1/1/09 through 12/31/2011. This will be used as an additional sourcing mechanism to Florida State Contract 420-420-07-1. Attachment: Term Contract Award

c: Kelly Strickland, Supervisor of Accounting
Julian Angel, Director of Facilities
Ed Parker, Director of Purchasing, Warehousing, Property Management, and Reprographics

Purchasing/word/bids/piggyback/board exhibits/furniture/US Communities MA 0844685 for ed furn 1 01 09 to 12 31 2011

June 19, 2009

Ex. 7

Nancy Kline, Superintendent
School Board Members: Dr. David L. Anderson • Maura Barry-Sorenson, Laurie Gaylord • Susan J. Hershey • Lorie S. Pg. 1 of 5
"An Equal Opportunity Agency"

EDUCATION FURNITURE CONTRACT

Solicited by Wichita Public Schools, Kansas

Contract Term: 3 years

Jan. 1, 2009 to Dec. 31, 2011

Extension: 3 years



[Click Here to Request Contact](#)



www.virco.com

Tel. No. (800) 590-4752

Fax. No. (310) 328-0292

uscommunities@virco.com

Contract Documents

- Master Agreement No. 0844685
- Master Agreement No. 0844685 Attachment A
- Master Agreement No. 0844685 Amendment
- Master Agreement No. 0844685 Pricing Attachment

RFP Documents

- Request For Proposal
- RFP No. 0844685 Amendments
- RFP No. 0844685 Attachment
- RFP No. 0844685 Solicitation Process
- RFP No. 0844685 Posting Docs

No. of suppliers participated in the solicitation process:
30 invited; 6 responded; posted on the web

[Back To Top](#)



Operations Division
Darren Muci, Division Director
316-973-2048; FAX: 973-2200
e-mail: dmuci@usd259.net

School Service Center Complex
3850 N. Hydraulic
Wichita, Kansas 67219
www.usd259.com/offices/purchasing

August 15, 2008

Mr. Larry Wonder
Virco, Inc.
2027 Harpers Way
Torrance, CA 90501

Re: Award Notice – Education, Classroom, Miscellaneous Support Furniture and Related Services, Request for Proposal No. 08-44-685

Dear Mr. Wonder:

Please accept this letter as formal notification that the Board of Education of the Wichita (KS) Public Schools – Unified School District 259 – approved the recommendation of Virco, Inc., for award of the Education, Classroom, Miscellaneous Support Furniture and Related Services, Request for Proposal No. 08-44-685 as the contracted source for education, classroom, miscellaneous support furniture and related services on behalf of the U.S. Communities government purchasing alliance.

The contractual period is for three years and officially begins on January 1, 2009 and continues through December 31, 2011. As the Lead Public Agency, this contract will be reviewed annually per a recommendation made by the USD 259 Purchasing department with assistance from the original RFP Selection/Review team. A three-year extension option is available at the Discretion of the USD 259 Board of Education with counsel from the US Communities Advisory Board.

We will begin compiling documents necessary to populate the websites of US Communities and Wichita Public Schools. This will include this letter, our Board of Education Agenda Item and support information, and the final contracts.

Feel free to contact me if you have any questions. We look forward to renewing our contractual relationship with you.

Sincerely,

Darren C. Muci

Darren Muci

Cc: Chris Robb, Program Manager, U.S. Communities

June 19, 2009
Ex. 7
Pg. 3 of 5



Operations Division
Darren Muci, Division Director
316-973-2048; FAX: 973-2200
e-mail: dmuci@usd259.net

School Service Center Complex
3850 N. Hydraulic
Wichita, Kansas 67219
www.usd259.com/purchasing

January 6, 2009

Mr. Kevin Juhring
U.S. Communities
15843 Crabbs Branch Way, Suite 200
Rockville, MD 20855

Mr. Larry Wonder
Virco, Inc.
2027 Harpers Way
Torrance, CA 90501

RE: Amendment 1 – Expanded Offerings for Music, Fine Arts and Athletics
Effective January 7, 2009
School Furniture contract with Virco, Inc., through December 31, 2011

Dear Mr. Juhring and Mr. Wonder:

Please let this communication serve as official confirmation of the acceptance of adjustments to the Master Agreement for the Education, Classroom, Miscellaneous Support Furniture and Related Services agreement with Unified School District 259 – Wichita (KS) Public Schools – hereinafter known as Amendment 1. This amendment is effective January 7, 2009:

Virco's new contract with the Wichita (KS) Public Schools includes additional furniture component sections to the existing Wenger product categories.

The amendment includes the following:

<u>MANUFACTURER</u>	<u>COMPONENTS</u>	<u>SECTION</u>
Wenger	Music Stands	1 – Free Standing Furniture
Wenger	Athletic Storage	3 - Storage Equipment
Wenger	Acoustical Equipment	13.3 – Music Furnishings
Wenger	Risers	13.3 – Music Furnishings
Wenger	Platforms	13.3 – Music Furnishings

The discounts for the zones are offered in the Wenger 2009 price lists and catalogs.

With regards,

Darren C. Muci

Darren C. Muci

Attachments

Cc: Chris Robb, Program Manager, US Communities
Brian True, Director of Sales, Virco, Inc.
Bill Brown, Supervisor, Procurement Services, Wichita (KS) Public Schools

June 19, 2009

Ex. 7

Pg. 4 of 5

RFP Scoresheet

Name: Furniture		VIRCO	KRUEGER INTERNATIONAL	JAMI, INC	SCHOOL SPECIALTY	UNIVERSAL SEATING	COMMERCIAL CONCEPTS
Provider		RFP#1	RFP#2	RFP#3	RFP#4	RFP#5	RFP#6
Clarity, completeness and comprehensiveness of the RFP response- Including section 19 Page 23-24	25%	1.14	0.68	0.32	1.07	0.29	0.46
Section 12 requirements Page 12	5%	0.24	0.18	0.04	0.21	0.05	0.04
Section 16 requirements- Page 17	5%	0.24	0.10	0.06	0.23	0.06	0.04
Completion of Supplier Qualification Worksheets- Page 21	10%	0.49	0.24	0.07	0.43	0.14	0.13
References-Page 22	5%	0.24	0.00	0.00	0.19	0.00	0.00
Proposing the services described herein with the most advantageous and prudent methodology and costs for WPS.	10%	0.44	0.16	0.09	0.36	0.04	0.06
Pricing	40%	1.89	0.00	0.00	1.49	0.00	0.00

Cross check totals from vendor sheets - Aggregate Totals	100%	4.66	1.36	0.58	3.98	0.58	0.73
			**	**		**	**

**** SEE NARRATIVE WITH RECOMMENDATION**

REFERENCES WERE ONLY CHECKED FOR THE FINALIST: VIRCO AND SCHOOL SPECIALTY

PRICING WAS SCORED ONLY FOR THE FINALISTS.

VIRCO IS THE RECOMMENDATION

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: *Ed Parker, Director of Purchasing & Warehousing*

Memorandum

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager *JC*
DATE: June 19, 2009
SUBJECT: Request approval to **Award MCSD RFP #5004-0-2009/JC District Wide Fire Extinguisher/Sprinkler System/Kitchen Hood Suppression System Inspections**

RFP OPENED: 06/2/09 **RFP RELEASED:** 05/11/09

CONTRACT PERIOD: 06-16-2009 through 06-15-10 with two (2) one (1) year renewal options.

ESTIMATED EXPENDITURE: \$37,550.00

BUDGET REFERENCE: District wide Maintenance

SCOPE OF SERVICES: Provide Yearly inspections and/or replacement of all district owned **Fire Extinguishers** pursuant to NFPA 10, SREF and Florida Fire Code, yearly and quarterly inspections of all district owned **Fire Sprinkler Systems** pursuant to NFPA 25, SREF and Florida Fire Code and bi-annual inspection of all district owned **Fire Suppression Systems (Kitchen Hoods)** pursuant to NFPA 96, SREF and Florida Fire Code.

RECOMMENDATION: Recommend award to the lowest responsive and responsible proposer **Metro Fire Protection and Simplex Grinnell, LP** by lot for Lots 1, 5, and Inspections only. All other lots will be awarded in July, 2009.

Attachment: Bid Tabulation/Recommendation

c: Kelly Strickland, Interim Director of Finance
Ed Parker, Director of Purchasing
Julian Angel, Director of Facilities
Mark Cocco, Operations Manager
John Dixon, Maintenance Manager

*Passed out
Meeting
6-19-09*

Nancy Kline, Superintendent

School Board Members: *Dr. David L. Anderson • Maura Barry-Sorenson, Laurie Gaylord • Susan J. Hershey • Lorie Shekailo*
"An Equal Opportunity Agency"

SCHOOL BOARD OF MARTIN COUNTY, FL.			
RFP OPENING FOR # 5004-0-2009/JC			
District Wide Fire Extinguisher/Sprinkler System			
Kitchen Hood Suppression System Inspections			
ON 06/2/09 AT 2:00 PM			
Bid Released 5-11-09	Bids Solicited: 672	Opened By: Jeff Carver	
Bid Opened: 6-2-09	Plan Holders: 14	Tabulated by: Janet Morrow	
Dept. Review: 6-2-09	No Bids: 1		
VENDOR	Metro-Fire	Simplex Grinnell, LP	Knight
ITEM	PRICE	PRICE	PRICE
Lot 1: Total Price to inspect 2,161 Fire Extinguisher at the various site as specified on page 3 of this Request For Proposal	\$7,563.50	\$8,860.00	No Bid
Lot 2: Total Price to Inspect all district owned Fire Sprinkler Systems at various sites as specified on page 4 of this Request for Proposal	Under Evaluation	Under Evaluation	No Bid
Lot 3: Total Price for Kitchen Hood Suppression Systems at various sites as specified on page 4	Under Evaluation	Under Evaluation	No Bid
Lot 4: Total price to inspect all fire hydrants at various sites as specified on Page 4.	Under Evaluation	Under Evaluation	No Bid
Lot 5: Aggregate Unit Prices for the 5 types Replacement Fire Extinguishers	\$649.90	\$813.00	No Bid
Fire Alarm inspections per Addendum 2	No Bid	\$24,978.00	\$40,608.00
Recommendation: Award to the lowest responsive and responsible proposer Metro Fire Protection and Simplex Grinnell, LP by lot for lots 1, 2, and inspections only. Proposals for other lots are currently under evaluation and will be recommended to the Board July 21, 2009.			