



**Special School Board Meeting Minutes  
Friday, March 4, 2005 – 11:30a.m.  
School Board Meeting Room  
Stuart, FL 34994**

**Members Present**

Susan Hershey –Chairman  
Lorie Shekailo-Vice-Chair  
Dr. David Anderson  
Laurie Gaylord  
Nancy Kline  
Dr. Sara A. Wilcox, Superintendent  
Tom Elfers, School Board Attorney

**Members Absent**

Katie Gillen, Student Representative (MCHS)

**Staff Present**

Rodger Osborne, Ruth Pietruszewski, Steve Rusnak, Leighton O'Connor, James Copeland, Mickey Wich, Sandra Graham

**Public**

BRPH Architects, Schenkel Shultz, Starmer Ranaldi, Harvard Jolly, Inc.

**Press**

PBPost – No Representation

Stuart News – Kelly Tyko

**MCEA** – No representation

**AFSCME** – No representation

*Call to order by the Vice-Chair and Pledge of Allegiance to the Flag of the United States.*

Dr. Sara A. Wilcox requested to add Personnel Items and amend the agenda making the added Personnel Item number 4, Leaves Authorized by the Superintendent 4-A, Professional Leave, Travel, and Per Diem Item 4-A-1, Professional Leave only Item 4-A-2, and to change Open to the Public to Item 5 and Open to the Board Item 6.

Lorie Shekailo requested to readjust the order of the agenda making Item 1- Ranking and Approve Ranking for Architect for New Middle School Item 4, making Item 2 -Approve Contract PO to Action Sports Netting for Jensen Beach High Item 1, making Item 3-Approve Contract Amendment (Change Order) with The Morganti Group, Inc. for Hurricane Related Damages at Jensen Beach High School Item 2, making the added Personnel Item number 3, Leaves Authorized by the Superintendent Item 3-A, Professional Leave, Travel, and Per Diem Item 3-A-1, Professional Leave only Item 3-A-2, and to change Open to the Public to Item 5 and Open to the Board Item 6.

Nancy Kline moved approval of readjusting the order of the agenda according to Lorie Shekailo's suggested order and modifying with the Superintendent's additions, Dr. David Anderson seconded, and the motion carried unanimously.

1. **Approve Contract PO to Action Sports Netting for Jensen Beach High School:\***- (COPY ATTACHED)

Lorie Shekailo stated she was very happy to see this netting, since many foul balls go into Jensen Beach Blvd.  
Dr. David Anderson moved approval of Item 1, Nancy Kline seconded, and the motion carried unanimously.

2. **Approve Contract Amendment (Change Order) with The Morganti Group, Inc. for Hurricane Related Damages at Jensen Beach High School :\***- (COPY ATTACHED)

Dr. David Anderson moved approval of Item 2, Nancy Kline seconded, and the motion carried unanimously.

3. **Personnel Items:\***

- A. **Leaves Authorized by the Superintendent**

1. **Professional Leave, Travel, and Per Diem**-(COPY ATTACHED)

2. **Professional Leave Only** – (COPY ATTACHED)

Lorie Shekailo moved approval of Item 3, Dr. David Anderson seconded, and the motion carried unanimously.

**4. Ranking and Approve Ranking for Architect for New Middle School:\* - (COPY ATTACHED)**

Rodger Osborne reviewed and explained the board's worksheets and ranking tools, and he defined the criterion. The worksheets will become public record. He explained the principles used by PSAC, the Professional Services Advisory Committee, and how they came up to a ranking order. PSAC used evaluations of what they saw, the qualifications of the architects, as well as design. Tom Elfers stated that the Board should consider the recommendations of the committee. The Board would have the authority to make the final decision. The selection committee members included: Dr. David Anderson, School Board member, Hank Salzler, Assistant Superintendent, Rodger Osborne, Director of Facilities & Planning, Steve Rusnak, Special Project/Contract Accountant, Chris Singley, Maintenance Manager, Jim Copeland, Construction Manager, Kit Weir, Principal Murray Middle School, Mike McLeod, Assistant Principal Stuart Middle School. The recommended order of preference for the new middle school AA design selection ranking presented to the Superintendent and School Board for consideration was as follows:

<u>Name of Firm</u>	<u>Rating</u>
▪ BRPH Architects	1
▪ Schenkel Shultz	2
▪ Starmer Ranaldi	3
▪ Harvard Jolly, Inc.	4

Board members discussed the ranking process. Tom Elfers stated that the Florida Statutes do not set forth a procedure. All board members agreed that they wanted to follow a consistent process which allowed the most fairness to all stakeholders.

Lorie Shekailo made a motion to use a procedure to rank in terms of 1,2,3,4, and if it ended up 2:2:1, a tie, they would remove number 1 and re-rank the remaining, Nancy Kline seconded, and the motion carried unanimously.

Rodger Osborne told board members that the order by which the architects would provide their information was determined by pulling the names from a hat. Criterion that the architects would be ranked on included:

- Previous Work for MCSD
- Company History and Structure
- Location
- Current Work Load
- Cost Control and Value Engineering Techniques
- Litigation, Disputes, Defaults and Liens in Last 5 Years
- Approach and Methods
- Understanding of Project
- Progressive Use of Technology
- Warranty Period
- Construction Administration
- Qualification and Experience of Personnel
- Overall Experience and Capability
- Related Projects w/Emphasis on School Projects
- Mgmt., Scheduling, and Cost Control for Similar Projects
- Proposed Project Schedule

Each architect gave a presentation and answered the board member's questions. Board members used their worksheets to total their points and establish the ranking order. Lori Shekailo asked Tom Elfers, School Board Attorney, to tally the scores. Sue Hershey asked Board members to designate their first to fourth choices on their individual worksheets and pass their ranking order to Tom. He figured the ranking scores. He announced that Schenkel Shultz as being ranked number one by the School Board. Schenkel Shultz was the will of the Board. Four

out of the five board members rated Schenkel Shultz number one. Laurie Gaylord was the only board member that didn't rank Schenkel Shultz number one, however, she ranked them number two.

Nancy Kline made a motion to accept Schenkel Shultz as the number one ranked architect, Sue Hershey seconded, and the motion carried unanimously.

**5. Open to the Public**

- Sandra Graham  
Left the meeting at 12:00 and did not address the board.

**6. Open to the Board**

- Dr. David Anderson  
Felt that all four architects were capable of completing the project. All four contended that they can produce, but all face the challenge of the time constraints. His only concern was that we select someone that is committed to the project, will get the plans in, has the size and staff to do the job, and works with Rodger in a timely fashion. They are all professionals and have the ability to do the job. We heard the pros and cons between the tilt wall and the brick and block. The cost is the same, one is more time, and the other is more labor. It is just a matter of choice.

**6. Open to the Board (Con't)**

- Nancy Kline  
Agreed with Dr. David Anderson's comments. She felt all firms were professional and capable of delivering the services needed. The question is what type of school did we want? What prototype do we want to modify? She felt each prototype had some ideal features, were innovative and creative.
- Laurie Gaylord  
Felt they all brought unique designs to the table and took into consideration all the items board members had requested.
- Sue Hershey  
Asked Rodger Osborne if there were any particular obstacles to look for and asked for the Superintendent's impressions.
- Dr. Sara A. Wilcox  
Asked Rodger Osborne for his professional expertise.
- Rodger Osborne  
Wished there was a way that he could say this is the one to choose. He stated that they were all excellent designs, and they fit perfectly into the community for which they were designed. There were pluses and minuses in each one. The site is believed to be clean and not require any special foundation or design. All prototypes can be modified but could mean additional design fees and does mean time. Time is an element to consider. He felt that \$25 million is a realistic number for the school.
- Dr. David Anderson  
Asked Rodger Osborne what would happen if we couldn't get things together with the firm ranked number one.
- Rodger Osborne  
Stated competitive negotiation would be started with the firm ranked first. If unable to reach an agreement with them, you would go to the second and then to the third. If impasse occurred, each time it would be brought back to the School Board.
- Sue Hershey  
Asked if the utilities and infrastructure would be in place for the opening of school. Rodger assured that they would, and if not, there was a plan B.
- Dr. Sara A. Wilcox  
Told board members that another Special School Board meeting may be scheduled March 28, 2005 at 1:00p.m. She stated that the meeting was needed to approve recommendations from the Insurance Committee regarding renewals. The Insurance Committee will be meeting on March 14<sup>th</sup> and hopefully will be able to make recommendations.

There being no further business to bring before the Board, the meeting was adjourned at 4:15 p.m.

*Tom Elfers, School Board Attorney, requested that the meeting be reconvened. Sue Hershey called the meeting to order at 4:20 p.m.*

Tom Elfers said we reconvened to calculate the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> placed rankings. Tom Elfers tallied the scores. He announced the following ranking order:

2 <sup>nd</sup> Place	Starmer Ranaldi
3 <sup>rd</sup> Place	BRPH Architects
4 <sup>th</sup> Place	Harvard Jolly, Inc.

There being no further business to bring before the Board, Sue Hershey adjourned the meeting for a second time at 4:24 p.m.

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**CHAIR (Sue Hershey)**

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**SECRETARY (Sara A. Wilcox, Ph.D.)**