



Regular School Board Meeting Minutes
Tuesday, October 18, 2005 – 7:00 p.m.
School Board Meeting Room
Stuart, FL 34994

Members Present

Susan Hershey -Chair
Lorie Shekailo-Vice-chair
Dr. David Anderson
Laurie Gaylord
Dr. Sara A. Wilcox, Superintendent
Tom Elfers, School Board Attorney
Kristin Conrad, Student Representative (JBHS)

Members Absent

Nancy Kline

Staff Present

Don Merritt, Ray Parrish, Dr. Joyce Holmes, John Klatt, Darrell Miller, Darla Miloszewski, Deana Newson, Rodger Osborne, Dr. Frank Raffone, Jeff Carver, Mike Dailey, J. Lisle Bozeman, Jim Copeland, Mark Cocco, Garret Grabowski, Javier Suarez, Hank Salzler, Ruth Pietruszewski,

Public

Kim Delaney, Kathleen Snore, Bob Ferina, Gary Clark, Maria Moseley

Press

PBPost – Mike Bender

Stuart News – Kelly Tyko

MCEA – Jeanette Phillips

AFSCME – Lisa Edwards

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States.

1. Adoption of the Agenda:*

A. Additions, Deletions or Amendments to the Agenda

Dr. Sara A. Wilcox requested to add approve Martin School Board Leasing Corporation as the last item on the agenda, Item 21, making Open to the Board Item 22. She reminded Board members that the leasing corporation must be formed for the Certificates of Participation notes. Darla Miloszewski included a memo regarding the leasing corporation. She called Board members attention to a corrected personnel recommendations, under the Consent Agenda. The corrections were highlighted. She called attention to added exhibits to the Water and Wastewater Service agreement, Item 10-B under Construction. Exhibit A was added on page 11 of 19, and exhibit B was added on page 12 of 19. She pointed out the correction of contract time to Item 10-E under Construction, change order #002 to the Morganti group for J.D. Parker replacement school, correcting the contract days from 0 to 26.

B. Approval of the Agenda

Dr. David Anderson moved approval of the modified agenda, Laurie Gaylord seconded, and the motion carried unanimously

2. Approval of the Minutes:*

Dr. David Anderson moved approval of the 9/20/05 Regular School Board meeting minutes, and the 10/07/05 Special School Board meeting minutes, Lorie Shekailo seconded, and the motion carried unanimously.

3. Recognitions:* **None**

4. Presentations:*

A. Presentation on Status/Timeline of an Amended Interlocal Agreement

Julie Sessa, Director of Facilities and Planning, talked about the School District, the City of Stuart, and the Board of County Commissioners, getting together to amend our Interlocal Agreement to comply with the changes of Senate Bill 360. She explained as part of the process of school concurrency, the Treasure Coast Regional Planning Council has been asked to facilitate the process. Kim Delaney has been designated as the coordinator. Kim gave a brief presentation on the timeline in meeting the Senate Bill 360 requirements. Kim distributed copies of the power point presentation. She reported that Senate Bill 360 was passed in the last legislative session and set forth requirements for amendments to existing Interlocal Agreements to address school concurrency. There are two sets of requirements in the bill. One set of requirements deals strictly with Interlocal Agreements. Kim Delaney stated that Martin County was one of the leaders in the state in having an Interlocal that works quite well. She explained that Treasure Coast Regional Planning Council will assist in amending the Interlocal with funding the Department of Community Affairs

4. Presentations:*

A. Presentation on Status/Timeline of an Amended Interlocal Agreement (Con't)

(DCA) has put forth for communities willing to work under an expedited schedule. This means that Martin County's amended Interlocal Agreement will be due by September of 2006. Treasure Coast Regional Planning Council hopes to have documents ready for adoption by the June 2006 joint meeting. TCRPC hopes to have an outline of the identified changes needed to be made by the December 2005 joint meeting. The other requirements in SB360 deals with Comprehensive Plans. The Comp Plan amendments deal with three elements, which are a new public school facilities element, a capital improvement element, and an intergovernmental coordination element. Those amendments will be due in June of 2008. Martin County has about two years after the Interlocal Agreement is completed to implement the Comp Plan amendments. The Comp Plan amendments will not be the School Board's responsibility. Responsibility lies with the City and the County. The elements must show that there are financially feasible school plans. The TCRPC is waiting for clarification from DCA as to the interpretation of what that means. Kim Delaney answered Board member's questions. Kim stated that the Treasure Coast Regional Council will review the data submitted to them to be sure it is consistent with the statute. Sue Hershey stated that Martin County School District was way ahead of other school districts. Dr. David Anderson asked if Martin County would be the model for the state as usual. Kim stated that probably Martin County would be one of the highlights. She stated that the City of Stuart, the Board of Martin County Commissioners, and Martin County School Board are all speaking the same language and working together in a good relationship, which is far from the case in many other jurisdictions. Sue Hershey stated the School Board has been ahead of Senate Bill 360 as much as a year ago. Sue stated that she felt the relationship between the City, County, and School Board, and the participation at an earlier level will be a benefit to all.

5. Open to the Public:*

- Bob Ferina wanted to state his position regarding the issues surrounding the baseball field at Jensen Beach High School. About a week and a half ago, a columnist from the Stuart News wrote that Bob was involved with the banners. He wanted this opportunity to tell all that the banners were not an issue for him. He has no complaint on the banners. He said the community he was representing had some ideas on raising funds, but at this time he was not at liberty to explain them. He sincerely applauded the School Board for what they have done for the educational system of Martin County. He stated that because of their tireless and unselfish efforts, they have provided the best in the whole state of Florida for the students in Martin County.

- Lorie Shekailo told Bob Ferina that she wanted him to know she had nothing to do with the Stuart News contacting him about the banners.

6. Removal of Items from the Consent Agenda:* **None**

7. Approve Consent Agenda:*

Dr. David Anderson moved approval of the Consent Agenda, Lorie Shekailo seconded, and the motion carried unanimously

8. CONSENT AGENDA

A. 05/06 FY Attendance Zones:* (COPY ATTACHED)

B. Requests:*

1. **Use of Facilities:*** (COPY ATTACHED)
2. **Field Trips / Use of Buses / Vehicles:*** (COPY ATTACHED)

C. New Agreements:*

1. **Approve the Collaborative Agreement between the School Board of Martin County and YMCA of the Treasure Coast** (COPY ATTACHED)

D. Renewal Agreements:*

1. **Approve Collaborative Agreement between Martin County School Board and PACE Center for Girls, Inc. for Fiscal Year 2005-2006.** (COPY ATTACHED)
2. **Approve Continuation of Cooperative Financial Agreement between School Board of Martin County and Advocates for the Rights of the Challenged of Martin County, Inc. to Provide Services for Adults with Disabilities.** (COPY ATTACHED)
3. **Approve Continuation of Cooperative Financial Agreement between School Board of Martin County and HPS, Inc. to Provide Services for Adults with Disabilities.** (COPY ATTACHED)
4. **Approve Continuation of Cooperative Financial Agreement between School Board of Martin County and American Habilitation, Inc. to Provide Services for Adults with Disabilities.** (COPY ATTACHED)

8. **CONSENT AGENDA (Con't)**
- E. **New Grants:***
 - 1. **Approve Innovative Reading Pilot Program for \$330,988 (COPY ATTACHED)**
 - F. **Renewal Grants:***
 - 1. **Approve Collaborative Agreement between Martin County School Board and PACE Center for Girls, Inc. for Fiscal Year 2005-2006 (COPY ATTACHED)**
 - G. **Disposal of Surplus Property:*** (COPY ATTACHED)
 - H. **Accept Head Start Policy Council Minutes for July 14, 2005; August 22, 2005; and September 26, 2005.:(COPY ATTACHED)**
 - I. **Personnel Items:***
 - 1. **Schedule of Personnel Recommendations (COPY ATTACHED)**
 - 2. **Leaves Authorized by the Superintendent**
 - a. **Professional Leave, Travel, and Per Diem (COPY ATTACHED)**
 - b. **Professional Leave Only (COPY ATTACHED)**
 - 3. **Approve New Job Description: Pre-School Information/Computer Systems Operator (COPY ATTACHED)**
 - 4. **Approve Adult Education Hourly Salary (COPY ATTACHED)**

9. **Items Removed from the Agenda:***

10. **Construction:***

Sue Hershey requested to pull Item E for discussion, Lorie Shekailo moved approval of Items A through I excluding Item E for discussion, Dr. David Anderson seconded, and the motion carried unanimously

- A. **Approve Contract Amendment #2 to Song + Associates, Inc. for Modifications to Offsite Utilities Improvements at Hobe Sound Elementary School (COPY ATTACHED)**
- B. **Approve Water and Wastewater Agreement with Martin County for Middle School AA (COPY ATTACHED)**
- C. **Approve Request to Release 100% Retainage for the Attached List of Subcontractors on Jensen Beach High School (High School AAA) Project (COPY ATTACHED)**
- ~~D. **Approve Warfield Elementary School Cafeteria GMP (REMOVED FROM AGENDA)**~~
- E. **Approve Change Order Request #002 to The Morganti Group for J.D. Parker Replacement School. (COPY ATTACHED)**

Dr. Sara A. Wilcox called attention to the fact that this increase in the GMP was not an increase for the replacement J.D. Parker School. She explained that Morganti was on-site doing construction for the replacement school. Part of their contract was the demolition of two pods at Parker. Building 25 needed to be demolished because of hurricane damage. It made sense to demolish everything together. She informed Board members that it will be properly noted in the Finance Department, so that this additional money is not part of the cost of the replacement school. Dr. David Anderson asked Dr. Wilcox if the building would have been demolished, if it had not been damaged by the hurricane. Dr. Wilcox said no, it would not have been condemned if the hurricane had not damaged it. Insurance reimbursement should cover the costs. Dr. Sara A. Wilcox told Board members that they will be contacted to have a Special Board meeting to approve the GMP for Warfield Elementary cafeteria. She continued to tell them that once the GMP was approved the contractors are ready to start working on it. There will also be a GMP for Murray Middle school cafeteria. It was her understanding that the time schedule is still the same as initially laid out.

Lorie Shekailo moved approval of Item 10-E, Dr. David Anderson seconded, and the motion carried unanimously.

- F. **Approval to Advertise for Construction Manager At Risk for Spectrum Jr/Sr High School Classroom Addition. (COPY ATTACHED)**
- G. **Approval to Advertise for Construction Manager At Risk for South Fork High School Classroom Addition (COPY ATTACHED)**
- H. **Approve Final Plans and Specifications for Murray Middle School Cafeteria (PLANS AVAILABLE IN FACILITIES OFFICE, BUILDING 30 ROOM 016)**
- I. **Approve Final Plans and Specifications for Warfield Elementary School Cafeteria ((PLANS AVAILABLE IN FACILITIES OFFICE, BUILDING 30 ROOM 016)**

11. **Finance:***

Dr. David Anderson moved approval of Item 11, Lorie Shekailo seconded, and the motion carried unanimously

- A. **Approve Purchase Orders / Contracts (COPY ATTACHED)**
- B. **Approve Change of Petty Cash Custodian from Rodger Osborne, Executive Director of Operations to Julie Sessa, Director of Facilities (COPY ATTACHED)**
- C. **Approve Special Revenue Fund Budget Amendment 06-4202 (COPY ATTACHED)**
- D. **Approve Miscellaneous Special Revenue Fund Budget Amendment 06-4901 (COPY ATTACHED)**

11. Finance:* (Con't)

- E. Approve Food Service Fund Budget Amendment 06-4102 (COPY ATTACHED)
- F. Approve Capital Fund Budget Amendment 06-302 (COPY ATTACHED)
- G. Approve General Fund Budget Amendment 06-102 (COPY ATTACHED)
- H. Approve Monthly Financial Statements September 2005 (COPY ATTACHED)
- I. Approve Addendum 2 to Gehring Group's Agent of Record Agreement-Salary Deferral Payment (COPY ATTACHED)

12. Bid Recommendations:*

Lorie Shekailo moved approval of Item 12, Laurie Gaylord seconded, and the motion carried unanimously.

A. Approval to Award RFP

- 1. **RFP#5003-0-2004/JK for Non Mechanical Energy Conservation Consulting Services (COPY ATTACHED)**

Gary Clark, Energy Management, said the program will save the District between 15% and 30% on their utilities, including electricity, water, gas, and sewer. The program is in 706 school systems nationwide in 47 states. Gary said that it's a people program, and it's guaranteed not to cost the District a dime. He continued to tell them that if it's not successful, the company will have to cover the District's costs each of the four years of the agreement, or the company writes the District a check back for the difference. He guaranteed that there was no financial risk to the District. The money to fund the program would come out of the existing budget. He said that it was a budget neutral item. No new money is spent over and above what is already budgeted for utilities. He felt the District was already doing a good job conserving energy. Gary felt there was a potential of \$6.5 million in net savings over the next seven years that can be derived from implementing this program. The \$6.5 million dollars in savings can be used for something else in the District, instead of paying it to the utilities. At the end of the four years, Gary told them if the energy educator, which is a district employee, is still in place doing the jobs that Energy Management trained them to do, the company will come in on an as needed basis free of charge. If the employee leaves and there is no break in the program, Energy Management will come in to re-select and re-train a replacement. He advised Board members that the only way the District would be charged again, is if they completed the contract, went a year or two without replacing that energy manager, and then wanted to start over. He stated that the net savings increased when the energy manager was kept in place. Sue Hershey asked Gary when implementation was expected. He answered that it would be about 60 to 90 days before the energy manager is selected and ready to go. Most Districts are cash positive even on a monthly basis in about 120 days. Even though the energy manager is a District employee, Energy Management has input, since they have the exact profile of the type person who will be successful at this job. The individual will be selected together by the School District and Energy Management.

B. Approval to Renew Piggyback

- 1. **School District of Manatee Bid #04-0030-ML for Food Service Large Equipment (COPY ATTACHED)**

C. Approval to Extend Bid

- 1. **Siemens Controls Maintenance and Equipment and Install MCSB Bid # 1003-0-2—1/JK (COPY ATTACHED)**

13. Approve Charter School Committee Membership:* (COPY ATTACHED)

Dr. Sara A. Wilcox stated that it was only a formality to approve the committee.

Laurie Gaylord moved approval of Item 13, Lorie Shekailo seconded, and the motion carried unanimously.

14. Amend Student Progression Plan for 2005/06 School Year:* (COPY ATTACHED)

Dr. David Anderson asked Hank Salzler what were the required number of Carnegie units needed to graduate. Hank answered that 26 credits were required to graduate, but the state has also given an 18 credit option. 24 credits are required at Spectrum, Challenger, and the Martin County Transition School. Hank explained that if a student decides to opt out with 18 credits, they need to make that decision in their Freshman year. This model is not popular in the Martin County School District. He continued to explain that technically a student could accomplish that in two years, if the student went to summer school and Adult Ed. Dr. David Anderson asked if this 18 credit opt out model was another move by the state to cut down on student enrollment. Hank Salzler answered that the reason the state formulated this option was to create space in the schools.

Lorie Shekailo moved approval of Item 14, Dr. David Anderson seconded, and the motion carried unanimously.

15. Approve 2004/2005 Charter School Annual Accountability Report for Clark Advanced Learning Center :* (COPY ATTACHED)

Sue Hershey stated that the report was outstanding. Dr. David Anderson asked Dr. Mary Locke, Vice President, to speak. She thanked the Board for all the support given to the Clarke Advanced Learning Center this past year. She felt that when they had launched this partnership to establish this new model called high school for the digital ages, that they had no idea where the road would lead. Dr. Locke reported that it has been a positive partnership with many accomplishments. The Clark Advanced Learning Center brought on board a very dynamic and visionary executive director, Maria Moseley. Dr. Locke introduced Maria. Since Maria has been on Board, Dr. Locke reported that the center has seen a multitude of accomplishments. CALC just received a \$375,000 National Science Foundation Grant. Maria will be leading this project. Dr. Locke continued to explain how Maria had already established a good environment of positive communication with the faculty, students, and parent organization throughout the school.

16. **Approve 2004/2005 Charter School Annual Accountability Report for the Hope Center:*** (COPY ATTACHED)

Dr. David Anderson moved approval of Item 16, Lorie Shekailo seconded, and the motion carried unanimously.

17. **Approve 2005-2006 SAC Membership for: Bessey Creek Elementary, J.D. Parker School of Science, Math and Technology, Jensen Beach Elementary, SeaWind Elementary, Stuart Middle, Spectrum High School/Martin County Transitional School, Vocational, Adult, and Community Education (VACE):*** (COPY ATTACHED)

Lorie Shekailo moved approval of Item 17, Laurie Gaylord seconded, and the motion carried unanimously.

18. **Approve 2004-2005 School Improvement Plans Final Report and 2005-2006 School Improvement Plan Drafts for: Bessey Creek Elementary, J.D. Parker School of Science, Math and Technology, Jensen Beach Elementary, SeaWind Elementary, Stuart Middle, Spectrum High School/Martin County Transitional School, Vocational, Adult, and Community Education (VACE):*** (COPY ATTACHED)

Laurie Gaylord moved approval of Item 18, Lorie Shekailo seconded, and the motion carried unanimously.

19. **Strategic Plan 2003-2006-Final Report Year 2:*** (COPY ATTACHED)

Dr Frank Raffone, Executive Director of Instructional Services, stated that this was year two of year three. He publicly thanked the Business Improvement Team who worked hard to be very creative in helping solve major tasks. Dr. Raffone advised Board members that the goal was still to have all A schools. He said that we are getting there. He commented that the blueprint has been successful so far, and the District will continue to move forward in year three and beyond.

Lorie Shekailo moved approval of Item 19, Laurie Gaylord seconded, and the motion carried unanimously.

20. **Approve Appointment of Sabra Avery as School Board Representative to the Technical Advisory Committee (TAC):*** (COPY ATTACHED)

Darla Miloszewski, Executive Director of Finance, stated that Sabra Avery was doing a great job.

Dr. David Anderson moved approval of Item 20, Laurie Gaylord seconded, and the motion carried unanimously.

- +21. Approve Martin School Board Leasing Corporation:*** (COPY ATTACHED)

Dr. David Anderson moved approval of Item 21, Lorie Shekailo seconded, and the motion carried unanimously.

22. **Open to the Board:***

Lorie Shekailo

Thanked Dr. Frank Raffone, Julie Sessa, and the Business Improvement Team for doing a wonderful job.

Kristin Conrad

Updated the high school events and activities. She spoke about homecoming events.

Dr. David Anderson

Reminded everyone that we had an impending hurricane.

Laurie Gaylord

Stated that there have been great articles in the newspaper about Martin County School District. She reported that the calendar committee had a productive meeting this evening and hoped to bring a dual calendar forward. She announced that the Apollo school BBQ was this weekend, and the catfish House was doing the cooking for the event.

Sue Hershey

Announced that a bill is being introduced by the legislature to change the start date of school, making it later. Sue mentioned that the Board will have to monitor the legislation carefully. She reported that there is a bill out there to change the FCAT testing date to later in the season.

Lorie Shekailo

Attended the Crown Jewel and watched all the high school bands perform. She encouraged everyone to try and attend the event next year. She attended Pinewood's open house to welcome them back to school. She thanked Kurt Gehring, and summarized how Kurt worked with the insurance committee. Lorie was looking forward to the homecoming events. She participated in local government leadership put on by Leadership Florida last year, and no one else knew details concerning schools as infrastructure and joint planning between jurisdictions. She indicated that this shows how far ahead of others Martin County School District remains. She stated she had planned to attend the Florida Legislative meeting on Thursday and Friday in Tampa. She met with the Jensen Beach Chamber of Commerce's Education Committee, and they offered to help Martin County School District in any way they could legislatively. They asked Lorie to speak at their January luncheon and present the District's legislative platform. They will mail the platform to all of their members by putting it in their newsletter with contact information. They were particularly interested in the

22. Open to the Board:* (Con't)

hurricane hardening situation and some of the issues related to hurricanes. She informed Board members that they were happy to lobby and help in any way they could. Lorie is on the Florida High School Athletic Association Public Liaison Advisory Committee. She stated that the state was very complimentary on how Jensen Beach High School's situation with a fight at a football game was handled. Monarch will be fined or other actions will be taken, if they fail to take disciplinary action on their players. Lorie was saddened that Monarch was the team where the football player died as result of a lightning strike. She thanked the coaches and principal publicly.

Sue Hershey

Attended several growth management workshops. As a member of the Technical Advisory Committee for the Economic Council, she went to the research triangle and talked about all the possibilities of Scripps coming into the area, and the necessity of having a trained workforce that will come forward with this. In the past, progressive programs had been set up to train individuals for the bio-medical field. Scripps will provide employment opportunities for the area. She invited all to join Nancy Smith and the Director of United Way this Tuesday at 4:00p.m. at the Blake Library to see a video taped program on Hurricane Katrina's devastation in Ocean Springs, Mississippi. She reported that Martin County had adopted Jackson County, Mississippi. She announced the thank you Halloween luncheon for our legislators to be held October 31st at Manero's Restaurant in Palm City from 11:30a.m. to 1:30p.m. The invitations sent out said, "It's no trick, you're in for a treat." The counties involved include Martin, St. Lucie, Okeechobee, Indian River, and Palm Beach.

Dr. Sara A. Wilcox

Showed interest in the IB students going to Crystal Lake Elementary and working with the students. She thanked Hank Salzler for working with PACE. The PACE agreement came up at Children Services Council. Dr. Sara A. Wilcox said she brought it back to Hank, and he was the one who came up with the creative idea of moving the program to Stuart Middle School. She apprised everyone that Nancy Kline called in to participate in the Board meeting by phone, and the phone connection would not work properly. Nancy was unable to attend the Board meeting, because of an obligation in Orlando. Dr. Sara A. Wilcox informed all that Nancy conscientiously looks at the District construction projects, timelines, and GMPs, and was very supportive of the Energy Education program that was approved tonight. Dr. Sara A. Wilcox will be leaving tomorrow night for a meeting in Denver, Colorado, for a meeting with the Superintendents' of the Year.

Laurie Gaylord

Said, "hats off to Gail Newman," for winning Principal of the Year. She congratulated Linda King on her promotion to Risk Manager.

Julie Sessa

Introduced Garret Grabowski, the new Construction Manager, and Javier Suarez, the new Construction Specialist.

Lorie Shekailo

Asked Dr. Sara A. Wilcox about whether the District would be making up the hurricane day.

Dr. Sara A. Wilcox

Answered that the unions had given their input. No criteria or guidelines have been received from the state this year. She reported that she had asked the Superintendent's Association. They said to follow last year's guidelines, which was if you miss five days or less the time needs to be made up.

There being no further business to bring before the Board, the meeting was adjourned at 8:35 p.m.

CHAIR (Sue Hershey)

SECRETARY (Sara A. Wilcox, Ph.D.)