

AGENDA
SPECIAL REORGANIZATIONAL BOARD MEETING &
REGULAR SCHOOL BOARD MEETING

Tuesday, November 16, 2004 – 7:00 p.m.
School Board Meeting Room
500 E. Ocean Blvd.
Stuart, FL 34994

Call to Order by the Superintendent and Pledge of Allegiance to the Flag of the United States

SPECIAL REORGANIZATIONAL BOARD MEETING

1. **Reorganization:*** Convening for the Reorganization by the Superintendent as Acting Chair for the selection of the Chair and Vice-Chair and until the reorganization is completed.
 - A. **Chair**
 1. **Nominations for the Chair**
 2. **Motion to elect Chair**
 - B. **Vice-Chair**
 1. **Nominations for the Vice-Chair**
 2. **Motion to elect Vice-Chair**
 - C. **Set regular meeting dates and times**
 - D. **Approve proceedings of organization, schedule regular meetings, names and addresses of all school district officials with annexed affidavits, and direct the Superintendent, as Secretary to the Board, to file the documents within two weeks with the Department of Education**

REGULAR SCHOOL BOARD MEETING

1. **Adoption of the Agenda:***
 - A. **Additions, Deletions or Amendments to the Agenda**
 - B. **Approval of the Agenda**
2. **Approval of the Minutes:*** **11/9/04 Regular School Board Meeting**
3. **Recognitions:*** **None**
4. **Presentations:***
 - A. **Proclamation: Retired Educator's Day November 21, 2004 – Cathy McCartney -Deana Newson (Ex. 4-A)**

5. **Open to the Public:***
6. **Removal of Items from the Consent Agenda:***
7. **Approve Consent Agenda:***
8. **CONSENT AGENDA**
 - A. **03/04 FY Attendance Zones:*** - None
 - B. **Requests:***
 1. **Use of Facilities:*** (Ex. 8-B-1)
 2. **Field Trips / Use of Buses / Vehicles:*** (Ex. 8-B-2)
 - C. **New Agreements:***
 1. **Approve Clark Advanced Learning Center Facility Usage Agreement between District Board of Trustees, Indian River Community College and the School Board of Martin County, Florida – Hank Salzler**
(Ex. 8-C-1)
 - D. **Renewal Agreements:***
 1. **Approve Florida College Entry-Level Placement Test Agreement between Indian River Community College and the School Board of Martin County, Florida – Hank Salzler** (Ex. 8-D-1)
 - E. **New Grants:***
 1. **Approve Use of Head Start 2003 C.O.B. for \$18,175 – Dr. Frank Raffone** (Ex. 8-E-1)
 2. **Approve One-Time Emergency Supplemental Funds-Hurricane Jeanne Disaster Recovery for \$42,020 – Dr. Frank Raffone** (Ex. 8-E-2)
 3. **Approve Adult Education and Family Literacy, State Leadership, Section 223 Grant for \$100,000 – Marshall Skinner** (Ex. 8-E-3)
 - F. **Personnel Items:***
 1. **Schedule of Personnel Recommendations** - Deana Newson (Ex. 8-F-1)
 2. **Leaves Authorized by the Superintendent** – Deana Newson (Ex. 8-F-2)
 3. **Revised Job Descriptions** – Deana Newson
 - a. **Child Care Attendant** – (Ex. 8-F-3-a)
 - b. **Clerk, Dispatch** – (Ex. 8-F-3-b)
 - c. **Clerk** – (Ex. 8-F-3-c)
 - d. **Community Pool Lifeguard** – (Ex. 8-F-3-d)
 - e. **Community Pool Supervisor** – (Ex. 8-F-3-e)
 - f. **Community Pool Swimming Instructor** – (Ex. 8-F-3-f)
 - g. **Community Swim Manager** – (Ex. 8-F-3-g)
 - h. **Computer Assistant** – (Ex. 8-F-3-h)

- F. Personnel Items:* (Con't)**
 - 3. Revised Job Descriptions (Con't)**
 - i. Computer Operations and Technical Support Specialist –**
(Ex. 8-F-3-i)
 - j. Computer Operator –** (Ex. 8-F-3-j)
 - k. Construction Manager –** (Ex. 8-F-3-k)
 - l. Cook-Baker –** (Ex. 8-F-3-l)
 - m. Coordinator, Adult & Community Education Centers –**
(Ex. 8-F-3-m)
 - n. Coordinator, Inst. & Tech Support -** (Ex. 8-F-3-n)
 - o. Coordinator of ESE –** (Ex. 8-F-3-o)
 - p. Coordinator of Pre-K Programs –** (Ex. 8-F-3-p)
 - q. Coordinator of Student Services –** (Ex. 8-F-3-q)
 - r. Coordinator of Title I-Migrant –** (Ex. 8-F-3-r)
 - s. Data Entry Clerk –** (Ex. 8-F-3-s)
 - t. Data Equipment Operator –** (Ex. 8-F-3-t)
- 9. Items Removed from the Agenda:***
- 10. Construction:*** **None**
- 11. Finance:***
 - A. Approve Purchase Orders/ Contracts –** John Klatt (Ex. 11-A)
 - B. Approve Monthly Financial Statement for October 2004 –** Darla Miloszewski
(Ex. 11-B)
- 12. Bid Recommendations:***
 - A. New Bid**
 - 1. MCSB Bid #1002-0-2004/JK-Weight Training & Wellness Equipment**
– John Klatt (Ex. 12-A-1)
 - B. Approve Increase to Expenditure Estimate on FL State Contract #360-240-00-1 for Carpet and Flooring Materials –** John Klatt (Ex. 12-B)
- 13. Rule Revisions:***
 - A. Public Hearing on School Board Rules**
 - 1. School Board Rule 6Gx43-5.16-Physical Education –** Dr. Frank Raffone (Ex.13-A-1)
- 14. First Review and Approve Advertising per APA of Section 0000 Bylaws-School Board Policies:*** – Tom Elfers #

15. Open to the Board:*

- A. Approve School Board Member's Salaries of \$29,551 for the 2004/2005 School Year per F.S. 1001.395:* -School Board Chairman (Ex. 15-A)**
- B. Cancellation of December 21, 2004 School Board Meeting- Dr. Sara A. Wilcox**

16. Student Expulsion:*

- A. ST:04/05:044**



UPCOMING MEETINGS: Unless noted otherwise, all School Board Meetings are held at 7:00 p.m. in the School Board Meeting Room, Instructional Center, 500 E. Ocean Blvd., Stuart, FL

REGULAR SCHOOL BOARD MEETINGS

December 7, 2004 – 7:00 p.m.
~~December 21, 2004 – 7:00 p.m. (CANCELLED)~~
January 4, 2005 – 7:00 p.m.
School Board Meeting Room

High School Scheduling Workshop

Thursday, November 18, 2004 – 5:00 p.m.
School Board Meeting Room

Town Meeting

with County Council of PTA
Thursday, November 18, 2004 – 7:00 p.m.
School Board Meeting Room

Insurance and FEMA Workshop

Tuesday, December 7, 2004 – 5:00 p.m.
School Board Meeting Room

Holiday Bus

December 16, 2004 - 8:00 a.m. – 1:00 p.m.
Superintendent and School Board members

6Gx43 - 1.09 PUBLIC DISCUSSION AT BOARD MEETINGS.

Time Limit, Scheduled Appearances, Unscheduled Appearances, Remarks Directed to the Board, Board Action.

(1) **Time Limit.** Public discussion, not to exceed one hour, may be scheduled or unscheduled. The Board may, from time to time, waive certain procedural requirements to allow greater public participation in Board meetings. Any waiver, regardless of how frequently made, shall be narrowly construed and not cited or used by other parties seeking to invalidate such procedures or otherwise avoid their impact.

(2) **Scheduled Appearances.** In scheduled appearances, any person or group shall be allowed fifteen (15) minutes for the purpose, provided such appearance has been placed on the agenda. Hearing procedures for formal argument, and presentation, are governed by School Board Rule 6Gx43 - 1.17.

(3) **Unscheduled Appearances.** In unscheduled appearances, any person or group who has not made previous arrangements to be placed on the agenda may be heard for not more than five (5) minutes for an individual or group, provided there is time remaining in the public discussion.

(4) **Remarks Directed to the Board.** Persons addressing the Board shall speak into a microphone and direct their remarks to the Board. Staff members shall not be expected to answer questions from the audience unless called upon by the Chairman or Superintendent.

(5) **Board Action.** Board action will not be taken on requests made during unscheduled appearances during the public discussion period until a later meeting unless the Board declares the matter to be an emergency.

*possible action #exhibit available for review +emergency item

NOTICE OF RIGHT TO JUDICIAL REVIEW

A party who is adversely affected by this Final Order is entitled to Judicial Review pursuant to Section 120.68, Florida Statutes. Review proceedings are governed by the Florida Rules of Appellate Procedure. Such proceedings are commenced by filing one copy of a Notice of Appeal with the School Board Clerk and a second copy, accompanied by filing fees prescribed by law, with the District Court, Fourth District. The notice of appeal must be filed within 30 days of rendition of the order to be reviewed. Rendition is defined as the filing of the Final Order with the Clerk of the School Board of Martin County, Florida. The agency shall accurately and completely preserve all testimony in the proceedings, and, on the request of any party, it shall make a full or partial transcript available at no more than actual cost.

Accommodations are available for persons with special needs. Please call 219-1200 X 425 for assistance