

**Re-organizational Board Meeting and
Regular School Board Meeting Minutes
Tuesday, November 16, 2004 – 7:00 p.m.
School Board Meeting Room
Stuart, FL 34994**

Members Present

Sue Hershey, Chairman
Lorie Shekailo, Vice-Chair
Dr. David Anderson
Laurie Gaylord
Nancy Kline
Dr. Sara A. Wilcox, Superintendent
Tom Elfers, School Board Attorney
Katie Gillen, Student Representative (MCHS)

Members Absent

None

Staff Present

Hank Salzler, Stacey Chados, Dr. Joyce Holmes, John Klatt, Darrell Miller, Deana Newson, Leighton O'Connor, Rodger Osborne, Dr. Frank Raffone, Nancy Marin, Ray Parrish, Delores Calloway, Ginger Featherstone, Gail Newman, Debbie Vanover, Rosemarie Taylor, Ruth Pietruszewski, Mary Alice Stewart, Karen O'Connor

Public

Dr. Wendell Martin, James Smith, Fran Price, Dr. Barbara Anderson, David Anderson, Gilda Anderson, Tyler Anderson, Christa Anderson, Nia Anderson, Jon-David Anderson, Ann Sills, Mary Ruth Whitty, Catherine Tedesco, Tyrone Kline, Lawson Kline, Aaron Kline

Press

PBPost – Rani Gupta

Stuart News – Kelly Tyko

MCEA – Jeanette Phillips

AFSCME – No representation

SPECIAL REORGANIZATIONAL BOARD MEETING

Swearing In:* Swearing in of re-elected Superintendent and Board members and newly elected Board member

- **Superintendent:** **Dr. Sara A. Wilcox**
- **District #2:** **Sue Hershey**
- **District #4:** **Nancy Kline**
- **District #5:** **Dr. David Anderson**

Tom Elfers, School Board Attorney, swore Dr. Sara A. Wilcox in as Superintendent of Martin County School District. He swore Sue Hershey, Nancy Kline, and Dr. David Anderson in as Martin County School Board Members. All offered a few words of thanks. Dr. David Anderson's wife, Dr. Barbara Anderson, and his family stood respectfully beside him during the ceremony. Dr. Sara A. Wilcox presented Nancy Kline with a pin and a bag from the Florida School Board's Association as Vicki Davis had requested to be presented to Nancy Kline after she was sworn into office.

1. **Reorganization:*** Convening for the Reorganization by the Superintendent as Acting Chair for the selection of the Chair and Vice-Chair and until the reorganization is completed.
 - A. **Chair**
 1. **Nominations for the Chair**
 2. **Motion to elect Chair**
 - B. **Vice-Chair**
 1. **Nominations for the Vice-Chair**
 2. **Motion to elect Vice-Chair**

Dr. David Anderson nominated Sue Hershey as Board Chair and Lorie Shekailo as Board Vice-Chair, Laurie Gaylord seconded, and the motion carried unanimously.

- C. **Set regular meeting dates and times**

Dr. David Anderson moved to set the Regular School Board meetings for the 1st and 3rd Tuesdays of the month at 7:00 p.m., Laurie Gaylord seconded, and the motion carried unanimously.

D. Approve proceedings of organization, schedule regular meetings, names and addresses of all school district officials with annexed affidavits, and direct the Superintendent, as Secretary to the Board, to file the documents within two weeks with the Department of Education

Dr. Sara A. Wilcox turned the gavel over to the new Chair, Sue Hershey. Sue thanked Board members for giving her the opportunity to serve as Board Chair. She promised to do her best to live up to their expectations. Lorie Shekailo expressed how truly honored she felt being chosen Vice-Chair.

Dr. Anderson moved to approve submission of the proceedings to the Department of Education as outlined in Item 2-D, Lorie Shekailo seconded, the motion carried unanimously.

REGULAR SCHOOL BOARD MEETING

1. Adoption of the Agenda:*

A. Additions, Deletions or Amendments to the Agenda

B. Approval of the Agenda

Laurie Gaylord moved approval of the Agenda, Lorie Shekailo seconded, and the motion carried unanimously.

2. Approval of the Minutes:*

Lorie Shekailo moved approval of the 11/9/04 Regular Board Meeting Minutes, Laurie Gaylord seconded, and the motion carried unanimously.

3. Recognitions:* None

4. Presentations:*

A. Proclamation: Retired Educator's Day November 21, 2004 – Cathy McCartney -Deana Newson (Ex. 4-A)

Sue Hershey described how our community has benefited from the volunteer services provided by active retired educators. She announced that their monthly meeting is the third Thursday of each month. Ann Sills and Mary Ruth Whitty stepped forward as Dr. Sara A. Wilcox read the proclamation.

Dr. David Anderson moved approval of Item 4-A, Nancy Kline seconded, and the motion carried unanimously.

5. Open to the Public:*

- Sandra Graham, Martin County School District bus driver, thanked Board members and the Superintendent for giving her the opportunity to travel to Cincinnati, Ohio, to accept an award bestowed upon her from the National Association of Pupil Transportation and Blue Bird Bus Corporation. She shared her experience of being treated like a hero at the 30th Annual Conference. Sue Hershey read the heroism award for the public. It read “ ... presented to Sandra Graham, Martin County School District, Stuart, Florida, in recognition of outstanding alertness, preparedness, and professionalism in the face of a life threatening emergency on September 26, 2003.” Sue congratulated Sandra and praised our Transportation Department for doing an excellent job. Sue Hershey commented, “Our Transportation people are the first and last people our children see every day.”
- David Anderson, son of Dr. David and Dr. Barbara Anderson, congratulated all the elected officials. He wanted to tell his Dad how proud the entire family felt.

6. Removal of Items from the Consent Agenda:* None

7. Approve Consent Agenda:*

Dr. David Anderson moved approval of the Consent Agenda, Laurie Gaylord seconded, and the motion carried unanimously.

8. CONSENT AGENDA

A. 04/05 FY Attendance Zones:* - None

B. Requests:*

- 1. Use of Facilities:* (COPY ATTACHED)**
- 2. Field Trips / Use of Buses / Vehicles:* (COPY ATTACHED)**

- C. **New Agreements:***
1. **Approve Clark Advanced Learning Center Facility Usage Agreement between District Board of Trustees, Indian River Community College and the School Board of Martin County, Florida (COPY ATTACHED)**

- D. **Renewal Agreements:***
1. **Approve Florida College Entry-Level Placement Test Agreement between Indian River Community College and the School Board of Martin County, Florida (COPY ATTACHED)**

- E. **New Grants:***
1. **Approve Use of Head Start 2003 C.O.B. for \$18,175(COPY ATTACHED)**
 2. **Approve One-Time Emergency Supplemental Funds-Hurricane Jeanne Disaster Recovery for \$42,020 (COPY ATTACHED)**
 3. **Approve Adult Education and Family Literacy, State Leadership, Section 223 Grant for \$100,000 (COPY ATTACHED)**

- F. **Personnel Items:***
1. **Schedule of Personnel Recommendations (COPY ATTACHED)**
 2. **Leaves Authorized by the Superintendent (COPY ATTACHED)**
 3. **Revised Job Descriptions**
 - a. **Child Care Attendant (COPY ATTACHED)**
 - b. **Clerk, Dispatch (COPY ATTACHED)**
 - c. **Clerk (COPY ATTACHED)**
 - d. **Community Pool Lifeguard (COPY ATTACHED)**
 - e. **Community Pool Supervisor (COPY ATTACHED)**
 - f. **Community Pool Swimming Instructor (COPY ATTACHED)**
 - g. **Community Swim Manager (COPY ATTACHED)**
 - h. **Computer Assistant (COPY ATTACHED)**
 - i. **Computer Operations and Technical Support Specialist (COPY ATTACHED)**
 - j. **Computer Operator (COPY ATTACHED)**
 - k. **Construction Manager (COPY ATTACHED)**
 - l. **Cook-Baker (COPY ATTACHED)**
 - m. **Coordinator, Adult & Community Education Centers (COPY ATTACHED)**
 - n. **Coordinator, Inst. & Tech Support (COPY ATTACHED)**
 - o. **Coordinator of ESE(COPY ATTACHED)**
 - p. **Coordinator of Pre-K Programs (COPY ATTACHED)**
 - q. **Coordinator of Student Services (COPY ATTACHED)**
 - r. **Coordinator of Title I-Migrant (COPY ATTACHED)**
 - s. **Data Entry Clerk (COPY ATTACHED)**
 - t. **Data Equipment Operator (COPY ATTACHED)**

9. **Items Removed from the Agenda:*** None

10. **Construction:*** None.

11. **Finance:***

Lorie Shekailo moved approval of Item 11, Laurie Gaylord seconded, and the motion carried unanimously.

- A. **Approve Purchase Orders / Contracts (COPY ATTACHED)**
- B. **Approve Monthly Financial Statement for October 2004 (COPY ATTACHED)**

12. **Bid Recommendations:***

Lorie Gaylord moved approval of Item 12, Nancy Kline seconded, and the motion carried unanimously.

- A. **New Bid**
 1. **MCSB Bid #1002-0-2004/JK-Weight Training & Wellness Equipment (COPY ATTACHED)**

Sue Hershey asked John Klatt when the equipment would arrive. John Klatt responded that it should be in about two months.

- B. **Approve Increase to Expenditure Estimate on FL State Contract #360-240-00-1 for Carpet and Flooring Materials (COPY ATTACHED)**

13. Rule Revisions:*

Dr. David Anderson moved approval of Item 13-A-1, Lorie Shekailo seconded, and the motion carried unanimously.

A. Public Hearing on School Board Rules

1. School Board Rule 6Gx43-5.16-Physical Education (COPY ATTACHED)

- Sue Hershey, Board Chair, asked if anyone from the public would like to comment on the School Board rules for Physical Education. The Board members discussed the Presidential Physical Fitness Award and Presidential Academic Award. Sue Hershey informed the Board that physical education and student wellness would be a major discussion item in the next legislative session and suggested that these items be monitored. Martin County High School will begin a special fitness program tied to nutrition. Sue Hershey made a request to the Superintendent that the Board be given an update on the new program.
- Dr. David Anderson, Board Member, reported that many universities have dropped Physical Education as a major from their curriculum. He believes it is a good idea to keep physical education in the School District and stated that starting at an early age helps the students' wellness for the rest of their lives.

14. First Review and Approve Advertising per APA of Section 0000 Bylaws-School Board Policies:* (COPY ATTACHED)

Tom Elfers, School Board Attorney, gave a brief overview. These by-laws define what the Board does, including legislative duties and judicial functions.

Laurie Gaylord moved approval of Item 14, Lorie Shekailo seconded, and the motion carried unanimously.

15. Open to the Board:*

A. Approve School Board Member's Salaries of \$29,551 for the 2004/2005 School Year per F.S. 1001.395:* (COPY ATTACHED)

Sue Hershey stated that this is approximately a \$400.00 raise over last year. Dr. Sara Wilcox reminded board members that this is the recommended salary of the School Board Association. They use the same formula to calculate the Constitutional officer's salaries based on the population of the county. The School Board's Association calculated the salaries and sent the information to all the school districts. Dr. David Anderson replied that this was the fair way to determine the Martin County School Board member's salaries, even though the Board has been given statutory authority to set their own salary. Sue Hershey stated that School Board Member's salaries were the only one not set by the state.

Dr. David Anderson moved approval of Item 15-A, Laurie Gaylord seconded, and the motion carried unanimously.

B. Cancellation of December 21, 2004 School Board Meeting

Dr. David Anderson moved approval of Item 15-B, Lorie Shekailo seconded, and the motion carried unanimously.

School Board Comment

Katie Gillen

Provided an update on the high school events and activities. The Palm Beach Post will recognize Patricia Martinez as Student of the Month at Spectrum. The Martin County Chamber will honor Adriana Terrina as the Martin County Student of the month for December. South Fork High School's Spirit and Pride marching band received a superior, and the Dynamics received a distinguished superior for their performance at the State's finals in Orlando. Last week was powder puff at Martin County High School. The seniors won. Drama is putting on the production of Carousel this weekend at Martin County High School.

Nancy Kline

Thanked the Board and Superintendent for the warm welcome. She appreciated the extraordinary help from the Superintendent for setting up appointments with the different department chairs to help her understand what each department does and help her make informed decisions. Nancy will attend the Florida School Board conference coming up at the end of the month.

Dr. David Anderson

Congratulated Nancy Kline on running a good campaign and winning big.

Laurie Gaylord

Congratulated Nancy Kline and the re-elected officials. She just returned from Tallahassee from attending the Florida Coordination Council for the Deaf and Hard of Hearing.

Lorie Shekailo

Congratulated Nancy Kline and looks forward to working with her. She congratulated Sue Hershey being chosen Chair and Dr. David Anderson and Sara Wilcox being re-elected. She thanked the Board for choosing her as Vice-Chair and will serve as best she can. She felt honored. She announced how proud she was of Sandra Graham. She reminded the Board and public to attend the high school scheduling meeting on Thursday, November 18, at 5:00 p.m., and the County Council of PTA meeting following at 7:00 p.m. Both meetings will be held in the School Board meeting room.

Sue Hershey

Stated that she will not be able to attend the County Council of PTA meeting, since she has a family obligation.

Dr. Sara A. Wilcox

Recognized Catherine Tedesco, who was approved on tonight's agenda as Coordinator of Title I. She has extensive experience, knowledge, and skills. The department is looking forward to her assistance. Their work load has increased tremendously with increased federal requirements. The graduation rate in the Martin County School District is 86.8% this year, which is a 1.7% increase. Since 1999, the graduation rate has increased 26.2%. Dr. Wilcox thanked district staff for putting the system in place to accurately track our graduates. The system provided for drop out retrieval and accurate information, reflecting what was happening in Martin County. Martin County School District's graduation rate is the fifth highest in the state, and has the second largest increase of graduates since 1999. Dr. Wilcox stated how important it is to keep that steady increase.

Sue Hershey

Complimented Sara A. Wilcox on being the driving force for the school district's achievements. She attended an assembly for 4th and 5th graders at J.D. Parker with Hiram Mann, one of the original Tuskegee Airman of WWII. He spoke to the children and enlightened them on a critical part of history. Sue asked the Board members to return their requested committee assignments by the next Board meeting. She requested a sign to be placed for anyone speaking at "Open to the Public," so that the Board will have their name and contact information to make a response.

David Anderson

Reported that hurricane and UPK topics will be discussed at the special session. He thinks that only two or three people need to attend. Dr. Sara A. Wilcox is a member of FADSS task force on UPK.

Sue Hershey

Suggested a letter of congratulations be sent to Representative Joe Negron and Senator Ken Pruitt.

Dr. Sara A. Wilcox

Requested that recognition of Eldridge Black, the other appointment made at this Board Meeting, be held until he relocates from Ohio and is in attendance at the meeting.

There being no further business to bring before the Board, the meeting was adjourned at 8:00 p.m.

CHAIR (Susan Hershey)

SECRETARY (Sara A. Wilcox, Ph.D.)