

**Special School Board Meeting Minutes &
Regular School Board Meeting Minutes
Tuesday, June 1, 2004 – 7:00 p.m.
School Board Meeting Room
Stuart, FL 34994**

Members Present

Dr. David Anderson
Vicki Davis, Chair
Susan Hershey, Vice-Chair
Laurie Gaylord
Lorie Shekailo
Dr. Sara A. Wilcox, Superintendent
Matt Rudling, Student Representative (SFHS)
Dan Harrell, Interim Board Attorney

Members Absent

Tom Elfers, School Board Attorney

Staff Present

Hank Salzler, Lori McWilliams, Helene Baxter, Delores Calloway, Stacey Chados, Dr. Joyce Holmes, John Klatt, Darrell Miller, Darla Miloszewski, Leighton O'Connor, Dr. Frank Raffone, Marshall Skinner, Essie Rains, Mary McWilliams, Debbie Henderson, Joan Hunt, Kit Weir, Nancy Marin, Pat Schmoyer, Ray Parrish, Mike McLeod, Lorene Francesciani, Karen O'Connor, Peggy Mannering, Mike Lindgren, Wila Tyler, Elia Vidaillet

Public

Michael Capps, John Tekovitz, Linda Clark, Linda McCann, David Ralicki, Charles Sabin, Chuck Hicks, John McGown, Reed Bohovich, John Nowack

Press

PBPost – Rani Gupta

Stuart News – Kelly Tyko

MCEA – Jeanette Phillips

AFSCME – No Representation

Call to Order by the Chair at 6:00 p.m. and Pledge of Allegiance to the Flag of the United States.

Dr. Frank Raffone, Dr. Wilcox and Mrs. Davis presented Certificates of Recognition, along with the students respective Principals, to the elementary school students who attained the highest possible FCAT Writing Score.

Elementary School Recognitions

6:00 p.m.

- **Recognition of Students Who Attained the Highest Possible FCAT Writing Score (6.0)**
(Part 1) – Dr. Frank Raffone

Dr. Frank Raffone, Dr. Wilcox and Mrs. Davis presented Certificates of Recognition, along with the students respective Principals, to the middle school students who attained the highest possible FCAT Writing Score.

Middle School Recognitions

6:30 p.m.

- **Recognition of Students Who Attained the Highest Possible FCAT Writing Score (6.0)**
(Part 1) – Dr. Frank Raffone

1. Adoption of the Agenda:*

A. Additions, Deletions or Amendments to the Agenda

Dr. Wilcox asked to add Murray Middle School to Item 10-H and to remove Item 10-K.

B. Approval of the Agenda

Mrs. Shekailo moved approval of the agenda as modified, Dr. Anderson seconded, and the motion carried unanimously.

2. Approval of the Minutes:*

Dr. Anderson moved approval of the 5/18/04 Regular Meeting Minutes, Mrs. Hershey seconded, and the motion carried unanimously.

3. Recognitions:*

A. ~~Recognition of Retiree~~ Deana Newson

4. Presentations:*

A. Presentation of the BOSS – Bridging Opportunities to Self-Sufficiency (COPY ATTACHED)

Mr. Marshall Skinner introduced Susie Hutchinson from Tri-County TEC. He spoke of how in times past there were a lack of opportunities given to children and adults with disabilities; the insensitive legal technical terms that were frequently used in the past to characterize and identify these young people and the progress made since 1963 to make needed changes. Ms. Hutchinson reviewed BOSS – Bridging Opportunities to Self-Sufficiency which was created in cooperation with Mr. Skinner's staff and enables those with disabilities to start and own their own businesses.

B. Presentation of Junior Achievement

Dr. Frank Raffone discussed the costs associated with each school participating in Exchange City and explained the Economic Council has agreed to contribute 50% of the tuition costs. Currently, there are five schools interested in exploring the program; Bessey Creek, Crystal Lake, Hobe Sound, Palm City and Indiantown Middle Schools. He reviewed concerns of staff such as would the curriculum become mandatory for all fifth grade students, would the Economic Council continue to fund the initiative, where would the funds come from should the Board have to fund the whole program, and when would the instructional materials be delivered. He suggested that the five schools be used as a pilot with those schools using their funds so there is no cost to the Board, and have individual school contracts and for this curriculum to occur after FCAT.

Dr. Anderson stated he was impressed with the facility and was disappointed to find out only two schools participate.

Linda McCann, Executive Director of the Economic Council, explained the council is an organization of business men and women devoted to creating a healthy economic environment and supportive of community efforts that enhance the quality of life. She discussed the excitement of visiting the Junior Achievement program which introduces students to the concepts of employment, owning a business, managing personal and business income, taking out a loan, creating a business plan and all the realities that come to play once you graduate from high school. The Junior Achievement Committee offered the initial seed money to fund the program for the first year and from there the Board Members would raise the funds yearly. She urged the Board to offer the program on a voluntary basis to each of the elementary schools.

Mr. John Nowack of Junior Achievement distributed information and reviewed the program in depth. He discussed the timing of students attending the city and does not see coming after FCAT being a problem.

Mrs. Shekailo asked that the schools that did not visit the program be given the opportunity to visit. Mrs. Gaylord inquired about the total time needed for the program and the length of time at the city. Mrs. Hershey voiced her support of the program. Mrs. Davis asked to have the item placed on the next agenda for discussion and possible action.

5. Open to the Public:*

Mrs. Davis read into the record legal language regarding the upcoming Legislative Impasse Hearing.

- Katherine Kimmerling discussed her concerns with the destruction of Kids Kingdom.
- Joanne Towner, Coordinator of Kids Kingdom, discussed the school board's lack of concern for the playground. Mrs. Davis directed the Superintendent to have staff work on a solution. Dr. Wilcox asked Mr. Osborne if this issue could be reconsidered. Mrs. Hershey stated she believes the current conditions of the playground are unsafe and unfit for children and suggested the commemorative plaques be retained and placed on the next playground. She stressed that the building of the school should not be delayed due to the playground. Mr. Osborne confirmed that relocating the playground would be too costly due to its condition. Dr. Anderson voiced concern with the lack of communication provided to the citizens who built the playground. Mrs. Hershey asked Mr. Osborne to work with the citizens. Mr. Osborne stated staff has contacted the Bible College and they are not interested in the equipment.
- Royce Towner addressed the issue of the Hobe Sound Elementary School playground and his involvement in building it.

Mrs. Davis again asked to have staff check into possibly having the equipment donated to local community organizations.

6. Removal of Items from the Consent Agenda:*

Mrs. Hershey asked to remove Items 8-D-6 and 8-D-19 in order for her to abstain from voting and noted she has filed the appropriate paperwork.

7. Approve Consent Agenda:*

Mrs. Gaylord moved approval of the Consent Agenda with the removal of 8-D-6 and 8-D-19, Mrs. Hershey, and the motion carried unanimously.

8. CONSENT AGENDA

A. 03/04 FY Attendance Zones:* - NONE

B. Requests:*

1. **Use of Facilities:*** (COPY ATTACHED)
2. **Field Trips / Use of Buses / Vehicles:*** (COPY ATTACHED)

C. New Agreements:*

1. **Approve Agreement with Connecticut General Life Insurance Company** (COPY ATTACHED)

D. Renewal Agreements:*

1. Approve Renewal of Agreement between the American Red Cross of Martin County Chapter and the Martin County School Board for Use of School Facilities as Disaster Shelters (COPY ATTACHED)
2. Approve Amendment to Lease with East Coast Migrant Head Start Project (COPY ATTACHED)
3. Approve Orientation / Mobility Agreement with Okeechobee County (COPY ATTACHED)
4. Approve 2004-2005 School Year Multi-District Program Agreement between Martin County / St. Lucie County – Dr. Joyce Holmes (Ex. 8-D-4)
5. Approve 2004-2005 School Year Multi-District Program Agreement between St. Lucie County / Martin County (COPY ATTACHED)
7. Approve Contract for Provision of Educational Personnel for Sandy Pines Hospital (COPY ATTACHED)
8. Approve Collaborative Agreement with the Martin County School District Head Start Program (COPY ATTACHED)
9. Approve Cooperative Agreement with the Department of Children and Families, District 15 for Educational Services at the Sandpiper Cluster (COPY ATTACHED)
10. Approve Annual Service Contract Renewal from Maximus for the 2004-2005 School Year for Medicaid Services (COPY ATTACHED)
11. Approve Agreement with Visiting Nurse Services of the Treasure Coast to Provide School Health Nursing Services at Challenger School (COPY ATTACHED)
12. Approve Contract between the School Board of Martin County and the National Deaf Academy and the Charter School at the National Deaf Academy, Florida for Residential Placement of Students (COPY ATTACHED)
13. Approve Agreement between the Martin County School District and Human Services Associates, Inc. to Provide Mental Health Services for the Students at Challenger (COPY ATTACHED)
14. Approve Collaborative Agreement between the School Board of Martin County and East Coast Migrant Head Start Project, Florida Branch (COPY ATTACHED)
15. Approve Agreement with Pediatric Services of America, Inc. and the School Board of Martin County to Provide Nursing Services to a Student at Challenger School (COPY ATTACHED)
16. Approve Interagency Agreement between the New Horizons of the Treasure Coast, Inc. and the Martin County School Board (COPY ATTACHED)
17. Approve Agreement with Pediatric Services of America, Inc. and the Martin County School Board to Provide Nursing Services to a Student at Jensen Beach Elementary School (COPY ATTACHED)
18. Approve Agreement between the Martin County School Board and Private Care, Inc. to Provide Nursing Services at J. D. Parker School of Science, Math and Technology (COPY ATTACHED)

E. New Grants:*

1. Approve Substance Abuse Prevention Partnership Grant Program for \$196,566.00 (COPY ATTACHED)

F. Renewal Grants:*

1. Approve Continuation of Adult Education and Family Literacy English Literacy and Civics Education Grant for \$91,588.00 (COPY ATTACHED)
2. Approve Continuation of Adult Education and Family Literacy Geographical Grant for \$91,588.00 (COPY ATTACHED)
3. Approve Title IV, Safe and Drug Free Schools Entitlement Grant for 89,855.00 (COPY ATTACHED)

G. Approve Disposal of Surplus Equipment:* (COPY ATTACHED)

H. Personnel Items:*

1. Schedule of Personnel Recommendations (COPY ATTACHED)
2. Leaves Authorized by the Superintendent (COPY ATTACHED)

9. Items Removed from the Agenda:*

- 8-D-6 Approve Infants and Toddlers, Part C (Tri-County TEC and Children's Medical Services / Early Intervention Program) (COPY ATTACHED)
- 8-D-19 Approve Interagency Agreement between the Martin County School Board and Tri-County TEC (Training – Education – Community) Indiantown / Spectrum (COPY ATTACHED)

Mrs. Shekailo moved approval of Items 8-D-6 and 8-D-19, Dr. Anderson seconded, and the motion carried 4-0 with Mrs. Hershey abstaining.

10. Construction:*

- A. Approve Construction Authorization #1 to Pirtle Construction Company for Hobe Sound Elementary Replacement School (COPY ATTACHED)**

Mr. Osborne summarized the request. The authorization for demolition is needed in order to begin the new school. This authorization allows the construction manager to begin work prior to bidding the entire project and bringing back a GMP (Guaranteed Maximum Price). He pointed out that the "Pricing Breakdown" outlines all the items being approved at this time. He discussed local contractor participation and all bids were given to the lowest bidder. Mrs. Hershey moved approval of Item 10-A, Mrs. Shekailo seconded, and the motion carried unanimously.

- ~~**B. Approve Construction Authorization #1 to Morganti Kirchman for J. D. Parker School of Science, Math and Technology Replacement School**~~ – Rodger Osborne (Ex. to follow 6/1/04)

- C. Approve Construction / Phase III Documents for Hobe Sound Elementary Replacement School** - Rodger Osborne # (AVAILABLE IN FACILITIES)

Mrs. Hershey moved approval of 10-C, Mrs. Gaylord seconded, and the motion carried unanimously.

- ~~**D. Approve Construction / Phase III Documents for J. D. Parker School of Science, Math and Technology Replacement School**~~ – Rodger Osborne # (available in Facilities)

- E. Approve Conceptual Master Plan for SeaWind Elementary, Felix A. Williams Elementary, Bessey Creek Elementary, Jensen Beach Elementary, Palm City Elementary, Pinewood Elementary, and Crystal Lake Elementary Schools (NO BACKUP PER MR. OSBORNE)**

Mr. Osborne stated that with concept approval they would work further with the schools on the confirmation of any work done over the summer. Mr. Manning, of Song and Associates, explained that in trying to provide uniformity between schools, a rough matrix was created with grade level groupings.

Pinewood Elementary School

They pulled all the grade levels together, provided additions where needed, and additions to media and administration for proper square footage. The school was approximately 2600 square feet below the prototype and in need of improvements.

Crystal Lake Elementary School

Was similar in nature to Pinewood Elementary School and the site plan is similar. He explained conceptual plans are not set in stone and changes could and would be made.

Felix A. Williams Elementary School

They added onto the primary wing, created a solution to the stacking problems by adding asphalt, and reconfigured the bus loop and create an alternative service route.

Bessey Creek Elementary School

This school was about 5600 square feet short. They looked at adding spaces and utilized spaces under the open covered playground. They create a stacking area as done with Felix.

Jensen Beach Elementary School

The school was 5500 square feet short - built in the 70's. They looked at where they could add and move spaces to keep grade levels together. They developed an expansion of the administration / media area. The cafeteria is undersized for multi-purpose and dining and they suggest building a new cafeteria and remodel the current space into classrooms. Service could come in from the West and increase the length for parking and create a courtyard. By building another cafeteria, you create another entrance that could be blocked off after school and increase the drop off pick up area. The Board voiced concerns with the second entrance being in the neighborhood entrance of Lelani Heights.

Palm City Elementary School

This is an older building with a few recent buildings, large sprawl and extensive traffic issues. They will retain the building on the NE corner and over time replace the rest of the campus. He showed the first and second floor layouts which provide primary and intermediate wings. The key to addressing the traffic problems is making the campus tighter and providing two drops and a bus drop. They suggested creating a secure courtyard.

Mrs. Davis encouraged board members to review the conceptual plans in the Facilities Department. Mrs. Gaylord moved approval of Item 10-E, Mrs. Shekailo seconded, and the motion carried unanimously.

- F. Approve Final Master Plan for Warfield Elementary School (BACKUP TO FOLLOW)**

A conceptual plan for Warfield was previously submitted and they have stayed true to the plan. Building 9 is currently being remodeled, construction documents are being done for the cafeteria building and a move around the campus as far as phasing and replacement. The old cafeteria will be made into art and music, and a new media center built. He discussed increasing the parking lot and moving the bus loop down. He pointed out where the new covered play area would be. Dr. Anderson moved approval of Item 10-F, Mrs. Gaylord seconded, and the motion carried unanimously.

- G. Approve Final Master Plan for Hobe Sound Elementary (BACKUP TO FOLLOW)**

Hobe Sound is a two story solution with a cafeteria in back, media on side, classrooms across front, administration across back, and a courtyard. Classes again are grouped accordingly. There is a large parking lot, a bus drop across the front, a Kindergarten playground and ESE playground. They have been instructed to build a butterfly garden and the slats from Kids Kingdom would go there. Mr. Osborne advised the trees are being protected particularly the

memorial tree. Mrs. Davis clarified that a covered play area is included within the plans and Mr. Osborne advised it is. Mrs. Hershey moved approval of Item 10-G, Dr. Anderson seconded, and the motion carried unanimously.

H. Approve Final Master Plan for Murray, Hidden Oaks, Indiantown, and Stuart Middle Schools (BACKUP TO FOLLOW)

Bill Starmer, of Starmer Ranaldi, reviewed the middle school master plans. He cautioned that they are not simply replacing schools, however are starting at the end and showing phases to get to the final products.

Murray Middle School

He reviewed the current building locations. Mrs. Davis asked how they would go about the demolition process and construction of a new building while raising it to the required level without causing flooding on existing buildings and Mr. Starmer explained the process. Mr. Osborne stated they would be providing master drainage plans for most sites. He summarized the phasing process.

Indiantown Middle School

He reviewed the plans for Indiantown.

Stuart Middle School

Mr. Starmer showed the board five different schemes. The first has the front of the school on Georgia Avenue with the school district acquiring the City property adjacent to it that the district once owned. The second plan places the front of the school towards East Ocean Blvd. and again utilizes the City owned property. The third plan assumes the Board cannot acquire additional property and deals with the space and location currently available. The plan faces the school towards East Ocean Blvd. and combines buildings into a two story building. This plan allows traffic flow to come off of East Ocean, Georgia and High School Avenue. The next plan was created due to the exorbitant costs of building the previous plan because you would have to build on top of the current building. This plan again incorporates the current space and location. They moved the classrooms up front to the back without disrupting the campus. This is not ideal because it wouldn't place classrooms in the front.

Mrs. Davis stated she would be more comfortable approving the final master plans for Murray Middle, Indiantown and Hidden Oaks and addressing Stuart Middle School as conceptual. Mrs. Hershey moved approval of Item 10-H with Stuart Middle School being approved as conceptual plans with the final to be brought back to the Board for approval, Dr. Anderson seconded, and the motion carried unanimously.

I. Approve Final Master Plan for South Fork High School (COPY ATTACHED)

Mr. Greg Kelly reviewed the final plan and stated they are basically the same as previously brought forth. There are seven phases of which six and seven deal specifically with the gym. Mrs. Davis clarified that brick would be the frontal façade and was advised yes. Mrs. Hershey moved approval of Item 10-I, Mrs. Shekailo seconded, and the motion carried unanimously. Mr. Osborne pointed out the gym sizes currently are: JBHS: 2420, MCHS: 1950 and SFHS: 1494.

J. Approve Final Master Plan for Martin County High School (COPY ATTACHED)

Mr. Kevin Donohue explained the master plan is unchanged from the conceptual plan and provided a quick summary. Mrs. Davis asked if Mrs. Shekailo's concern regarding drop off and pick up were addressed. Mrs. Shekailo reiterated her concerns and was advised that fencing separates the two and directs traffic around the bus loop and students would not be able to cross. Mrs. Hershey clarified there is additional parking at the pool. Ms. Hunt explained staff was involved in developing the plan. Mrs. Gaylord moved approval of Item 10-J, Mrs. Shekailo seconded, and the motion carried unanimously.

~~**K. Approve Reclaim Water Agreement with Martin County Utilities – Rodger Osborne (Ex. to follow 5/28/04)**~~

L. Approve Resolution to Convene Technical Advisory Committee (TAC) for Elementary School Siting Selection (COPY ATTACHED)

Mrs. Shekailo moved approval of Item 10-L, Mrs. Hershey seconded, and the motion carried unanimously.

11. Finance:*

Mrs. Hershey moved approval of 11-A through 11-F, Mrs. Gaylord seconded, and the motion carried unanimously. Mrs. Shekailo pointed out that the projected fund balance is currently \$3.4 million.

- A. Approve Purchase Orders (COPY ATTACHED)**
- B. Approve Renewal Addendum with Martin Memorial Health Systems and the Family YMCA of Martin County (Wellness Centers) to Allow the Use of Payroll Deductions to Collect Membership Fees (COPY ATTACHED)**
- C. Approve General Fund Budget Amendment #04-110 (COPY ATTACHED)**
- D. Approve Capital Fund Budget Amendment #04-310 (COPY ATTACHED)**
- E. Approve Food Service Fund Budget Amendment #04-4109 (COPY ATTACHED)**
- F. Approve Special Revenue Fund Budget Amendment #04-4210 (COPY ATTACHED)**

12. Bid Recommendations:*

Mrs. Hershey moved approval of Item 12-A-1 and 12-B-1, Mrs. Gaylord seconded, and the motion carried unanimously.

A. Authorize Renewal of Bid

- 1. MCSB Bid #98-06-18 – Wholesale Prices for Packaged Snack Food Items for our Food Service Department and Extended Day Care Program (COPY ATTACHED)**

12. Bid Recommendations:* (Con't)

B. Authorize Renewal of Piggyback Bid

1. **Palm Beach County Schools RFP #00C-010J for Installation, Repair and / or Purchase of Air Conditioning Systems (COPY ATTACHED)**

13. Rule Revisions:*

Mrs. Davis opened the meeting to the public for input. There being no public discussion, the meeting was opened for Board comment; there being no discussion, Dr. Anderson moved approval of Item 13-A-1, Mrs. Shekailo seconded, and the motion carried unanimously.

A. First Review Workshop and Approve Advertising of School Board Rules

1. **6Gx430-7.03 – Travel (COPY ATTACHED)**

14. Approve Personnel Staffing Plan for 2004-2005 SY:* (COPY ATTACHED)

Mrs. Hershey asked if Head Start falls within the Staffing Plan and was advised they do not because they are funded under Federal regulations as well as Challenger, the Advanced Learning Center and Charter Schools. Dr. Anderson moved approval of Item 14, Mrs. Gaylord seconded, and the motion carried unanimously.

15. Approve 2003-2004 Martin County School District Equity Report:* (COPY ATTACHED)

Dr. Anderson moved approval of Item 15, Mrs. Hershey seconded, and the motion carried unanimously.

16. Open to the Board:*

Mrs. Davis thanked Matt for being an outstanding student representative and Dr. Anderson presented him with a \$500 scholarship and a Cross pen and pencil set.

Matt Rudling

Had a great year and learned a lot about politics and government in action. He has learned from this experience to be yourself, do what you think is right and not let people get underneath your skin.

Mrs. Shekailo

It was a pleasure attending the graduation and award ceremonies.

Mrs. Davis

Reminded the Board of the Legislative Hearing at 6:00 p.m. at Stuart Middle School.

Dr. Anderson moved to adjourn the meeting at 9:35 p.m., Mrs. Hershey seconded, and the motion carried unanimously.

CHAIR (Vicki Davis)

SECRETARY (Sara A. Wilcox, Ph.D.)