

Regular School Board Meeting Minutes
Tuesday, April 20, 2004 – 7:00 p.m.
School Board Meeting Room
Stuart, FL 34994

Members Present

Dr. David Anderson
Vicki Davis, Chair
Susan Hershey, Vice-Chair
Laurie Gaylord
Lorie Shekailo
Dr. Sara A. Wilcox, Superintendent
Tom Elfers, School Board Attorney
Matt Rudling, Student Representative (SFHS)

Members Absent

None

Staff Present

Hank Salzler, Lori McWilliams, Helene Baxter, John Klatt, Darrell Miller, Darla Miloszewski, Leighton O'Connor, Rodger Osborne, Louise Piper, Dr. Frank Raffone, Julie Sessa, Joe Flanagan, Jenny Lambdin, Debbie Henderson, Ginger Featherstone, Joan Hunt, Gary Shelt, Nancy Marin, Pat Schmoyer, Ray Parrish, Lorene Francescani, Gail Williams, Patty Morris, Jason Peglow, Barbara Wells,, Monty Ruth Johns, Linda King, Willie Sauls, Kathy O'Connor, Rhonda Woodruff, Martha Isaguirre, Edna Pierce

Public

Kurt Gehring, Katherine Mendonca, Jacki Jackson, Jane Hildebrandt

Press

PBPost – Rani Gupta

Stuart News – Kelly Tyko

MCEA – Jeanette Phillips

AFSCME – No Representation

Call to Order by the Chair at 7:00 p.m. and Pledge of Allegiance to the Flag of the United States.

1. Adoption of the Agenda:*

A. Additions, Deletions or Amendments to the Agenda

Dr. Wilcox pointed out Item 10-E-1 has been removed from the agenda.

B. Approval of the Agenda

Mrs. Gaylord moved approval of the agenda as modified, Mrs. Shekailo seconded, and the motion carried unanimously.

2. Approval of the Minutes:*

Dr. Anderson moved approval of the 2/16/04 Collaborative Meeting Minutes and the 3/16/04 Regular Meeting Minutes, Mrs. Gaylord seconded, and the motion carried unanimously.

3. Recognitions:*

~~A. Recognition of the Martin County Parks & Recreation Elementary Basketball Tournament Winners: -- Dr. Frank Raffone~~

~~• Sportsmanship (East) -- J. D. Parker Elementary School~~

~~• Sportsmanship (West) -- Crystal Lake Elementary School~~

~~• Girls -- Warfield Elementary / Indiantown Middle School~~

~~• Boys -- Warfield Elementary / Indiantown Middle School~~

B. Recognition of South Fork High School's Winter Sports District Champions and District Runners-Up

Mrs. Schmoyer introduced Mrs. Rhonda Woodruff, the boy's soccer coach, who introduced her team. Ms. Patty Morris, Coach of the Year and the girl's soccer coach, introduced team. Mr. Jason Peglow, wrestling coach, recognized his team and credited former wrestlers who are currently serving in the military. Ms. Schmoyer congratulated Matt Rudling on his Regional Volunteer Award.

D. Recognition of Barbara Wells, SFHS Computer Science Teacher, as the Recipient of the Radio Shack National Teacher Award

Mrs. Schmoyer recognized Barbara Wells as the recipient of the Radio Shack National Teach of the Year and summarized her achievements.

C. Recognition of Retirees

Dr. Wilcox and Mrs. Davis recognized Martha Isaguirre and Monty Johns for their 31 years of dedicated service.

4. Presentations:*

A. Presentation of the 2003 United Way Campaign Donations – Best Public Sector Campaign.

Dr. Raffone explained the goals were to increase the number of participants and the dollar amount and successfully met both goals. He introduced Jim Vojcsik and Lucy Corley. Mr. Vojcsik announced the school district raised \$42,000 to benefit the community and was a 16% increase in giving. He presented the School Board with the “Best Public Sector Campaign” award. He thanked Ms. Buss and Dr. Raffone, the coordinators, for challenging the employees to contribute more this year. He recognized Hidden Oaks Middle School for the “Highest Per Capita Giving” award, Palm City for the “Highest Participation” award, and Martin County High School for the “Largest Increase in Giving” award with 170% increase.

B. Presentation of Employee Benefits Survey Results

Mrs. Sessa, in conjunction with the Gehring Group, presented the employee benefits survey results. Mr. Kurt Gehring reviewed in detail the results of the survey. He explained the school board switched from Cigna to Blue Cross on July 1, 2003; with a 9% increase effective July 1, 2004. There was a 25% response rate to the survey. He reviewed enrollment, utilization rate, satisfaction with primary care physician, level of satisfaction with benefits, customer service, and willingness to pay higher co-pays or deductibles. Effective July 1, 2004, the district will switch to CompBenefits Corporation for dental benefits. He reviewed the dental enrollment, level satisfaction with dentists in the program, and plans ease of use. He discussed the difficulty in getting appointments under the current network. He reviewed the vision plan, which has a 93% satisfaction rating. He reviewed the Flexible Benefits Plan; percent of participation, percent of non-participation, satisfaction with plan, and understanding of the different plans. He stated they are considering offering a voluntary long term care insurance.

Mrs. Shekailo commented on how difficult it is to analyze the data and thanked staff and the committee and Mrs. Davis agreed it is difficult with the limited staff they have in Risk Management.

5. Open to the Public:*

- A. Edna Pierce thanked Risk Management, the Superintendent and School Board for their assistance in helping her through her difficulties.**
- B. Katherine Mendonca asked that her parental rights be reinstated. Mrs. Davis asked Dr. Wilcox to follow up.**
- C. Jane Hildebrant is angered that employees of the school district were placed as watch dogs while she and her daughter, Katherine Mendonca, conducted school observations of her grandchild. She questioned the need to be monitored by district personnel and feels it is a waste of higher level salaries.**

6. Removal of Items from the Consent Agenda:*

Mrs. Shekailo asked that Item 8-C-4 be removed for discussion.

7. Approve Consent Agenda:*

Dr. Anderson moved approval of the Consent Agenda as modified, Mrs. Gaylord seconded, and the motion carried unanimously.

8. CONSENT AGENDA

A. 03/04 FY Attendance Zones:* - NONE

B. Requests:*

- 1. Use of Facilities:*** (COPY ATTACHED)
- 2. Field Trips / Use of Buses / Vehicles:*** (COPY ATTACHED)

C. Renewal Agreements:*

- 1. Approve Facility Rental Agreement with IRCC Beginning Summer Semester 2003 (COPY ATTACHED)**
- 2. Approve 2004-2005 Independent Contractor Agreement between the Martin County School District and the Area Agency on Aging of Palm Beach / Treasure Coast, Inc. Regarding the Foster Grandparent Program (COPY ATTACHED)**
- 3. Approve Transportation Services Agreement between the Martin County School District and the Dunbar Center, Inc. (COPY ATTACHED)**

- D. **New Grants:***
 - 1. **Approve Grant to Reduce Alcohol Abuse for \$587,257.00 (COPY ATTACHED)**
- E. **Disposal of Surplus Equipment:*** (COPY ATTACHED)
- F. **Personnel Items:***
 - 1. **Schedule of Personnel Recommendations (COPY ATTACHED)**
 - 2. **Leaves Authorized by the Superintendent (COPY ATTACHED)**
 - 3. **Approve Revised Job Description for Construction Manager (COPY ATTACHED)**

9. Items Removed from the Agenda:*

- 8-C-4 Approve Interlocal Agreement Concerning the Martin County Community Pool between the School Board of Martin County and the Martin County Board of County Commissioners (COPY ATTACHED)**

Mrs. Shekailo pointed out that on page 4 of 9 it states, “capital projects listed above will be completed prior to the County’s FY05 contribution,” and asked if these are not completed as stipulated, would the board be entitled to payment for FY05 and Mr. Salzler advised no. He explained these items would be completed as some have already been completed. *Mrs. Shekailo moved approval of Item 8-C-4, Mrs. Hershey seconded, and the motion carried unanimously.* Dr. Anderson voiced concern with the \$200 yearly fee and feels there are families that cannot afford this and suggested school age children are free. Mrs. Hershey suggested the Management Board make this their first area of concern.

10. Construction:*

Dr. Anderson moved approval of Item 10-A and 10-B, Mrs. Hershey seconded, and the motion carried unanimously. Mr. Osborne explained the next step would be to bring a GMP forward and the design team and architect would move forward with planning. Dr. Anderson asked what the time frame would be for the GMP to come back and was advised June or July.

- A. **Approve Construction Manager at Risk Contract with Morganti/Kirchman for Pre-Construction Services for J. D. Parker School of Science, Math and Technology Replacement School (COPY ATTACHED)**
- B. **Approve Construction Manager at Risk Contract with Pirtle Construction Company for Pre-Construction Services for Hobe Sound Elementary Replacement School (COPY ATTACHED)**
- C. **Approve Conceptual Master Plan for Middle Schools: Hidden Oaks, Stuart, Murray and Indiantown (COPY ATTACHED)**

Mr. Starmer and Mr. Keiser of Starmer Ranaldi made individual presentations for the four middle schools. He discussed the meetings with faculty, staff, curriculum, and the distribution of a questionnaire to determine the ideal master plan for the middle schools.

A campus of 1200 students is planned and a facilities list was developed that accommodates security, accessibility, functionality, and ease of use for students and faculty using the campus. He reviewed the diagrams (attached) in detail. Classrooms are in the front of the campus, the media center in the heart of the classrooms with administration in the front as well. The cafeteria, gym and music classes are located in the rear of the campus. He discussed access into the site and the cueing areas. He explained the sports and recreation fields would be multi-purpose fields and courts. He reviewed the actual classroom diagrams and commented that the State suggests 30 acres for a middle school and they feel you do not need this amount of acreage and suggests a two-story building. Mrs. Davis asked the architect to discuss the process for a quick and efficient lock down of the school and stated she is not sure she likes the concept of the students entering through the middle but will allow the process to run its course.

Hidden Oaks

They compared the existing facilities, space-by-space and number of classroom, and what the issues were with the campus. The suggested improvements are simple elements such as cueing issues involving vehicle entrance into the school and changing the faculty parking arrangements. Ancillary spaces, such as teacher planning and resource rooms, are being used as classrooms. They suggest a small addition to building two, which would pick up four to eight classrooms. He suggests additional seating capacities in the cafeteria.

Indiantown Middle School

He reviewed how this master plan would work if the student population attained 1200. The site is a 17 acre parcel, and as a two-story building would easily accommodate an increased population. Mrs. Davis asked what the recommended plan does to the new wing and was advised that the proposed building would be

built without interruption to any other building on campus. The classrooms in the existing building would move to the new building and the most recent building built (Mrs. Davis' concern) would remain for many years and could be converted to an administration building. Mrs. Davis stated it would have been helpful for the board to have had phase one and two plans included within the board packet and was advised that documents would be provided. Mrs. Hershey voiced concern with access and Mrs. Gaylord feels there are too many entry points onto the campus. Mrs. Shekailo asked if the number of access points is reduced once school begins and feels there is a need for more than one entry point for the start and dismissal of school. Mr. Osborne discussed class size requirements, facilities lists and portables to answer Mrs. Hershey's and Mrs. Davis' questions. Mr. Osborne advised that conceptually they are planning immediately for a population of 600 and footprint for future growth of 1200.

Murray Middle School

Mrs. Hershey asked how many acres the site is and was told eighteen. He reviewed the master plan and recommends a two-story facility. No detailed discussion took place.

Stuart Middle School

Stuart Middle is a seventeen acre site. Georgia Avenue would remain the entrance with an opportunity to use East Ocean Boulevard as a secondary vehicular access. No detailed discussion took place.

They are in the process of developing phasing plans in order to take the projects a step at a time as funding becomes available and are looking for direction. Mrs. Davis asked that Phase 1 and Phase 2 overlays be given to the Board for budgetary considerations. Mrs. Hershey stated the property adjacent to the staff parking at Stuart Middle School is owned by the City and suggested exploring a joint use facility on that property, such as a common field or gym. The architect agreed and would discuss further with Mr. Osborne. Dr. Anderson advised that property was owned by the school board at one time and was traded to the City for the current transportation property.

Dr. Anderson asked about the property to the East of the school administration center, where the building was demolished (High School Avenue), in terms of needs for a district headquarters. He explained the school board will need to address an administrative complex at some point in time in the future. Anticipating this need, the Board should consider land before there is none remaining. Mrs. Davis stated the administration center conceptual plan is scheduled to come before the Board in July. *Dr. Anderson moved approval of Item 10-C, Mrs. Shekailo seconded, and the motion carried unanimously.* Mrs. Davis asked that when the Board proceeds with the budgetary process that the Principal's are in attendance in order to answer questions.

D. Approve Conceptual Master Plan for South Fork High School (COPY ATTACHED)

The total acreage of South Fork High School is 157 acres. Mr. Kelly and Ms. Stebbins of Clemmons Rutherford Associates of Tallahassee replaced the previous firm and have hit the ground running. They are looking at 1800 students. They had major dialogue with school staff during site visits on what works and what doesn't work and looked at existing plans. He reviewed the many perceptions that surround the school such as certain spaces being too small or too large. He stated the administration area, cafeteria, media and food service are too small, however the gym is an acceptable size. The existing facility does not have a front door. The school is very dispersed with little unity. He explained the music buildings has a water intrusion problem and therefore performed a Castaldi and found it would be more economical to tear the building down than to fix it.

He recommended a new food service building, proposed a court yard plan, placed the music / vocals on the back of the auditorium, lumped all the vocational areas together, turned the old media center into a business/computer lab, turned the old food service area into the media center, placed all the common classrooms together, broke out a separate ninth grade wing, created a spine along the center at administration and placed the student personnel services facing the court yard. They created a large interior plaza area for inclement weather, and along the outside they designed long lanes for vehicular drop off to alleviate stacking. He reviewed the student parking area and the bus drop off being placed in the back. A service drop off area for food service has been fashioned. He suggested renovation of the science wing.

Mrs. Hershey asked if the project is two-story and was advised no they are attempting to re-use as much as possible and Mrs. Gaylord asked if there would be enough classroom space and was told yes. Mrs. Schmoyer stated they currently have 2100 students and Mr. Kelly corrected his initial figure that they are looking at 2000 student stations with common areas to accommodate 1800. He reviewed the portables and phasing based on student population increases and decreases. Mrs. Gaylord voiced concern that the school is currently over the 2000 population and questioned the gym being an 1800 student capacity and Mrs.

Davis agreed. She stated that through the entire master planning process, one of the Board's goals is to bring the schools up to an equitable level and asked how many students Jensen Beach High School is designed to accommodate in their gym and is considering graduation ceremony needs. Dr. Anderson discussed the future needs of yet another high school. Mrs. Davis asked for the capacities of the other high school gyms and Mr. Osborne stated Martin County High School's gym is larger than the current Facilities List allows which falls along the guidelines of SREF's recommendations and provided the capacities to the best of his memory. Dr. Anderson commented that it is not prudent to build a facility to meet the demands of an event that takes place once a year and feels Facilities is on the right track. Mrs. Davis understands Dr. Anderson's point, however again voiced concern with the size of the gym. Mrs. Schmoyer explained it is in fact a rare occasion to pull the whole student body into the gym at once and stated historically the one problem with the gym has been graduation and suggested renovation. She reminded the Board that the area provided for the SPAM Robotics Team is not considered part of the gym, as it is detached.

Dr. Anderson feels the Board should consider looking into a Civic Auditorium in conjunction with the County and City and again stated the district needs a new administrative building. Mrs. Davis asked the architects to come back with suggestions for Mrs. Schmoyer's concerns. Dr. Wilcox pointed out a new middle and elementary school is needed as soon as possible. Mrs. Hershey hopes that Head Start would have a home in Jensen, Stuart, and Hobe Sound and not have to be relocated to accommodate class size reduction or over enrollment, as well as the Pre-K classes. Mr. Osborne stated it is difficult to plan for Pre-K and Mrs. Hershey advised there are no construction dollars attached to the UPK proposals. Dr. Wilcox stated they have planned at Port Salerno and J. D. Parker for Pre-K and Head Start, however there are no plans for Jensen. Mrs. Hershey reiterated the need for plans in Jensen.

Mrs. Hershey asked if the Environmental Studies Center Foundation would participate in the master planning discussions regarding their facilities and Dr. Wilcox believes they would. Mrs. Hershey moved approval of Item 10-D, Mrs. Shekailo seconded, and the motion carried unanimously. Dr. Anderson feels a good conceptual plan has been presented for the Board to work off of.

~~E. New Agreements~~

- ~~1. Approve Interlocal Agreement with the City of Stuart to Include Receipt of Property for J. D. Parker School of Science, Math and Technology Replacement School~~ Rodger Osborne (Ex. to follow)

11. Finance:*

Dr. Anderson moved approval of Item 11, Mrs. Shekailo seconded, and the motion carried unanimously.

- A. Approve Purchase Orders / Contracts (COPY ATTACHED)
- B. Approve March 2004 Monthly Financial Reports (COPY ATTACHED)
- C. Approve General Fund Budget Amendment #04-108 (COPY ATTACHED)
- D. Approve Capital Fund Budget Amendment #04-308 (COPY ATTACHED)
- E. Approve Food Service Fund Budget Amendment #04-4107 (COPY ATTACHED)
- F. Approve Special Revenue Fund Budget Amendment #04-4208 (COPY ATTACHED)
- G. Approve SCERMP Property Casualty Program for FY 04-05 (COPY ATTACHED)

12. Bid Recommendations:*

Mrs. Shekailo moved approval of Item 12, Dr. Anderson seconded, and the motion carried unanimously.

- A. Approve Piggyback Bid
 1. Lake County Schools Bid #2535 for Catalog Discounts for Incidental Items (COPY ATTACHED)
 2. Pinellas County Schools Bid #03-480-040-RN Catalog Discounts for Various Categories of Teaching Aids Equipment and Supplies (COPY ATTACHED)
 3. FL State Contract #420-420-02-1 for Educational / Institutional Furniture (COPY ATTACHED)
 4. Hillsborough County Schools Bid #4339-MS for Furniture, Classroom (COPY ATTACHED)
 5. FL State Contract #425-001-01-1 Term Contract for Furniture: Office and Files (COPY ATTACHED)
 6. Volusia County Schools Bid #CL 439 KP – Various Categories of Education, Office, Auditorium, Cafeteria, and Media Furniture and Equipment and Teaching Aids (COPY ATTACHED)
 7. Palm Beach County Schools Bid #03-10F – Term Contract for Various Categories of Educational / Office Furniture (COPY ATTACHED)
 8. Authorize Online Auction of Surplus Property (COPY ATTACHED)

13. Approve the Revised School Advisory Council Memberships for Stuart Middle School and Jensen Beach Elementary School:* (COPY ATTACHED)

Dr. Anderson moved approval of Item 13, Mrs. Shekailo seconded, and the motion carried unanimously.

14. Approve 2004 Elementary and Secondary Summer School Packets:* (COPY ATTACHED)

Mrs. Hershey moved approval of Item 14 and asked for discussion, Dr. Anderson seconded. Mrs. Hershey asked where the Pre-K classes would be located over the summer if classes were offered as a Pilot Program and Dr. Wilcox stated she does not know yet. They are waiting to see what the Pilot Project entails, such as available funding, and then plans to make a decision. Mrs. Hershey stated one plan calls for 300 hours, which is around 40 days. Dr. Wilcox stated she believes they would possibly be located in Indiantown, Port Salerno and possibly other sites. The motion to approve carried unanimously.

15. Approve Summer Work Schedule for Non-Instructional Employees:* (COPY ATTACHED)

Mrs. Hershey moved approval of Item 15, Dr. Anderson seconded, and the motion carried unanimously.

16. Open to the Board:*

Mrs. Davis congratulated Mr. Rudling again on his recognition at the State Conference.

Matt Rudling

Provided an update on upcoming events at the high schools.

Mrs. Shekailo

As part of National Volunteer Week, she thanked the district volunteers and congratulated Matt Rudling (Regional Student Volunteer) and Lisa Rhodes (Regional Adult Volunteer). Thanked the Administrative Professionals of the District. She attended the Rally in Tally, the Character Counts Awards, Martin County Band Concert with the Japanese Band, and the Sunshine Readers Book Bowl. She congratulated everyone on the Preliminary 3rd Grade FCAT Scores.

Mrs. Gaylord

Congratulated South Fork High School on their soccer teams achievements and congratulated recent retirees. She complimented the district on the United Way campaign achievements. She attended South Fork High School's Scholarship Night.

Mrs. Hershey

Feels the school system will have to look forward to another year of flat funding and increased local participation. She and Dr. Anderson attended the County Commission Meeting today regarding Impact Fees. She discussed the SALS Amendment and the impact it has locally. According to the Association of Counties and Cities, Martin County alone will have a six million dollar loss primarily to Capital should a double homestead exemption pass. She discussed the need to educate the public and stated other basis service agencies would be impacted such as the Children's Services Council, Fire / Rescue, and police services. She voiced disappointment in the timeline with the Special Master and asked staff to encourage the attorney to provide recommendations earlier than the end of May. She does not want to send the teachers off for the summer without a raise and retro pay. Dr. Wilcox discussed the frustration both sides have gone through with the Special Master from scheduling conflicts to getting him to remain at the table. Mrs. Hershey reiterated it is unreasonable for him to postpone this until the end of May. She happily advised that there were no audit findings in the Head Start / Pre-K Audit. She applauded Debbie Crowder, Dr. Raffone and staff for their hard work.

Dr. Anderson

Discussed the County Commission meeting regarding impact fees and all went as planned. Commissioner Weberman recommended a 90 day respite until it materializes. He regrets not being able to attend the upcoming John Phillip Sousa Concert. He represented the Board at the Citizens of East Stuart Annual Banquet and they are trying to restore the McHardy Building as a historical site.

Dr. Wilcox

Thanked the schools and Dr. Raffone's department on the preliminary FCAT scores. The school grades are due out in June with the remainder of the FCAT scores available on April 29, 2004.

Regular School Board Meeting
Tuesday, April 20, 2004 – 7:00 p.m.
Page 7 of 7

Mrs. Davis

Congratulated Holly Laiben on being elected Recording Secretary for the Florida Partners in Education Association and Sue Hershey as the new Treasurer for the Florida School Boards Association. She asked that the Board address a proposed Civic Center at the next Joint Meeting. Mrs. Shekailo commented that Parks and Recreation had initiated a survey and this was an area of concern and may already be in the works.

There being no further business to bring before the Board, the meeting was adjourned at 9:26 p.m.

CHAIR (Vicki Davis)

SECRETARY (Sara A. Wilcox, Ph.D.)