

Regular School Board Meeting Minutes
Tuesday, March 16, 2004 – 7:00 p.m.
School Board Meeting Room
Stuart, FL 34994

Members Present

Dr. David Anderson
Vicki Davis, Chair
Susan Hershey, Vice-Chair
Laurie Gaylord
Lorie Shekailo
Dr. Sara A. Wilcox, Superintendent
Tom Elfers, School Board Attorney
Matt Rudling, Student Representative (SFHS)

Members Absent

None

Staff Present

Hank Salzler, Lori McWilliams, Helene Baxter, Delores Calloway, Dr. Joyce Holmes, Darrell Miller, Deana Newson, Gail Williams, Rodger Osborne, Dr. Frank Raffone, Julie Sessa, Tyson Villwock, Joe Flanagan, Kris Kerr, Jenny Lambdin, Essie Rains, Mary McWilliams, Debbie Henderson, Don Merritt, Ginger Featherstone, Joan Hunt, Nancy Marin, Gail Newman, Cece Hysmith, Tracey Miller, Larry Green, Debbie Vanover, Pat Schmoyer, Ray Parrish, Sig George, Lorene Francescani, Mike Dailey, Joanne Sweazey, Debbie Crowder, Darla Miloszewski, John Klatt, Linda King, Kim Knoeckel

Public

James Smith, Keith Holoman, Mr. & Mrs. Rudi, Amanda Rudi, Samantha Trembly, Mr. & Mrs. Trembly, Will Davenport, Mr. & Mrs. Davenport, Sean Leary, Mrs. Leary, Mrs. Leary, Sean Scott, Mrs. Scott, Katie Brown, Mrs. Brown, Betty King, Ann Schaefer, Terry Reid, Marian Carpenter, Major David Dees, Nelson Burton, Jr., Kurt Gehring, Yvette London, Kevin Donahue, Jim Auld, Ronnie Kirchman, Mike Pirtle, Jesse Sprague, Tye Ferman

Press

PBPost – Rani Gupta

Stuart News – Kelly Tyko

MCEA – No Representation

AFSCME – No Representation

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States.

1. Adoption of the Agenda:*

A. Additions, Deletions or Amendments to the Agenda

Dr. Wilcox explained Item 8-F-4-i was added to the agenda with the approval of the Chair.

B. Approval of the Agenda

Dr. Anderson moved approval of the agenda as modified, Mrs. Gaylord seconded, and the motion carried unanimously.

2. Approval of the Minutes:*

Mrs. Hershey moved approval of the 3/2/04 Regular School Board Meeting Minutes, Dr. Anderson seconded, and the motion carried unanimously.

3. Recognitions:*

A. 2004 Spelling Bee Winners

- 36th Annual Lillian A. Dassori Elementary Spelling Bee
- Martin County Regional Spelling Bee

Dr. Frank Raffone recognized the winners of the 2004 Lillian A. Dassori Spelling Bee District and Regional winners. Mrs. Davis and Dr. Sara A. Wilcox presented each with a Certificate of Recognition.

B. Recognition of Treasure Coast Conference Middle School Girl's Basketball Conference Champions and Treasure Coast Conference Middle School Girl's Basketball Tournament Champions

Ms. Lambdin presented Hidden Oaks Middle School as the winner of the Treasure Coast Championship Girl's Basketball Team. Ms. Kim Knoeckel, first year coach and teacher, introduced each of the players.

C. Visit from the Funairi High School Band from Hiroshima, Japan

Ms. Hunt explained there would be approximately 40 students from Hiroshima, Japan visiting the school district on March 25, 2004 and would perform a free concert.

D. Recognition of King Realty for supporting autism units at Jensen Beach Elementary School

Mr. Merritt and Ms. Joanne Sweazey presented Betty King, Ann Shaefer and Terry Reid with a recognition certificate for their efforts in raising funds for the sensory lab at Jensen Beach Elementary School.

4. Presentations:*

A. Presentation of the 2004 School Related Employee of the Year Nominees (COPY ATTACHED)

Ms. Newson, Dr. Wilcox and Dr. Anderson presented plaques to the School Related Employee's of the Year and announced Martha Castillo, of Indiantown Adult Learning Center, as the district's 2004 representative.

B. Presentation of the 2004 Teacher of the Year Nominees and District Teacher of the Year (COPY ATTACHED)

Mrs. Newson recognized each school's 2004 Teacher of the Year and Dr. Wilcox and Mrs. Davis presented each with a Certificate of Recognition. Mrs. Newson announced Ilene Goldstein, of Palm City Elementary School, as the District's overall Teacher of the Year.

C. Port Salerno Elementary Replacement School Update (COPY ATTACHED)

Mrs. Tracey Miller discussed the school tour. She explained the scheduled completion of Phase 1 would be July 2, 2004 and the Ribbon Cutting Ceremony would be held August 6, 2004 at 5:00 p.m. Mr. Larry Green provided a short history of the school colors and mascot. Mrs. Marian Carpenter discussed retiring the current school mascot, the pirate, and supports a friendlier mascot due to the changing times. Mr. Green announced the new school colors would be purple and gold, which were actually the school colors in the mid-60's. The students overwhelming selected the sting ray as their new mascot.

5. Open to the Public:*

A. Patricia Little Regarding Establishment of a Bowling Club (COPY ATTACHED)

Ms. Patricia Little introduced Major David Dees to speak on behalf of the club. Mr. Dees discussed the business and economic issues of putting together a bowling team in the schools. He explained the bowling facilities would be offered at no cost to the students or school board for practices and tournaments. The FHSAA recognizes bowling as an athletic activity and stressed that bowling opens the doors for students who are unable to compete aggressively in other sports. The entry fee would be \$50 and the parents would be responsible for transportation to and from local practices and competitions, however understands there would be travel related expenses for out-of-county travel. He discussed Mr. Salzler's cost analysis of \$11,000. He asked the board to consider that each high school team would begin with eight athletes and one coach making it senseless to use a full size bus. The season runs for seven weeks and does not require additional costs for referees or facility maintenance. The Martin County Men's and Women's Bowling Associations support this endeavor and are willing to help supplement the coaching staff under the supervision of the high school coach. There are 43 universities and over 200 schools that currently offer scholarship programs. Bowling is a competitive sport that offers community financial support and the parents and businesses are willing to start a booster club. He presented a petition with 729 signatures.

Mr. Nelson Burton, Jr., past professional bowler, spoke about bowling being a lifetime sport with few injuries.

Mr. Dees and Jesse Sprague fielded questions from the Board on practices, co-ed, number of coaches, insurance and travel. Dr. Anderson stated he supports the program and stressed the difficulties that lie ahead. He feels the program should be given the same budgetary support any other school sponsored sport is given. Mrs. Hershey commented that the overall cost is approximately \$4000 for each school and feels the community is responding with strong support and the Board should constructively engage our youth in activities that are well supervised, competitive and provides future opportunities and Mrs. Shekailo agreed. Mr. Salzler commented on his analysis.

Mr. Dees explained that in order to have the students eligible for Regional or State competition next year, the students must participate in four matches prior the end of this school year. Mrs. Davis asked Mr. Salzler and Dr. Wilcox to continue to work with the group.

- Cece Hysmith, Principal of Pinewood Elementary School, explained they unearthed a time capsule that was buried with the intention of opening in four years. Most of the items did not make it due to water damage, however, one package was filled with postcards written by community members during the Education Extravaganza with the individuals knowing it would come back to them four years later. One postcard in particular held their attention and it read, "May our schools be filled with children eager to learn and teachers who will show them how" – Dr. Tom Goodman. Mrs. Davis stated this has reminded her to look around and remember what he brought forward through the artwork, paintings and portraits on the walls of the boardroom.

6. Removal of Items from the Consent Agenda:* **None**

7. Approve Consent Agenda:*

Dr. Anderson moved approval of the Consent Agenda, Mrs. Hershey seconded, and the motion carried unanimously.

8. CONSENT AGENDA

A. 03/04 FY Attendance Zones:* - NONE

- B. Requests:***
 - 1. **Use of Facilities:*** (COPY ATTACHED)
 - 2. **Field Trips / Use of Buses / Vehicles:*** (COPY ATTACHED)

- C. New Agreements:***
 - 1. **Approve Amendment #001 to School Readiness Coalition of Martin County Contract with Martin County Extended Day Programs** (COPY ATTACHED)
 - 2. **Approve 2004 Professional Dental Services Contract between the Martin County School District Head Start Program and Dr. Nancy Torres** (COPY ATTACHED)

- D. New Grants:***
 - 1. **Approve Reading Coaches Elementary School Grant for \$565,000.00** (COPY ATTACHED)
 - 2. **Approve Reading Coaches Middle School Grant for \$262,800.00** (COPY ATTACHED)
 - 3. **Approve Reading Coaches High School Grant for \$262,800.00** (COPY ATTACHED)

- E. Accept Head Start Policy Council Minutes:*** (COPY ATTACHED)

- F. Personnel Items:***
 - 1. **Schedule of Personnel Recommendations** (COPY ATTACHED)
 - 2. **Leaves Authorized by the Superintendent** (COPY ATTACHED)
 - 3. **New Job Descriptions**
 - a. **Capital Projects Planning Specialist** (COPY ATTACHED)
 - b. **Head Start / Pre-K Specialist** (COPY ATTACHED)
 - 4. **Revised Transportation Job Descriptions**
 - a. **Bookkeeper / Field Trips** (COPY ATTACHED)
 - b. **Clerk / Dispatch** (COPY ATTACHED)
 - c. **Lead Bus Operator** (COPY ATTACHED)
 - d. **Operations Manager** (COPY ATTACHED)
 - e. **Safety Specialist** (COPY ATTACHED)
 - f. **Training, Recruitment and Safety Manager** (COPY ATTACHED)
 - g. **Transportation Data Entry Clerk** (COPY ATTACHED)
 - h. **Transportation Operations Supervisor** (COPY ATTACHED)
 - i. **Parts Manager** (COPY ATTACHED)
 - 5. **Approve New Transportation Organizational Chart** (COPY ATTACHED)

9. **Items Removed from the Consent Agenda:*** None

10. **Construction:***

- ~~A. Approve Project Priority List (PPL) for Submission to DOE – Rodger Osborne (Ex. 10-A)~~
- B. Approve Request for Timeline Change for Delivery of TAC Report to April 30, 2004** (COPY ATTACHED)

Mrs. Hershey moved approval of Item 10-B, Mrs. Gaylord seconded, and the motion carried unanimously.

- C. Approve Final Master Plan for J. D. Parker School of Science, Math and Technology** (COPY ATTACHED)

Mr. Osborne stated the first phase of Master Planning for Parker would be completed upon approval of this item. Mrs. Davis asked Mr. Rusnak to provide a timeline on where each of the schools stand in the master planning process.

Ms. Yvette London, Harvard Jolly Clees and Toppe architect, presented an overview of the Master Plan for J. D. Parker. Mrs. Davis inquired on traffic flow concerns as related to the Board by the Council on Aging and St. Josephs and asked if the concerns have been alleviated. Ms. London outlined the proposed solution to the problem. Mrs. Hershey discussed concerns she was aware of from the various surrounding organizations and schools and Ms. London responded to the concerns. Traffic issues were discussed in depth.

Mrs. Hershey moved approval of Item 10-C, Mrs. Shekailo seconded, and the motion carried unanimously.

- D. Approve Conceptual Master Plan for Martin County High School** (COPY ATTACHED)

Mr. Kevin Donahue, of Harper Partners, Inc., discussed community, SAC, steering committee and staff perceptions of what the school should be. He spoke briefly about the existing school and its expansive spread and access issues. He reviewed the concept plan and discussed reinforcing some of the existing areas that could be visualized in a different way. He stated there is a soul to the school, the courtyard, which needs to remain. The first broad brush approach to be taken is to evaluate the storm water, deal with the elevation, deal with the impervious areas, retention areas and utilize some of the current retention on the front of the school and pick up additional retention on the back and sides. He discussed the control issues on the front of the campus, placement of the visitor parking to remain the same, proposed all student access come off Willoughby, and have buses

brought to a controlled gate by the gym and allow students to depart in the heart of the campus. 308 spaces with an additional 247 spaces have been allocated to student and staff parking and discussed overflow parking. He discussed uses for the courtyard, placement of the cafeteria, and alternative uses for the old cafeteria. Mrs. Davis clarified that none of the existing buildings would be demolished, however renovated and rebuilt and Mr. Donahue stated some buildings would be demolished and some renovated and explained the current horseshoe building (currently the art building) should be demolished due to age and that some of the portables would be removed.

Dr. Wilcox voiced concern with parking in relation to the auditorium due to elderly attendees. Mrs. Shekailo voiced concern with students walking through the bus loops during dismissal time and feels this presents a safety hazard. She asked that something be put in place that would allow them to safely cross that area to the student parking without having to go near the buses and Mr. Donahue explained where the parking and athletic access is and stated students would not cross the bus loop.

Mrs. Davis asked Mr. Osborne if during the next budgetary process if he would be bringing forward ways to pay for the renovations, new construction, and rerouting and reconfiguration of this campus. Mr. Osborne explained this project is being budgeted and planned over a long period of time, and work would be tailored to comply with the budget.

Dr. Wilcox asked Ms. Hunt to prioritize the phases of construction for the school and she stated the façade of the school, the curb appeal, and the drainage.

Mrs. Shekailo moved approval of Item 10-D, Mrs. Gaylord seconded, and the motion carried unanimously.

E. Approve Ranking for Construction Manager at Risk for J. D. Parker School of Science, Math and Technology Replacement School, RFQ #04-0127 (COPY ATTACHED)

Mr. Osborne explained the process of selecting a CMR is the same as selecting other professional services and is done through a professional services selection process as opposed to a hard bid. This process allows you to look at qualifications as opposed to money. He explained the process in detail, the amount of points awardable, number of presenters to present, the ranking session, interview with the Board (at sole discretion of the Board), and Board ranking. He explained the recommendations of the Professional Services Advisory Committee shall not be binding on the Board and the Board retains the authority to re-rank the three finalists if they wish. The rank order for J. D. Parker as recommended by the committee is Morganti Kirchman, W.G. Mills, Inc., and then James A. Cummings, Inc.

Dr. Anderson served on the Professional Services Committee and feels all the applicants were professional. He endorsed the ranking of the committee as submitted. Dr. Anderson moved approval of the ranking as submitted by the committee, Mrs. Hershey seconded, and the motion carried unanimously.

Jim Ault and Ronnie Kirchman thanked the School Board for the project.

F. Approve Ranking for Construction Manager at Risk for Hobe Sound Elementary Replacement School, RFQ #04-0126 (COPY ATTACHED)

Mr. Osborne discussed the stiff competition and Dr. Anderson moved approval of the ranking as ranked by the committee. The rank order for Hobe Sound Elementary School as recommended by the committee is James Pirtle Construction, W. G. Mills and Morganti Kirchman. The motion died for lack of a second. Mrs. Rains, Hobe Sound Elementary Principal, feels Pirtle did a good job but felt Mills was better. Mrs. Davis stated the ranking is created when the points are tabulated and all points are combined from the entire committee. Mrs. Hershey suggested the board go through presentations by the three firms. Dr. Anderson stated the same process took place on the Hobe Sound Elementary ranking as the J. D. Parker School of Science, Math and Technology ranking. Mrs. Hershey asked if one of the guidelines in the ranking process was local contractor participation and a threshold and Dr. Anderson commented. Mr. Osborne stated that within the advertisement there was encouragement for local contractor participation, however since all bid packages are competitively bid, each of the firms have made a commitment to make every opportunity available to local firms. He outlined the other areas that the local contractor commitments were included. He fully summarized the required guidelines.

Dr. Anderson stated the process was fair and stands by his recommendation and again moved approval of the rankings as ranked by the committee, Mrs. Hershey seconded, and the motion carried unanimously.

Mike Geary, Vice-President of Pirtle Construction, thanked the Board for its confidence and reminded the Board they built SeaWind Elementary and Bessey Creek Elementary Schools and the Martin County Regional Library. He reassured the Board that they try to draw amongst the local contractors. He discussed the issues involving the opening of SeaWind Elementary School. Mrs. Hershey asked Mr. Geary if Pirtle Construction has subcontractors that are members of the construction company and Mr. Geary stated they, as a company on occasion, bid out certain scopes of work and provided examples.

Mr. Osborne outlined the next steps in the process and explained approval of the ranked order allows staff to proceed with contract negotiations with the number one firm. Under the CMR process, negotiations would be for pre-construction services and would come back to the board in contract form for approval. At that point, they would continue with their services until they deliver a GMP that is acceptable to the Board. The Board would then enter into an amended contract for construction and construction begins. If the company fails to bring an acceptable GMP to the Board, then they can begin negotiations with the second firm and likewise the third.

11. Finance:*

Mrs. Hershey moved approval of 11-A – 11-G, Mrs. Gaylord seconded, and the motion carried unanimously.

- A. **Approve Purchase Orders / Contracts (COPY ATTACHED)**
- B. **Approve February 2004 Monthly Financial Reports (COPY ATTACHED)**
- C. **Approve General Fund Budget Amendment #04-107 (COPY ATTACHED)**
- D. **Approve Capital Fund Budget Amendment #04-307 (COPY ATTACHED)**
- E. **Approve Food Service Fund Budget Amendment #04-4106 (COPY ATTACHED)**
- F. **Approve Special Revenue Fund Budget Amendment #04-4207 (COPY ATTACHED)**
- G. **Approve Resolution of SBE Capital Outlay Bonds, 2004-A (COPY ATTACHED)**

- H. **Approve Renewal of Health Plan with Blue Cross / Blue Shield – July 1, 2004 – June 30, 2005 and Acceptance of a 24-month Contract Effective July 1, 2004 with CompBenefits as the Dental Carrier and a 24-month Contract Effective July 1, 2004 with Life Insurance Co. of North America as the Life Insurance Carrier (COPY ATTACHED))**

Mrs. Hershey commented on the small increase of 9% as compared to other districts and moved approval of 11-H, Mrs. Gaylord seconded, and Mrs. Hershey stated for the record \$13,000,000 is going into the contract and includes the employee part for those who choose to do the PPO. Mrs. Sessa, Risk Manager, stated the total contract is \$13.3 million, which includes the district's contribution, employee contribution and dependent premium. She discussed bidding the dental and life insurance portions of the benefit plan, and that more dentists would be added to the dental plan. The motion carried unanimously.

- I. **Accept the Auditor General's Report on the Martin County School District for FY Ended 6/30/02 (COPY ATTACHED)**

Mrs. Davis complimented Ms. Miloszewski on her work with the audit. Dr. Anderson moved approval of Item 11-I, Mrs. Hershey seconded, and the motion carried unanimously.

12. —Accept the Hope Center Charter:* Hank Salzler (Ex. to follow)

- 13. **Approve the Revised School Advisory Council Memberships for: J. D. Parker School of Science, Math and Technology, Murray Middle School, Felix A. Williams Elementary School, SeaWind Elementary School, Port Salerno Elementary School, Bessey Creek Elementary School, Vocational and Adult Education, South Fork High School, Indiantown Middle School, Palm City Elementary School, and STOP Camp (COPY ATTACHED)**

Mrs. Gaylord moved approval of Item 13, Dr. Anderson seconded, and the motion carried unanimously.

14. Open to the Board:*

Mrs. Davis congratulated Matt Rudling on his acceptance at UNF.

Matt Rudling

Updated the Board on school related activities. SPAM placed first and won the Entrepreneur Award at Regionals in Orlando and will compete in Columbia, SC. Report cards will be distributed on Monday, March 22, 2004.

Mrs. Shekailo

Attended Bessey Creek Elementary School's Publishing Party, she congratulated the Teachers and School Related Employees of the Year, and thanked Tracey Miller and Rodger Osborne for their tour of Port Salerno Elementary School. She is looking forward to marching at the Capitol tomorrow.

Mrs. Gaylord

Reminded the Board of the Head Start Review March 29, 2004 at 9:00 a.m. She asked that a letter be sent to all the Teacher and Employee of the Year nominees and was advised it has been done. She read at Port Salerno Elementary School.

Mrs. Hershey

Reminded the Board of the Character Counts Awards Ceremony on Wednesday, March 24, 2004 at 6:30 p.m. and on March 25, 2004 the Economic Council is hosting the Junior Achievement site visit from 9:30 a.m. – 11:00 a.m. to view the center and Bessey Creek Elementary will be participating. She read Dr. Seuss at Crystal Lake Elementary.

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Dr. Wilcox

Reminded the Board that when speaking with Legislators to keep in mind those items that were in the audit such as teacher lead money. Mrs. Hershey suggested sending a letter to the delegation and Mrs. Davis agreed.

Mrs. Davis

Thanked the principals for all that was done to make FCAT run smoothly and thanked Rodger and Dr. Anderson for their efforts in Master Planning.

There being no further business to bring before the Board, the meeting was adjourned at 10:00 p.m.

CHAIR (Vicki Davis)

SECRETARY (Sara A. Wilcox, Ph.D.)