



**TENTATIVE AGENDA
REGULAR SCHOOL BOARD MEETING**

Tuesday, January 20, 2004 – 7:00 p.m.
School Board Meeting Room
500 E. Ocean Blvd.
Stuart, FL 34994

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States

1. **Adoption of the Agenda:***
 - A. **Additions, Deletions or Amendments to the Agenda**
 - B. **Approval of the Agenda**

2. **Approval of the Minutes:*** **1/6/04 Board Meeting Minutes**

3. **Recognitions:*** **None**

4. **Presentations:*** **None**

5. **Open to the Public:***

6. **Removal of Items from the Consent Agenda:***

7. **Approve Consent Agenda:***

8. **CONSENT AGENDA**
 - A. **03/04 FY Attendance Zones:*** - (Ex. 8-A)

 - B. **Requests:***
 1. **Use of Facilities:*** (Ex. 8-B-1)
 2. **Field Trips / Use of Buses / Vehicles:*** (Ex. 8-B-2)

 - C. **Renewal Agreements:***
 1. **Approve Interlocal Agreement between the Martin County Commission and the Martin County School Board for shared use of the Martin County Community Pool - Hank Salzler (backup to follow)**

 - D. **New Grants:***
 1. **Approve Martin County School District Head Start Program request for use of 2002 C.O.B. funds – Dr. Frank Raffone (Ex. 8-D-1)**

- E. Personnel Items:***
 - 1. Schedule of Personnel Recommendations - Deana Newson (Ex. 8-E-1)**
 - 2. Leaves Authorized by the Superintendent - Deana Newson (Ex. 8-E-2)**

- 9. Items Removed from the Agenda:***

- 10. Construction:***
 - A. Final Payments**
 - 1. Accept project and final payment to Quality Communications Fire and Security for the installation of closed circuit surveillance systems at Martin County High School and South Fork High School - Rodger Osborne (Ex. 10-A-1)**
 - B. Approve advertisement for Construction Manager at Risk (CMR) for J. D. Parker School of Science, Math and Technology and Hobe Sound Elementary replacement schools (will be advertised as two separate projects) - Rodger Osborne**
 - C. Approve plans for athletic fields at Jensen Beach High School - Rodger Osborne (Plans on file in Facilities Office)**

- 11. Finance:***
 - A. Approve Purchase Orders / Contracts – John Klatt (Ex. 11-A)**
 - B. Approve Monthly Financial Statements for December 2003 - Darla Miloszewski (Ex. 11-B)**
 - C. Approve Petty Cash Custodian for Murray Middle School Food Service from Barbara Lang to Patty DePalmo - Darla Miloszewski (Ex. 11-C)**

- 12. Approve School Health Services – Section Two – Annual Staffing / Budget Plan Update for 2003/2004 – Dr. Joyce Holmes #**

- 13. Open to the Board:***

Regular School Board Meeting
Tuesday, November 5, 2002 – 7:00 p.m.
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UPCOMING MEETINGS: Unless noted otherwise, all School Board Meetings are held at 7:00 p.m. in the School Board Meeting Room, Instructional Center, 500 E. Ocean Blvd. Stuart, FL 34994

REGULAR SCHOOL BOARD MEETINGS

Tuesday, February 3, 2004 – 7:00 p.m.
Tuesday, February 17, 2004 – 7:00 p.m.

COMMITTEE MEETINGS and EVENTS

Astronauts Memorial Foundation Training
January 12, 2004 – 1:00 p.m. – 4:00 p.m.

Insurance Committee
January 26, 2004 – 3:30 p.m. – Conference Room 7

Concurrency Workshop
January 27, 2004 – 1:30 p.m. – 3:00 p.m.
Board Room, Instructional Center

District Advisory Council
Monday, February 2, 2004 – 3:30 p.m.
Room 6

6Gx43 - 1.09 PUBLIC DISCUSSION AT BOARD MEETINGS.

Time Limit, Scheduled Appearances, Unscheduled Appearances, Remarks Directed to the Board, Board Action.

- (1) **Time Limit.** Public discussion, not to exceed one hour, may be scheduled or unscheduled. The Board may, from time to time, waive certain procedural requirements to allow greater public participation in Board meetings. Any waiver, regardless of how frequently made, shall be narrowly construed and not cited or used by other parties seeking to invalidate such procedures or otherwise avoid their impact.
- (2) **Scheduled Appearances.** In scheduled appearances, any person or group shall be allowed fifteen (15) minutes for the purpose, provided such appearance has been placed on the agenda. Hearing procedures for formal argument, and presentation, are governed by School Board Rule 6Gx43 - 1.17.
- (3) **Unscheduled Appearances.** In unscheduled appearances, any person or group who has not made previous arrangements to be placed on the agenda may be heard for not more than five (5) minutes for an individual or group, provided there is time remaining in the public discussion.
- (4) **Remarks Directed to the Board.** Persons addressing the Board shall speak into a microphone and direct their remarks to the Board. Staff members shall not be expected to answer questions from the audience unless called upon by the Chairman or Superintendent.
- (5) **Board Action.** Board action will not be taken on requests made during unscheduled appearances during the public discussion period until a later meeting unless the Board declares the matter to be an emergency.
*possible action #exhibit available for review +emergency item

NOTICE OF RIGHT TO JUDICIAL REVIEW

A party who is adversely affected by this Final Order is entitled to Judicial Review pursuant to Section 120.68, Florida Statutes. Review proceedings are governed by the Florida Rules of Appellate Procedure. Such proceedings are commenced by filing one copy of a Notice of Appeal with the School Board Clerk and a second copy, accompanied by filing fees prescribed by law, with the District Court, Fourth District. The notice of appeal must be filed within 30 days of rendition of the order to be reviewed. Rendition is defined as the filing of the Final Order with the Clerk of the School Board of Martin County, Florida. The agency shall accurately and completely preserve all testimony in the proceedings, and, on the request of any party, it shall make a full or partial transcript available at no more than actual cost.

Accommodations are available for persons with special needs. Please call 219-1200 X 425 for assistance.

**STUDENT ATTENDANCE/OUT OF ZONE
2003-04 SCHOOL YEAR**

School Board Meeting – January 20, 2004

REQUESTS TO ATTEND SCHOOL IN MARTIN COUNTY

<u>PARENT'S NAME</u>	<u>STUDENT'S NAME</u>	<u>RESIDENCE</u>	<u>SCHOOL/GRADE</u>	<u>TRANSFER REASON</u>
* Grandfathered In				
West, Marjorie	West, Amber	St. Lucie County	MCHS/12	Change of Residence (senior)
Walentin, Peter	Montes, Julian	St. Lucie County	FAWE/3	Child of SB Employee
Hall, Lourdes	Foxworth, Iliseo	St. Lucie County	SMS/7	Child of SB Employee
McClain, Thomas	McClain, Clayton	St. Lucie County	FAW/4	Child of SB Employee

REQUESTS TO ATTEND SCHOOL OUTSIDE MARTIN COUNTY

<u>PARENT'S NAME</u>	<u>STUDENT'S NAME</u>	<u>RESIDENCE</u>	<u>SCHOOL/GRADE</u>	<u>TRANSFER REASON</u>

JAN 20 2004

8-A

USE OF FACILITIES REQUESTS
School Board Meeting Date: 01/20/04

DATE: 1/8/2004

TO: Dr. Sara A. Wilcox
 Superintendent

FROM: Marshall Skinner
 VACE

RE: USE OF FACILITIES APPROVAL

We are asking for the approval of the following Use of Facilities requests:

SITE	REQUESTOR NAME	USAGE	# OF PEOPLE	DATE	TIME	DAYS	TOTAL COST BREAKDOWN	STATUS
CLE	Locks Landing Community Docking Facility	Members Meeting	60	02/25/04	6:30 - 8:30 p.m.	Wed.	Multi-Purpose \$90.00	PAID \$90.00
HOMS	Harbour Ridge Yacht & Country Club	Annual Meeting		01/28/04	1:00 - 4:00 p.m.	Sun.	Multi-Purpose \$129.00 Custodial \$100.00	PAID \$229.00
HOMS	Meadows at Martin Downs Homeowners Assoc.	Annual Meeting	500	03/24/04	7:00 - 10:00 p.m.	Wed.	Multi-Purpose \$90.00	PAID \$90.00
JDPE	VACE	CPR Training	12-15	01/30/04	8:00 - 3:00 p.m.	Fri.		
JDPE	Bread of Heaven Faith Ministries, Inc.	Church Services		01/04, 1/11, 1/18, 1/25/04	9:00 - 12:00 p.m.	Sun.	Multi-Purpose \$360.00 Custodial \$500.00	PAID \$860.00

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PWE	Martin Co. Board of County Commissioners	Voting Precinct	2,710	3/8 - 3/10/04	5:45 a.m. - 9:00 p.m.	M-W	
PWE	Martin Co. Board of County Commissioners	Voting Precinct	2,710	8/30 - 9/1/04	5:45 a.m. - 9:00 p.m.	M-W	
PWE	Martin Co. Board of County Commissioners	Voting Precinct	2,710	11/1 - 11/3/04	5:45 a.m. - 9:00 p.m.	M-W	
SWE	Martin Co. Board of County Commissioners	Voting Precinct	2,457	3/8 - 3/10/04	5:45 a.m. - 9:00 p.m.	M-W	
SWE	Martin Co. Board of County Commissioners	Voting Precinct	2,457	8/30 - 9/1/04	5:45 a.m. - 9:00 p.m.	M-W	
SWE	Martin Co. Board of County Commissioners	Voting Precinct	2,457	11/1 - 11/3/04	5:45 a.m. - 9:00 a.m.		

APPROVED _____ Date

Dr. Sara A. Wilcox
Superintendent

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Field Trips

January 20, 2004						
School	Class	Sponsor	Transportation	Departing	Returning	Destination
MMS	7 th Grade	Garrett	Charter Bus	5/7/04	5/7/04	Orlando, FL

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8-B-2

MARTIN COUNTY SCHOOL BOARD GRANT ABSTRACT/INFORMATION

Attached is an abstract explaining the general concept of a proposed grant application, in addition to specific information required for the Board to consider support of this grant application. The complete grant application will be available in the Superintendent's Office for the Board's review.

GRANT TITLE: Request to use 2002 C.O.B. Funds
Purpose: To finish renovation projects and restore existing playgrounds
Grant Writer(s): Ruth Pietruszewski
School/Dept.: PreSchool Programs/Head Start **Phone** (772) 219-1893
Contact Person(s): Deborah Crowder **Phone** (772) 219-1896
Due Date of Grant Application: 12/31/03

Funding Source: U.S. Department of HHS **\$ Amount:** \$64,580.00

Federal \$51,664.00 **State** _____ **Local** _____
Other _____ **Specify** Non-Federal matching funds-\$12,916.00

Name / Agency: Administration for Children & Families

Address of Funding Source: 61 Forsyth St., Suite 4M60
Atlanta, GA 30303-8909

Type of Grant: Federal

Non/Match Grant

Match Grant

MCSB Match % 20 **Dollars** _____ **In-Kind** _____

Interagency Match % _____ **Dollars** _____ **In-Kind** _____

Grant Funds % 80

Grant Continuation
Annual _____
Renewal _____
Amendment _____
Enhancement _____

1/01/04
Starting Date of Grant

12/31/04
Ending Date of Grant

The complete Grant Package will be available in the Superintendent's Office for the Board to review on 12/29/03.

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8-0-1
1003

ABSTRACT

The Head Start Program offers a variety of services for our children and their families. The program is an important key to readiness for the 262 three and four year old low-income children we serve. The district operates 14 classrooms at four sites: 5 classes in Port Salerno , 2 classes in Stuart, 1 class in Jensen Beach , and 7 classes at Arie Lou Perkins Child Development Center. The program is requesting use of the 2002 C.O.B. funds to finish renovation projects at Arie Lou Perkins Center in Indiantown and the Old School House in Port Salerno.

BUDGET NARRATIVE

The total budget of \$64,580.00 represents \$51,664.00 of federal grant funds and \$12,916.00 of applicant non-federal share. The Martin County School District provides support from the Superintendent of Schools, the Finance Department, Facilities and Maintenance Departments, Transportation Department, volunteer services, training opportunities, and miscellaneous services. The majority of the federal dollars are expended for staff salaries and benefits. These staff members provide services in the areas of Early Childhood Development and Health Services, Family and Community Partnerships and Program Design and Management. Also included are expenses for adult and student travel, utilities, classroom and office supplies, equipment, contracted health services, employee tuition, and other operating expenses.

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2003

Budget Information FA399

HEAD START LINE-ITEM BUDGET

Grantee/Delegate # 04CH0466

	A Total Cash ACYF and Non- Federal	B Non-Federal In-Kind	C Percent Administrative
13. TOTALS			
ALL BUDGET CATEGORIES			15%
TOTAL BUDGET (Cols A + B)	\$51,664.00	\$12,916.00	
TOTAL ACYF BUDGET			
(a + b + c below)			
a. Program Funds	\$51,664.00		
b. Disabilities Services			
c. T&TA Funds			
TOTAL NON-FEDERAL BUDGET			
		Cash	
		In-Kind	\$12,916.00

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THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

Schedule of Personnel Recommendations

January 20, 2004

INSTRUCTIONAL PERSONNEL

CHANGES

1	Patricia Beers	Title I Resource Teacher	PSE	01/05/04	VE Teacher to Title I Resource Teacher, NP
2	Susan Booth	3rd Grade Teacher	PSE	01/05/04	Interim Position to Reg. Position, Repl. J. Glover
3	Diane Wardle	Mainstream Consultant	PSE	01/05/04	VE Teacher, PSE to Mainstream Consultant, PSE

EMPLOYMENT

4	John Denofrio	Sub Teacher	Co Wide	12/16/03	
5	Jeannine Glover	Sub Teacher	Co Wide	01/05/04	
6	Linda Rickson	H/H Teacher	ESE	12/08/03	Temporary Position
7	Anna Marie Knox	Remediation Teacher	HOMS	01/06/04	Temporary Position
8	Stephen Layson	Enrichment Perior Teacher	HOMS	01/05/04	Temporary Position
9	Beato Perez	Adult Ed Instructor	IALC	01/05/04	Repl. C. Ranson
10	Jana Davis	Sub Teacher	IMS	01/06/04	
11	James Butski	Science Teacher	MCHS	12/19/03	Repl. W. Lester
12	Shannon Covey	Kindergarten Teacher	PSE	01/05/04	Interim Position, Repl. N. Druen
13	Marcia Morrey	VE Teacher	PSE	01/06/04	Repl. P. Beers
14	Petrina McGowen	VE Teacher	SFHS	01/06/04	Repl. G. Bissler
15	Barbara Dembinski	Math Teacher	SMS	01/12/04	Repl. J. Green

LEAVES

16	Sue Steveson	Teacher	HOMS	01/12/04	Maternity Leave/FMLA
17	Gregg Hendricks	Teacher	SMS	01/12/04	Professional Leave

SEPARATIONS

18	Nicole Gaudino	VE Teacher	IMS	12/31/03	Resignation
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19	Allen	Atkinson	Industrial Ed Teacher	SFHS	01/05/04	Resignation
20	Kristin	Hudgins	Teacher	SWE	02/01/04	Resignation
<u>STIPENDS</u>						
21	Desiree	Jackson	Tutor	IMS	01/06/04	Temporary Position
22	Lemuel	Johnson	BEACON Activity Leader	JDP	12/17/03	Temporary Position
23	Lynn	Gladwin	Tutor	PWE	01/05/04	Temporary Position
<u>SUPPLEMENTS</u>						
24	Juan	Kalb	Cross Country Coach	MCHS	03/04 SY	Repl. T. Druen
25	Kristi	Heaston	Asst Softball Coach	SFHS	03/04 SY	Repl. A. Burkey
26	Michael	Sawtelle	Girls Weightlifting Coach	SFHS	03/04 SY	New Position

NON-INSTRUCTIONAL PERSONNEL

EMPLOYMENT

27	Fidel	Navarrete	Clerk II	IALC	01/05/04	Repl. G. Navarrete
28	Kristin	Bryan	Lifeguard Supervisor	MC Pool	01/05/04	Temporary Position
29	Josh	Center	Lifeguard	MC Pool	01/05/04	Temporary Position
30	Amanda	Craig	Lifeguard	MC Pool	01/05/04	Temporary Position
31	Tracy	Danner	Lifeguard	MC Pool	01/05/04	Temporary Position
32	Kathleen	Dubois	Lifeguard	MC Pool	01/05/04	Temporary Position
33	Ryan	Elam	Lifeguard	MC Pool	01/05/04	Temporary Position
34	Colleen	Ferguson	Lifeguard	MC Pool	01/05/04	Temporary Position
35	Arthur	Field	Lifeguard Supervisor	MC Pool	01/05/04	Temporary Position
36	Geoff	Goforth	Lifeguard Supervisor	MC Pool	01/05/04	Temporary Position
37	Janice	Haramis	Lifeguard	MC Pool	01/01/04	Temporary Position
38	Michael	Hennings	Lifeguard Supervisor	MC Pool	01/01/04	Temporary Position
39	David	Holden	Lifeguard	MC Pool	01/01/04	Temporary Position
40	Michelle	Leshe	Lifeguard	MC Pool	01/01/04	Temporary Position
41	Claire	McCoy	Lifeguard Supervisor	MC Pool	01/01/04	Temporary Position

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Schedule of Personnel Recommendations
January 20, 2004



42	Kristina	McIntyre	Lifeguard	MC Pool	01/01/04	Temporary Position
43	Robert	Morris	Lifeguard	MC Pool	01/01/04	Temporary Position
44	Robert	Koci	Custodian	PCE	01/05/04	Temporary Position, Extended Day funding
45	Nevillet	Smith	Custodian	PWE	12/17/03	Repl. B. Reed, Extended Day funding
46	LaShonda	Wilson	Custodian	SFHS	12/15/03	Interim Position, Repl. E. Fearance
47	Charles	Cerami	Sub Bus Assistant	Transportation	12/15/03	
48	Pamela	Cotino	Sub Bus Assistant	Transportation	12/18/03	
49	Tommie	Davis	Sub Bus Assistant	Transportation	01/05/04	
<u>PROMOTIONS</u>						
50	Bonnie Jo	Sciscente	Secretary V	Food Service	01/12/04	Clerk, VACE to Secretary Lev V, Repl. M. Turner
<u>SEPARATIONS</u>						
51	Shannon	Cuthrell	ESE Para	BCE	01/05/04	Resignation
52	Jon	Phebus	Custodian	BCE	12/31/03	Resignation
53	Sandra	Loredo	Ed Para	CLE	01/09/04	Resignation
54	Steven	Eastland	#2 Electrician	Maintenance	12/19/03	Resignation
55	Donna	Jacobsen	Ed Para	PCE	12/19/03	Resignation
56	LaShonda	Wilson	Custodian	SFHS	12/16/03	Termed within probationary period
57	Maryann	Malacarne	ESE Ed Para	SMS	12/19/03	Resignation
<u>TRANSFERS</u>						
58	Ann	Albano	Food Service Asst	HOMS	12/09/03	F/S Asst, SFHS to F/S Asst, HOMS, Repl. J. Oldenburgh

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Professional Leave, Travel, and Per Diem

- (*Requests include registration fee when applicable)
- (**Requests include Class C Meals when applicable)
- (***Requests include Substitute Teacher when required)

<u>Name of Individual(s)</u>	<u>School/Dept.</u>	<u>Meeting Attending</u>	<u>Date(s)</u>	<u>City</u>	<u>Fund</u>
Debra M. Henderson *	Principal/IMS	Title I Conference	March 31 - April 4, 2004	Washington, D.C.	0420.6300.0330.0221.4174
TBA	Food Svc Field Mgr	Training for new cash register system	February 1 - 6, 2004	Atlanta, GA	0410.7600.0330.9540.0001
Yvonne Potsko *	Food Service	Training for new cash register system	February 1 - 6, 2004	Atlanta, GA	0410.7600.0330.9540.0001

JAN 20 2004

8-2-2

MARTIN COUNTY SCHOOL DISTRICT

500 E. Ocean Blvd., Stuart, FL 34994 Telephone 407-287-6400



Revised 9/18/95

PROJECT South Fork HS & Martin County HS
Closed Circuit Surveillance System PHASE _____

<u>5/29/03</u>	+	<u>3</u>	=	<u>6/1/03</u>	+	<u>150</u>	+	<u>35</u>	=	<u>12/3/03</u>
Date Notice to Proceed is Re'd by Builder				Commencement Date		Days Allowed in Contract		Extensions of Time Granted By Owner		Scheduled Date of Substantial Completion

11/20/03

Actual Date of Substantial Completion (Given by Architect)

----- X \$425.00 = \$ -----
 Number of Days that Actual Date of Substantial Completion exceeds the Scheduled Date of Substantial Completion
 Liquidated Damages

12/3/03

Scheduled Date of Substantial Completion

RE: EXTENSIONS OF TIME GRANTED BY OWNER

NUMBER OF DAYS	ARCHITECT REQUEST DATE	SCHOOL BOARD APPROVED DATE
35	9/11/03	10/15/03
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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10-4-1
1002

MARTIN COUNTY SCHOOL DISTRICT

500 E. Ocean Blvd., Stuart, FL 34994 Telephone 407-287-6400



PROJECT South Fork HS & Martin County HS
Closed Circuit Surveillance PHASE _____
System

12/3/03 + 30 = 1/2/04
 Scheduled Date of Substantial Completion Days Allowed in Contract Scheduled Date of Final Completion

12/11/03
 Actual Date of Final Completion
 (Given by Architect)

----- X \$75.00 = \$ -----
 Number of Days that Actual Date of Final Completion exceeds the Scheduled Date of Final Completion Liquidated Damages

1/2/04
 Scheduled Date of Final Completion

Page 1.	Liquidated Damages \$	_____
Page 2.	Liquidated Damages \$	_____
Total	Liquidated Damages \$	_____

JAN 20 2004

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 2082

Requisitions to be approved for purchases for Board Agenda date - 1/20/04

NONE

Ed. Technology requisitions to be approved for purchases for Board Agenda date - 1/20/04

NONE

Purchases greater than \$25,000.00 from 12/17/03 thru 1/07/04

PO#	Date	Dept.	Authority for issuance of Purchase order	\$ Amount	Description
04004679	12/19/04	9518	DIRECT PURCHASE # 081, Exempt per Rule 6Gx43-7.10(5K)	\$373,570.00	BPO for casework for AAA Jensen Beach High School
04004680	12/19/04	9518	DIRECT PURCHASE # 082, Exempt per Rule 6Gx43-7.10(5K)	\$70,290.00	BPO for acoustical ceiling accessories for AAA Jensen Beach High School
04004681	12/19/04	9518	DIRECT PURCHASE # 083, Exempt per Rule 6Gx43-7.10(5K)	\$87,745.00	BPO for ceiling panels for AAA Jensen Beach High School
04004682	12/19/04	9518	DIRECT PURCHASE # 084, Exempt per Rule 6Gx43-7.10(5K)	\$61,897.00	BPO for casework for AAA Jensen Beach High School
04004683	12/19/04	9518	DIRECT PURCHASE # 086, Exempt per Rule 6Gx43-7.10(5K)	\$75,000.00	BPO for irrigation supplies for AAA Jensen Beach High School
04004700	01/05/04	9518	DIRECT PURCHASE # 038, Exempt per Rule 6Gx43-7.10(5K)	\$50,000.00	BPO for concrete for Port Salerno Elem replacement school
04004708	01/05/04	9518	Best of four quotes on file in Facilities Department	\$46,320.00	BPO for AAA Jensen Beach High School for Test and Balance Testing of HVAC Systems
04004709	01/05/04	9518	DIRECT PURCHASE #034, Exempt per Rule 6Gx43-7.10(5K)	\$26,677.00	BPO for sprinklers, hangers, pipe and valves, for Port Salerno Elem replacement school

Ed. Technology Purchases greater than \$25,000.00 from 12/17/03 thru 1/07/04

NONE

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11-A

**THE SCHOOL BOARD OF MARTIN COUNTY
GENERAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

ESTIMATED REVENUE-GENERAL FUND	ACCT	NOTE	12/31/2003	12/31/2003	12/31/2003	PERCENT
DESCRIPTION	NO.	REF	REVISED BUDGET 04-105	YEAR TO DATE RECEIPTS	Uncollected BALANCE	OF BUDGET RECEIVED
FEDERAL DIRECT						
RESERVE OFFICERS TRAINING CORP	3191		123,598.46	54,677.63	68,920.83	44.24%
SUBTOTAL - FEDERAL DIRECT			\$ 123,598.46	\$ 54,677.63	\$ 68,920.83	44.24%
FEDERAL RECEIVED THROUGH STATE						
MEDICAID	3202		450,000.00	5,548.84	444,451.16	1.23%
SERVE-EISENHOWER	3226	1	-	1,000.00	(1,000.00)	0.00%
OTHER FEDERAL THROUGH STATE	3299		-	-	-	0.00%
SUBTOTAL - FEDERAL THROUGH STATE			\$ 450,000.00	\$ 6,548.84	\$ 443,451.16	1.46%
FLORIDA EDUCATION FINANCE PROGRAM (FEFP)	3310		8,794,498.00	8,794,498.00	-	100.00%
WORK FORCE DEVELOPMENT	3315		2,168,035.00	1,084,020.00	1,084,015.00	50.00%
ADULT WITH DISABILITIES	3318		408,980.00	86,908.25	322,071.75	21.25%
CO&DS WITHHELD FOR ADMINISTRATIVE EXPENSE	3323		4,500.00	-	4,500.00	0.00%
FLORIDA TEACHERS LEAD PROGRAM	3334		110,678.00	110,678.00	-	100.00%
INSTRUCTIONAL MATERIALS	3336		1,604,740.00	1,364,026.00	240,714.00	85.00%
RACING COMMISSION FUNDS	3341		223,250.00	-	223,250.00	0.00%
STATE LICENSE TAX	3343		86,979.56	15,998.29	70,981.27	18.39%
DISTRICT DISCRETIONARY LOTTERY FUNDS	3344		639,856.00	-	639,856.00	0.00%
TRANSPORTATION	3354		3,876,507.00	1,938,252.00	1,938,255.00	50.00%
CLASS SIZE REDUCTION/OPER FUNDS	3355		3,200,680.00	1,226,061.00	1,974,619.00	38.31%
SCHOOL RECOGNITION FUNDS	3361		1,319,045.00	1,319,045.00	-	100.00%
PRE-K EARLY INTERVENTION	3372		464,918.77	103,958.62	360,960.15	22.36%
EDUCATIONAL TECHNOLOGY	3375		342,989.00	142,910.00	200,079.00	41.67%
TEACHER TRAINING	3376		247,312.00	123,654.00	123,658.00	50.00%
OTHER MISCELLANEOUS STATE REVENUE	3399		450,783.04	98,930.07	351,852.97	21.95%
SUBTOTAL - REVENUE FROM STATE SOURCES			\$ 23,943,751.37	\$ 16,408,939.23	\$ 7,534,812.14	68.53%
DISTRICT SCHOOL TAXES	3411		\$ 79,421,277.00	\$ 22,525,730.19	\$ 56,895,546.81	28.36%
PAYMENT IN LIEU OF TAXES	3422		19,767.42	19,683.15	84.27	99.57%
RENT	3425		155,309.43	31,888.81	123,420.62	20.53%
INTEREST ON INVESTMENTS	3430		309,995.00	41,059.24	268,935.76	13.25%
GIFTS, GRANTS, DONATIONS	3440		125,653.04	91,721.54	33,931.50	73.00%
FINANCIAL AID FEES-FEFP COURSE	3462		4,389.85	1,601.20	2,788.65	36.48%
OTHER STUDENT FEES	3469		194,320.60	80,648.65	113,671.95	41.50%
SCHOOL AGE CHILD CARE FEES	3473		1,674,794.60	913,267.50	761,527.10	54.53%
MISCELLANEOUS LOCAL SOURCES	3490		1,053,473.80	538,409.47	515,064.33	51.11%
SUBTOTAL - REVENUE FROM LOCAL SOURCES			\$ 82,958,980.74	\$ 24,244,009.75	\$ 58,714,970.99	29.22%
TOTAL REVENUES			\$ 107,476,330.57	\$ 40,714,175.45	\$ 66,762,155.12	37.88%
TRANSFERS FROM CAPITAL PROJECTS FUNDS	3630		810,000.00	810,000.00	-	100.00%
TOTAL OTHER FINANCING SOURCES			\$ 810,000.00	\$ 810,000.00	\$ -	100.00%
TOTAL REVENUES AND OTHER FINANCING SOURCES			\$ 108,286,330.57	\$ 41,524,175.45	\$ 66,762,155.12	38.35%
BEGINNING FUND BALANCE			\$ 5,418,831.58		\$ 5,418,831.58	
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE			\$ 113,705,162.15		\$ 113,705,162.15	

**THE SCHOOL BOARD OF MARTIN COUNTY
GENERAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>BUDGET STATUS REPORT - GENERAL FUND</u>			12/31/2003	12/31/2003	12/31/2003	PERCENT
DESCRIPTION	ACCT NO.	NOTE REF	REVISED BUDGET 04-105	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	OF BUDGET EXPENDED
<u>INSTRUCTIONAL SERVICES</u>						
SALARIES	5000/100		\$ 46,973,747.59	\$ 17,776,899.30	\$ 29,196,848.29	37.84%
BENEFITS	5000/200		13,428,168.91	4,899,964.57	8,528,204.34	36.49%
SERVICES	5000/300		1,374,501.31	441,164.38	933,336.93	32.10%
ENERGY	5000/400		1,922.39	125.10	1,797.29	6.51%
CONSUMABLE	5000/500		3,453,435.43	1,578,798.98	1,874,636.45	45.72%
CAPITAL OUTLAY	5000/600		913,310.26	178,631.36	734,678.90	19.56%
OTHER	5000/700		1,158,328.32	407,850.95	750,477.37	35.21%
SUBTOTAL			\$ 67,303,414.21	\$ 25,283,434.64	\$ 42,019,979.57	37.57%
<u>PUPIL PERSONNEL SERVICES</u>						
SALARIES	6100/100		\$ 3,583,809.35	\$ 1,435,566.60	\$ 2,148,242.75	40.06%
BENEFITS	6100/200		1,056,377.63	403,413.72	652,963.91	38.19%
SERVICES	6100/300		567,889.12	245,974.99	321,914.13	43.31%
ENERGY	6100/400		1,000.00	-	1,000.00	0.00%
CONSUMABLE	6100/500		39,654.47	22,082.37	17,572.10	55.69%
CAPITAL OUTLAY	6100/600		6,579.06	4,813.24	1,765.82	73.16%
OTHER	6100/700		7,617.30	2,720.14	4,897.16	35.71%
SUBTOTAL			\$ 5,262,926.93	\$ 2,114,571.06	\$ 3,148,355.87	40.18%
<u>INSTRUCTIONAL MEDIA SERVICES</u>						
SALARIES	6200/100		\$ 1,252,796.69	\$ 527,398.18	\$ 725,398.51	42.10%
BENEFITS	6200/200		395,306.31	152,401.01	242,905.30	38.55%
SERVICES	6200/300		82,745.14	37,928.34	44,816.80	45.84%
CONSUMABLE	6200/500		90,311.00	14,403.29	75,907.71	15.95%
CAPITAL OUTLAY	6200/600		211,372.20	52,504.41	158,867.79	24.84%
OTHER	6200/700		595.87	-	595.87	0.00%
SUBTOTAL			\$ 2,033,127.21	\$ 784,635.23	\$ 1,248,491.98	38.59%
<u>INSTRUCTION & CURRICULUM DEVELOPMENT</u>						
SALARIES	6300/100		\$ 1,403,013.77	\$ 603,142.58	\$ 799,871.19	42.99%
BENEFITS	6300/200		448,700.11	165,068.44	283,631.67	36.79%
SERVICES	6300/300		37,694.89	5,656.69	32,038.20	15.01%
CONSUMABLE	6300/500		21,388.60	8,223.92	13,164.68	38.45%
CAPITAL OUTLAY	6300/600		3,125.00	-	3,125.00	0.00%
OTHER	6300/700		2,024.00	1,493.50	530.50	73.79%
SUBTOTAL			\$ 1,915,946.37	\$ 783,585.13	\$ 1,132,361.24	40.90%
<u>INSTRUCTIONAL STAFF TRAINING</u>						
SALARIES	6400/100		\$ 136,930.20	\$ 62,605.05	\$ 74,325.15	45.72%
BENEFITS	6400/200		39,502.33	15,894.61	23,607.72	40.24%
SERVICES	6400/300		176,544.50	22,815.60	153,728.90	12.92%
CONSUMABLE	6400/500		151,920.65	29,318.32	122,602.33	19.30%
CAPITAL OUTLAY	6400/600		24,288.49	5,681.00	18,607.49	23.39%
OTHER	6400/700		104,402.02	27,472.87	76,929.15	26.31%
SUBTOTAL			\$ 633,588.19	\$ 163,787.45	\$ 469,800.74	25.85%
<u>SCHOOL BOARD</u>						
SALARIES	7100/100		\$ 359,400.49	\$ 176,923.56	\$ 182,476.93	49.23%
BENEFITS	7100/200		202,408.03	100,275.76	102,132.27	49.54%
SERVICES	7100/300		131,396.60	57,181.38	74,215.22	43.52%
CONSUMABLE	7100/500		12,823.36	4,748.65	8,074.71	37.03%
OTHER	7100/700	2	16,428.00	16,118.00	310.00	98.11%
SUBTOTAL			\$ 722,456.48	\$ 355,247.35	\$ 367,209.13	49.17%

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**THE SCHOOL BOARD OF MARTIN COUNTY
GENERAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>BUDGET STATUS REPORT - GENERAL FUND</u>			12/31/03	12/31/2003	12/31/2003	PERCENT
DESCRIPTION	ACCT NO.	NOTE REF	REVISED BUDGET 04-105	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	OF BUDGET EXPENDED
<u>GENERAL ADMINISTRATION</u>						
SALARIES	7200/100		\$ 396,122.95	\$ 196,319.10	\$ 199,803.85	49.56%
BENEFITS	7200/200		101,993.77	48,360.14	53,633.63	47.41%
SERVICES	7200/300		86,575.40	31,585.00	54,990.40	36.48%
CONSUMABLE	7200/500		4,064.33	2,310.03	1,754.30	56.84%
CAPITAL OUTLAY	7200/600		325.00	-	325.00	0.00%
OTHER	7200/700	3	18,810.28	18,588.66	221.62	98.82%
SUBTOTAL			\$ 607,891.73	\$ 297,162.93	\$ 310,728.80	48.88%
<u>SCHOOL ADMINISTRATION</u>						
SALARIES	7300/100		\$ 5,429,067.13	\$ 2,403,272.15	\$ 3,025,794.98	44.27%
BENEFITS	7300/200		1,443,711.88	637,385.67	806,326.21	44.15%
SERVICES	7300/300		29,711.37	8,002.28	21,709.09	26.93%
CONSUMABLE	7300/500		61,832.33	15,400.39	46,431.94	24.91%
CAPITAL OUTLAY	7300/600		3,139.00	2,169.00	970.00	69.10%
OTHER	7300/700		2,540.54	617.99	1,922.55	24.33%
SUBTOTAL			\$ 6,970,002.25	\$ 3,066,847.48	\$ 3,903,154.77	44.00%
<u>FACILITIES ACQUISITION AND CONSTRUCTION</u>						
SALARIES	7400/100		\$ 18,796.43	\$ 7,852.18	\$ 10,944.25	41.77%
BENEFITS	7400/200		22,513.65	1,995.21	20,518.44	8.86%
SERVICES	7400/300		6,348.30	3,524.72	2,823.58	55.52%
CONSUMABLE	7400/500		8,139.05	1,419.27	6,719.78	17.44%
CAPITAL OUTLAY	7400/600		19,716.09	10,632.08	9,084.01	53.93%
OTHER	7400/700		150.00	-	150.00	0.00%
SUBTOTAL			\$ 75,663.52	\$ 25,423.46	\$ 50,240.06	33.60%
<u>FISCAL SERVICES</u>						
SALARIES	7500/100		\$ 588,460.74	\$ 296,980.33	\$ 291,480.41	50.47%
BENEFITS	7500/200		179,620.65	81,733.36	97,887.29	45.50%
SERVICES	7500/300		35,526.78	6,480.75	29,046.03	18.24%
CONSUMABLE	7500/500		16,534.99	5,295.68	11,239.31	32.03%
CAPITAL OUTLAY	7500/600		2,312.00	2,111.35	200.65	91.32%
OTHER	7500/700		13,779.96	13,779.96	-	100.00%
SUBTOTAL			\$ 836,235.12	\$ 406,381.43	\$ 429,853.69	48.60%
<u>FOOD SERVICES</u>						
SALARIES	7600/100		\$ 39,463.28	\$ 38,045.03	\$ 1,418.25	96.41%
BENEFITS	7600/200		3,009.66	2,901.20	108.46	96.40%
SUBTOTAL			\$ 42,472.94	\$ 40,946.23	\$ 1,526.71	96.41%
<u>CENTRAL SERVICES</u>						
SALARIES	7700/100		\$ 2,045,970.16	\$ 1,016,046.83	\$ 1,029,923.33	49.66%
BENEFITS	7700/200		1,834,515.95	414,345.59	1,420,170.36	22.59%
SERVICES	7700/300		311,128.38	184,533.94	126,594.44	59.31%
ENERGY	7700/400		300.00	84.51	215.49	28.17%
CONSUMABLE	7700/500		77,128.27	32,600.46	44,527.81	42.27%
CAPITAL OUTLAY	7700/600		4,145.00	244.80	3,900.20	5.91%
OTHER	7700/700		251,761.66	251,761.66	-	100.00%
SUBTOTAL			\$ 4,524,949.42	\$ 1,899,617.79	\$ 2,625,331.63	41.98%
<u>TRANSPORTATION SERVICES</u>						
SALARIES	7800/100		\$ 2,637,009.49	\$ 973,175.24	\$ 1,663,834.25	36.90%
BENEFITS	7800/200		1,127,510.11	447,518.41	679,991.70	39.69%
SERVICES	7800/300		825,187.65	702,620.68	122,566.97	85.15%
ENERGY	7800/400		280,680.21	101,881.66	178,798.55	36.30%
CONSUMABLE	7800/500		149,079.00	60,645.97	88,433.03	40.68%
OTHER	7800/700		149,096.43	89,916.16	59,180.27	60.31%
SUBTOTAL			\$ 5,168,562.89	\$ 2,375,758.12	\$ 2,792,804.77	45.97%

**THE SCHOOL BOARD OF MARTIN COUNTY
GENERAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>BUDGET STATUS REPORT - GENERAL FUND</u>	ACCT NO.	NOTE REF	12/31/03 REVISED BUDGET 04-105	12/31/2003 YEAR TO DATE EXPENDITURES	12/31/2003 AVAILABLE BALANCE	PERCENT OF BUDGET EXPENDED
DESCRIPTION						
<u>OPERATION OF PLANT</u>						
SALARIES	7900/100		\$ 2,543,345.12	\$ 1,262,402.85	\$ 1,280,942.27	49.64%
BENEFITS	7900/200		1,331,352.72	626,001.99	705,350.73	47.02%
SERVICES	7900/300		1,829,995.07	996,437.07	833,558.00	54.45%
ENERGY	7900/400		3,193,459.69	1,499,696.45	1,693,763.24	46.96%
CONSUMABLE	7900/500		209,738.35	85,132.49	124,605.86	40.59%
CAPITAL OUTLAY	7900/600		1,858.60	1,049.44	809.16	56.46%
OTHER	7900/700		58,967.81	31,268.46	27,699.35	53.03%
SUBTOTAL			\$ 9,168,717.36	\$ 4,501,988.75	\$ 4,666,728.61	49.10%
<u>MAINTENANCE OF PLANT</u>						
SALARIES	8100/100		\$ 1,816,756.64	\$ 900,741.66	\$ 916,014.98	49.58%
BENEFITS	8100/200		808,250.56	325,893.05	482,357.51	40.32%
SERVICES	8100/300		206,721.92	52,135.57	154,586.35	25.22%
ENERGY	8100/400		55,288.60	45.00	55,243.60	0.08%
CONSUMABLE	8100/500		48,073.15	12,906.50	35,166.65	26.85%
CAPITAL OUTLAY	8100/600		2,050.00	284.90	1,765.10	13.90%
OTHER	8100/700		2,735.00	167.00	2,568.00	6.11%
SUBTOTAL			\$ 2,939,875.87	\$ 1,292,173.68	\$ 1,647,702.19	43.95%
<u>COMMUNITY SERVICES</u>						
SALARIES	9100/100		\$ 1,116,781.68	\$ 512,668.10	\$ 604,113.58	45.91%
BENEFITS	9100/200		290,655.02	129,064.98	161,590.04	44.40%
SERVICES	9100/300		139,082.42	80,626.06	58,456.36	57.97%
CONSUMABLE	9100/500		173,162.76	82,863.91	90,298.85	47.85%
CAPITAL OUTLAY	9100/600		32,585.57	14,220.43	18,365.14	43.64%
OTHER	9100/700		159,692.92	89,417.22	70,275.70	55.99%
SUBTOTAL			\$ 1,911,960.37	\$ 908,860.70	\$ 1,003,099.67	47.54%
OTHER CAPITAL OUTLAY	9300/600		-	-	-	0.00%
<u>TRANSFERS TO OTHER FUNDS</u>						
DEBT SERVICE	9700/920		-	-	-	0.00%
SPECIAL REVENUE	9700/940		-	-	-	0.00%
TRUST AND AGENCY	9700/980		-	-	-	0.00%
SUBTOTAL			-	-	-	0.00%
TOTAL APPROPRIATIONS/EXPENDITURES/AVAIL BALANCE			\$ 110,117,790.86	\$ 44,300,421.43	\$ 65,817,369.43	40.23%
ENDING FUND BALANCE PROJECTED TO 6/30/2004			\$ 3,587,371.29		\$ 3,587,371.29	
TOTAL APPROPRIATIONS AND PROJECTED FUND BALANCE			\$ 113,705,162.15		\$ 113,705,162.15	

Notes:

1. Budget Amendment Pending #04-106 (Agenda 2/3/03) - Serve Eisenhower Pass Thru
2. Membership to Florida School Boards Association Paid at Beginning of Year
3. Membership to FADSS Paid at Beginning of Year

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**THE SCHOOL BOARD OF MARTIN COUNTY
DEBT SERVICE FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

DEBT SERVICE FUNDS - 210

<u>ESTIMATED REVENUE - SBE COBI FUNDS</u>			12/31/2003		AMOUNT
DESCRIPTION	ACCT NO.	7/1/2003 ORIGINAL BUDGET	YEAR TO DATE RECEIPTS	12/31/2003 Uncollected BALANCE	RECEIVED AS A PERCENT OF BUDGET
RECEIPTS:					
CO&DS WITHHELD FOR SBE/COBI BONDS	3322	\$ 740,000.00	\$ -	\$ 740,000.00	0.00%
SBE/COBI BOND INTEREST	3326	1,200.00	-	1,200.00	0.00%
TOTAL -SBE COBI FUNDS		<u>\$ 741,200.00</u>	<u>\$ -</u>	<u>\$ 741,200.00</u>	0.00%
BEGINNING FUND BALANCE		\$ 184,296.02		\$ 184,296.02	
TOTAL DEBT SERVICE FUNDS ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		<u>\$ 925,496.02</u>		<u>\$ 925,496.02</u>	

<u>BUDGET STATUS REPORT -SBE COBI FUNDS</u>			12/31/2003		AMOUNT
DESCRIPTION	ACCT NO.	7/1/2003 ORIGINAL BUDGET	YEAR TO DATE EXPENDITURES	12/31/2003 AVAILABLE BALANCE	EXPENDED AS A PERCENT OF BUDGET
INTEREST	720	\$ 399,756.25	\$ -	\$ 399,756.25	0.00%
DUES AND FEES	730	340,000.00	-	340,000.00	0.00%
MISCELLANEOUS EXPENSES	790	1,200.00	-	1,200.00	0.00%
SUBTOTAL		<u>\$ 740,956.25</u>	<u>\$ -</u>	<u>\$ 739,756.25</u>	0.00%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ 184,539.77		\$ 184,539.77	
TOTAL APPROPRIATIONS AND FUND BALANCE		<u>\$ 925,496.02</u>		<u>\$ 924,296.02</u>	

**THE SCHOOL BOARD OF MARTIN COUNTY
CAPITAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

CAPITAL OUTLAY BOND ISSUES - 310

<u>ESTIMATED REVENUE - COBI 310</u>	<u>ACCT NO.</u>	<u>10/31/2003 REVISED BUDGET 04-303</u>	<u>12/31/2003</u>	<u>12/31/2003</u>	<u>AMOUNT RECEIVED AS A PERCENT OF BUDGET</u>
			<u>YEAR TO DATE RECEIPTS</u>		
<u>DESCRIPTION</u>	<u>NO.</u>	<u>BUDGET 04-303</u>	<u>RECEIPTS</u>	<u>BALANCE</u>	<u>BUDGET</u>
RECEIPTS:					
INTEREST ON INVESTMENTS	3430	\$ 53,219.00	\$ 9,789.46	\$ 43,429.54	18.39%
SALE OF BONDS	3710	2,690,000.00	2,657,173.17	32,826.83	98.78%
TOTAL REVENUE		\$ 2,743,219.00	\$ 2,666,962.63	\$ 76,256.37	97.22%
BEGINNING FUND BALANCE		\$ 111,086.14		\$ 111,086.14	
TOTAL COBI 310 ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		\$ 2,854,305.14		\$ 2,854,305.14	

<u>BUDGET STATUS REPORT - COBI BOND ISSUES</u>	<u>ACCT NO.</u>	<u>10/31/2003 REVISED BUDGET 04-303</u>	<u>12/31/2003</u>	<u>12/31/2003</u>	<u>AMOUNT EXPENDED AS A PERCENT OF BUDGET</u>
			<u>YEAR TO DATE EXPENDITURES</u>		
<u>DESCRIPTION</u>	<u>NO.</u>	<u>BUDGET 04-303</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>BUDGET</u>
BUILDINGS AND FIXED EQUIPMENT	630	\$ 2,718,431.00	\$ 150.00	\$ 2,718,281.00	0.01%
IMPROVEMENTS OTHER THAN BUILDINGS	670	-	-	0.00	0.00%
REMODELING AND RENOVATIONS	680	79,368.68	-	79,368.68	0.00%
SUBTOTAL		\$ 2,797,799.68	\$ 150.00	\$ 2,797,649.68	0.01%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ 56,505.46		\$ 56,505.46	
TOTAL APPROPRIATIONS AND FUND BALANCE		\$ 2,854,305.14		\$ 2,854,305.14	

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**THE SCHOOL BOARD OF MARTIN COUNTY
CAPITAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>PECO FUNDS - 340</u>					
			12/31/2003		AMOUNT
<u>ESTIMATED REVENUE - PECO FUNDS</u>		12/31/2003	YEAR TO	12/31/2003	RECEIVED
	ACCT	REVISED	DATE	Uncollected	AS A PERCENT
DESCRIPTION	NO.	BUDGET 04-305	RECEIPTS	BALANCE	OF
					BUDGET
RECEIPTS:					
PECO ALLOCATIONS - STATE SOURCES	3391	\$ 2,185,956.00	\$ 673,711.87	\$ 1,512,244.13	30.82%
INTEREST ON INVESTMENTS	3430	4,554.30	1,149.88	3,404.42	25.25%
MISCELLANEOUS LOCAL SOURCES	3490	-	-	0.00	0.00%
TOTAL - PECO FUNDS		<u>\$ 2,190,510.30</u>	<u>\$ 674,861.75</u>	<u>\$ 1,515,648.55</u>	30.81%
BEGINNING FUND BALANCE		<u>\$ 845,819.72</u>		<u>\$ 845,819.72</u>	
TOTAL PECO FUNDS ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		<u>\$ 3,036,330.02</u>		<u>\$ 3,036,330.02</u>	

<u>BUDGET STATUS REPORT - PECO FUNDS</u>					
			12/31/2003		AMOUNT
<u>BUDGET STATUS REPORT - PECO FUNDS</u>		12/31/2003	YEAR TO	12/31/2003	EXPENDED AS A
	ACCT	REVISED	DATE	AVAILABLE	PERCENT OF
DESCRIPTION	NO.	BUDGET 04-305	EXPENDITURES	BALANCE	BUDGET
BUILDINGS AND FIXED EQUIPMENT	630	\$ 1,191,594.00	\$ 117,518.67	\$ 1,074,075.33	9.86%
FURNITURE, FIXTURES AND EQUIPMENT	640	4,280.39	1,875.00	2,405.39	43.80%
IMPROVEMENTS OTHER THAN BUILDINGS	670	119,932.80	23,208.83	96,723.97	19.35%
REMODELING AND RENOVATIONS	680	1,709,405.99	847,005.79	862,400.20	49.55%
SUBTOTAL		<u>\$ 3,025,213.18</u>	<u>\$ 989,608.29</u>	<u>\$ 2,035,604.89</u>	32.71%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		<u>\$ 11,116.84</u>		<u>\$ 11,116.84</u>	
TOTAL APPROPRIATIONS AND FUND BALANCE		<u>\$ 3,036,330.02</u>		<u>\$ 3,036,330.02</u>	

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**THE SCHOOL BOARD OF MARTIN COUNTY
CAPITAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

CO & DS FUND - 360

<u>ESTIMATED REVENUE - CO&DS FUND</u>		10/31/2003	12/31/2003	12/31/2003	RECEIVED
DESCRIPTION	ACCT NO.	REVISED BUDGET 03-303	YEAR TO DATE RECEIPTS	Uncollected BALANCE	AS A PERCENT OF BUDGET
RECEIPTS:					
CO&DS DISTRIBUTED	3321	\$ 16,602.00	\$ -	\$ 16,602.00	0.00%
INTEREST ON UNDISTRIBUTED CO&DS	3325	-	-	0.00	0.00%
INTEREST ON INVESTMENTS	3430	7,721.19	5,918.51	1,802.68	76.65%
TOTAL REVENUE - CO & DS FUND		\$ 24,323.19	\$ 5,918.51	\$ 18,404.68	24.33%
BEGINNING FUND BALANCE		\$ 1,511,613.54		\$ 1,511,613.54	
TOTAL CO&DS ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		\$ 1,535,936.73		\$ 1,535,936.73	

<u>BUDGET STATUS REPORT - CO & DS FUND</u>		10/31/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	REVISED BUDGET 03-303	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	EXPENDED AS A PERCENT OF BUDGET
BUILDINGS AND FIXED EQUIP	630	\$ 1,495,277.52	\$ 652,394.87	\$ 842,882.65	43.63%
FURNITURE, FIXTURES AND EQUIPMENT	640	-	-	-	0.00%
IMPROVEMENTS OTHER THAN BUILDINGS	670	-	-	-	0.00%
REMODELING AND RENOVATIONS	680	-	-	-	0.00%
SUBTOTAL		\$ 1,495,277.52	\$ 652,394.87	\$ 842,882.65	43.63%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ 40,659.21		\$ 40,659.21	
TOTAL APPROPRIATIONS AND FUND BALANCE		\$ 1,535,936.73		\$ 1,535,936.73	

**THE SCHOOL BOARD OF MARTIN COUNTY
CAPITAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>LCIF FUNDS - 370</u>						AMOUNT
<u>ESTIMATED REVENUE - LCIF FUNDS</u>						RECEIVED
DESCRIPTION	ACCT NO.	12/31/2003 REVISED BUDGET 04-305	12/31/2003 YEAR TO DATE RECEIPTS	12/31/2003 Uncollected BALANCE	AS A PERCENT OF BUDGET	
RECEIPTS:						
DISTRICT LOCAL CAPITAL IMPROVEMENT TAX	3413	\$ 25,362,056.00	\$ 7,192,615.84	\$ 18,169,440.16	28.36%	
TAX REDEMPTIONS	3421	-	-	0.00	0.00%	
INTEREST ON INVESTMENTS	3430	636,962.07	217,558.49	419,403.58	34.16%	
MISCELLANEOUS LOCAL SOURCES	3490	32,715.18	32,715.18	0.00	100.00%	
LOSS RECOVERIES	3740	1 311.54	12,186.29	(11,874.75)	3911.63%	
TOTAL REVENUE - LCIF FUNDS		\$ 26,032,044.79	\$ 7,455,075.80	\$ 18,576,966.99	28.64%	
BEGINNING FUND BALANCE		\$ 46,645,812.46		\$ 46,645,812.46		
TOTAL LCIF FUNDS ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		\$ 72,677,857.25		\$ 72,677,857.25		

<u>BUDGET STATUS REPORT - LCIF FUNDS</u>						AMOUNT
DESCRIPTION	ACCT NO.	12/31/2003 REVISED BUDGET 04-305	12/31/2003 YEAR TO DATE EXPENDITURES	12/31/2003 AVAILABLE BALANCE	EXPENDED AS A PERCENT OF BUDGET	
LIBRARY BOOKS	610	\$ 750,000.00	\$ -		0.00%	
AUDIO VISUAL MATERIALS	620	4,946.35	1,545.00	3,401.35	31.24%	
BUILDINGS AND FIXED EQUIPMENT	630	47,657,235.65	9,221,807.91	38,435,427.74	19.35%	
FURNITURE, FIXTURES AND EQUIPMENT	640	8,314,926.43	1,413,133.15	6,901,793.28	17.00%	
MOTOR VEHICLES	650	971,763.20	-	971,763.20	0.00%	
LAND	660	765,708.00	-	765,708.00	0.00%	
IMPROVEMENTS OTHER THAN BUILDINGS	670	1,167,614.46	150,922.48	1,016,691.98	12.93%	
REMODELING AND RENOVATIONS	680	7,453,924.44	1,867,328.67	5,566,595.77	25.32%	
COMPUTER SOFTWARE	690	1,644,036.01	439,993.70	1,204,042.31	26.76%	
REDEMPTION OF PRINCIPAL ON LEASE PURCHASE	710	-	-	-	0.00%	
INTEREST ON LEASE PURCHASE	720	-	-	-	0.00%	
TRANSFERS TO GENERAL FUND	910	500,000.00	500,000.00	-	100.00%	
TRANSFERS TO DEBT SERVICE FUNDS	920	-	-	-	0.00%	
SUBTOTAL		\$ 69,230,154.54	\$ 13,614,730.91	\$ 54,865,423.63	19.67%	
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ 3,447,702.71		\$ 4,197,702.71		
TOTAL APPROPRIATIONS AND FUND BALANCE		\$ 72,677,857.25		\$ 72,677,857.25		

Note 1: Budget Amendment 04-306 Pending (2/03/04) - Insurance Recovery for SFHS Marquee

**THE SCHOOL BOARD OF MARTIN COUNTY
CAPITAL FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

OTHER CAPITAL FUNDS 390

<u>ESTIMATED REVENUE - OTHER CAPITAL FUNDS</u>	ACCT NO.	10/31/2003 REVISED BUDGET 04-303	12/31/2003	12/31/2003 Uncollected BALANCE	RECEIVED
			YEAR TO DATE RECEIPTS		AS A PERCENT OF BUDGET
DESCRIPTION					
RECEIPTS:		35,526.78			
CLASSROOMS FIRST PROGRAM	3392	\$ -	\$ -	0.00	0.00%
MISCELLANEOUS STATE REVENUE	3390	35,000.00	13,129.25	21,870.75	37.51%
INTEREST, INCLUDING PROFIT ON INVESTMENT	3430	13,779.96	43,803.46	(30,023.50)	317.88%
IMPACT FEES	3490	1,089,894.00	781,585.76	308,308.24	71.71%
TOTAL - OTHER CAPITAL FUNDS		\$ 1,138,673.96	\$ 838,518.47	\$ 300,155.49	73.64%
BEGINNING FUND BALANCE		\$ 15,301,816.32		\$ 15,301,816.32	
TOTAL CAPITAL FUNDS ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		\$ 16,440,490.28		\$ 16,440,490.28	

<u>BUDGET STATUS REPORT - OTHER CAPITAL FUNDS</u>	ACCT NO.	10/31/2003 REVISED BUDGET 04-303	12/31/2003	12/31/2003 AVAILABLE BALANCE	AMOUNT
			YEAR TO DATE EXPENDITURES		EXPENDED AS A PERCENT OF BUDGET
DESCRIPTION					
BUILDINGS AND FIXED EQUIPMENT	630	\$ 15,679,338.21	\$ 7,982,353.19	\$ 7,696,985.02	50.91%
FURNITURE, FIXTURES AND EQUIPMENT	640	-	-	0.00	0.00%
MOTOR VEHICLES	650	-	-	0.00	0.00%
LAND	660	134,292.00	-	134,292.00	0.00%
IMPROVEMENTS OTHER THAN BUILDINGS	670	-	-	0.00	0.00%
REMODELING AND RENOVATIONS	680	251,025.50	-	251,025.50	0.00%
COMPUTER SOFTWARE	690	-	-	0.00	0.00%
TRANSFERS TO GENERAL FUND	910	310,000.00	310,000.00	0.00	100.00%
SUBTOTAL		\$ 16,374,655.71	\$ 8,292,353.19	\$ 8,082,302.52	50.64%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ 65,834.57		\$ 65,834.57	
TOTAL APPROPRIATIONS AND FUND BALANCE		\$ 16,440,490.28		\$ 16,440,490.28	

**THE SCHOOL BOARD OF MARTIN COUNTY
FOOD SERVICE FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

SCHOOL FOOD SERVICE FUND - 410

<u>ESTIMATED REVENUE - SCHOOL FOOD SERVICE FUND</u>		12/31/2003	12/31/2003	12/31/2003	RECEIVED
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-4104	YEAR TO DATE RECEIPTS	Uncollected BALANCE	AS A PERCENT OF BUDGET
FEDERAL THROUGH STATE					
NATIONAL SCHOOL LUNCH ACT	3260	\$ 2,411,600.00	\$ 1,002,375.22	\$ 1,409,224.78	41.56%
U.S.D.A. DONATED COMMODITIES	3265	269,795.00	51,223.02	218,571.98	18.99%
CASH IN LEIU OF DONATED FOODS	3266	15,195.85	15,195.85	-	100.00%
SUMMER FOOD SERVICE PROGRAM	3267	-	-	-	0.00%
FEDERAL SOURCES		<u>\$ 2,696,590.85</u>	<u>\$ 1,068,794.09</u>	<u>\$ 1,627,796.76</u>	<u>39.64%</u>
STATE SOURCES					
SCHOOL BREAKFAST SUPPLEMENT	3337	\$ 45,166.00	\$ 21,846.00	\$ 23,320.00	48.37%
SCHOOL LUNCH SUPPLEMENT	3338	49,776.00	24,710.00	25,066.00	49.64%
OTHER MISCELLANEOUS STATE REVENUE	3399	2,873.00	-	2,873.00	0.00%
STATE SOURCES		<u>\$ 97,815.00</u>	<u>\$ 46,556.00</u>	<u>\$ 51,259.00</u>	<u>47.60%</u>
LOCAL SOURCES					
INTEREST ON INVESTMENTS	3430	\$ 33,500.00	\$ 9,988.00	\$ 23,512.00	29.81%
FOOD SERVICE - STUDENT LUNCHES	3450	2,577,925.00	1,170,974.75	1,406,950.25	45.42%
OTHER MISCELLANEOUS LOCAL SOURCES	3495	150,200.00	4,178.38	146,021.62	2.78%
LOCAL SOURCES		<u>\$ 2,761,625.00</u>	<u>\$ 1,185,141.13</u>	<u>\$ 1,576,483.87</u>	<u>42.91%</u>
TRANSFERS FROM GENERAL FUND	3610	-	-	-	0.00%
TOTAL REVENUE		<u>\$ 5,556,030.85</u>	<u>\$ 2,300,491.22</u>	<u>\$ 3,255,539.63</u>	<u>41.41%</u>
BEGINNING FUND BALANCE		<u>1,790,992.95</u>		<u>1,790,992.95</u>	
TOTAL FOOD SERVICE FUND ESTIMATED REVENUE, TRANSFERS, AND BEGINNING FUND BALANCE		<u>\$ 7,347,023.80</u>		<u>\$ 7,347,023.80</u>	

<u>BUDGET STATUS REPORT</u>		12/31/2003	12/31/2003	12/31/2003	AMT EXPENDED
<u>SCHOOL FOOD SERVICE FUND - 410</u>		REVISED BUDGET 04-4104	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	AS A PERCENT OF BUDGET
DESCRIPTION	ACCT NO.	BUDGET 04-4104	EXPENDITURES	BALANCE	BUDGET
SALARIES	100	\$ 1,443,500.13	\$ 625,849.99	\$ 817,650.14	43.36%
BENEFITS	200	628,487.57	273,662.21	354,825.36	43.54%
PURCHASED SERVICES	300	80,111.00	56,306.62	23,804.38	70.29%
ENERGY	400	197,695.00	5,739.21	191,955.79	2.90%
FOOD & SUPPLIES	500	2,792,799.00	1,058,844.23	1,733,954.77	37.91%
CAPITAL OUTLAY	600	516,729.75	83,785.18	432,944.57	16.21%
OTHER EXPENSES	700	103,000.00	40,710.66	62,289.32	39.52%
SUBTOTAL		<u>\$ 5,762,322.45</u>	<u>\$ 2,144,898.12</u>	<u>\$ 3,617,424.33</u>	<u>37.22%</u>
ENDING FUND BALANCE PROJECTED TO 6/30/2004		<u>\$ 1,584,701.35</u>		<u>\$ 1,584,701.35</u>	
TOTAL APPROPRIATIONS AND FUND BALANCE		<u>\$ 7,347,023.80</u>		<u>\$ 7,347,023.80</u>	

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**THE SCHOOL BOARD OF MARTIN COUNTY
SPECIAL REVENUE FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>FEDERAL PROJECTS FUNDS - ESTIMATED REVENUE</u>	ACCT NO.	12/31/2003 REVISED BUDGET 04-4205	ACTUAL RECEIPTS THROUGH 12/31/2003	UNCOLLECTED BALANCE 12/31/2003	PERCENT OF BUDGET RECEIVED
DESCRIPTION					
FEDERAL DIRECT					
OTHER FEDERAL DIRECT	3199	1,263,060.83	868,914.32	394,146.51	68.79%
SUBTOTAL - FEDERAL DIRECT		\$ 1,263,060.83	\$ 868,914.32	\$ 394,146.51	68.79%
FEDERAL THROUGH STATE					
VOCATIONAL EDUCATION ACTS	3201	\$ -	\$ -	\$ -	0.00%
WORKFORCE INVESTMENT ACT	3220	-	-	-	0.00%
EISENHOWER MATH AND SCIENCE	3226	666,166.70	230,286.97	435,879.73	34.57%
DRUG FREE SCHOOLS	3227	131,585.61	53,462.64	78,122.97	40.63%
INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)	3230	3,424,310.45	1,300,948.63	2,123,361.82	37.99%
ELEMENTARY AND SECONDARY EDUCATION ACT, TITLE I	3240	4,017,115.72	1,283,508.46	2,733,607.26	31.95%
ADULT GENERAL EDUCATION	3251	466,275.18	163,589.95	302,685.23	35.08%
ELEMENTARY AND SECONDARY EDUCATION ACT, TITLE VI	3270	127,668.94	31,122.45	96,546.49	24.38%
OTHER FEDERAL THROUGH STATE	3299	522,293.13	129,084.38	393,208.75	24.71%
SUBTOTAL - FEDERAL THROUGH STATE		\$ 9,355,415.73	\$ 3,192,003.48	\$ 6,163,412.25	34.12%
INTEREST ON INVESTMENTS	3430	-	-	-	0.00%
SUBTOTAL - REVENUE FROM LOCAL SOURCES		\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE		\$ 10,618,476.56	\$ 4,060,917.80	\$ 6,557,558.76	38.24%
BEGINNING FUND BALANCE		\$ -		\$ -	
TOTAL ESTIMATED REVENUES AND FUND BALANCE		\$ 10,618,476.56		\$ 10,618,476.56	

<u>APPROPRIATIONS</u>	ACCT NO.	12/31/2003 REVISED BUDGET 04-4205	ACTUAL EXPENDITURES THROUGH 12/31/2003	AVAILABLE BALANCE 12/31/2003	PERCENT OF BUDGET EXPENDED
DESCRIPTION					
INSTRUCTIONAL SERVICES					
SALARIES	5000/100	\$ 3,119,721.74	\$ 1,182,889.95	\$ 1,936,831.79	37.92%
EMPLOYEES BENEFITS	5000/200	766,569.89	356,769.26	409,800.63	46.54%
PURCHASED SERVICES	5000/300	997,902.30	421,742.47	576,159.83	42.26%
MATERIALS AND SUPPLIES	5000/500	530,948.93	170,047.50	360,901.43	32.03%
CAPITAL OUTLAY	5000/600	501,604.72	224,222.55	277,382.17	44.70%
OTHER EXPENSES	5000/700	81,577.19	43,990.36	37,586.83	53.92%
SUBTOTAL		\$ 5,998,324.77	\$ 2,399,662.09	\$ 3,598,662.68	40.01%
PUPIL PERSONNEL SERVICES					
SALARIES	6100/100	\$ 440,290.79	\$ 209,070.65	\$ 231,220.14	47.48%
EMPLOYEES BENEFITS	6100/200	163,636.07	68,546.75	95,089.32	41.89%
PURCHASED SERVICES	6100/300	986,672.46	269,512.39	719,160.07	27.26%
ENERGY SERVICES	6100/400	1,018.62	70.04	948.58	6.88%
MATERIALS AND SUPPLIES	6100/500	53,928.87	30,287.45	23,641.42	56.16%
CAPITAL OUTLAY	6100/600	1,506.90	533.72	973.18	35.42%
OTHER EXPENSES	6100/700	3,493.00	404.54	3,088.46	11.58%
SUBTOTAL		\$ 1,652,546.71	\$ 578,425.54	\$ 1,074,121.17	35.00%
INSTRUCTIONAL MEDIA SERVICES					
SALARIES	6200/100	\$ 40,513.85	\$ 2,795.13	\$ 37,718.72	6.90%
EMPLOYEES BENEFITS	6200/200	40,785.61	1,346.57	39,439.04	3.30%
TRAVEL	6200/300	2,000.00	-	2,000.00	0.00%
MATERIALS AND SUPPLIES	6200/500	27,076.73	819.83	26,256.90	3.03%
CAPITAL OUTLAY	6200/600	105,912.60	18,940.61	86,971.99	17.88%
SUBTOTAL		\$ 216,288.79	\$ 23,902.14	\$ 192,386.65	11.05%

**THE SCHOOL BOARD OF MARTIN COUNTY
SPECIAL REVENUE FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>APPROPRIATIONS (CONT.)</u>		12/31/2003 REVISED BUDGET 04-4205	ACTUAL EXPENDITURES THROUGH 12/31/2003	AVAILABLE BALANCE 12/31/2003	PERCENT OF BUDGET EXPENDED
DESCRIPTION	ACCT NO.				
<u>INSTRUCTION & CURRICULUM DEVELOPMENT</u>					
SALARIES	6300/100	\$ 714,973.32	\$ 342,839.98	\$ 372,133.34	47.95%
EMPLOYEES BENEFITS	6300/200	251,073.00	89,230.38	161,842.62	35.54%
PURCHASED SERVICES	6300/300	81,900.16	16,001.33	65,898.83	19.54%
ENERGY SERVICES	6300/400	1,000.00	491.85	508.15	49.19%
MATERIALS AND SUPPLIES	6300/500	23,446.73	8,485.29	14,961.44	36.19%
CAPITAL OUTLAY	6300/600	5,640.82	1,934.94	3,705.88	34.30%
OTHER EXPENSES	6300/700	4,239.00	1,043.00	3,196.00	24.60%
SUBTOTAL		\$ 1,082,273.03	\$ 460,026.77	\$ 622,246.26	42.51%
<u>INSTRUCTIONAL STAFF TRAINING SERVICES</u>					
SALARIES	6400/100	\$ 213,654.86	\$ 41,206.45	\$ 172,448.41	19.29%
EMPLOYEES BENEFITS	6400/200	44,735.20	8,930.69	35,804.51	19.96%
PURCHASED SERVICES	6400/300	157,079.69	45,653.74	111,425.95	29.06%
MATERIALS AND SUPPLIES	6400/500	33,508.42	21,614.15	11,894.27	64.50%
CAPITAL OUTLAY	6400/600	97,822.42	31,442.00	66,380.42	32.14%
OTHER EXPENSES	6400/700	148,390.93	16,718.51	131,672.42	11.27%
SUBTOTAL		\$ 695,191.52	\$ 165,565.54	\$ 529,625.98	23.82%
<u>GENERAL ADMINISTRATION</u>					
SALARIES	7200/100	\$ 3,751.00	\$ -	\$ 3,751.00	0.00%
OTHER EXPENSES	7200/700	486,505.39	162,716.77	323,788.62	33.45%
SUBTOTAL		\$ 490,256.39	\$ 162,716.77	\$ 327,539.62	33.19%
<u>SCHOOL ADMINISTRATION</u>					
SALARIES	7300/100	\$ 4,515.01	\$ 1,444.65	\$ 3,070.36	32.00%
EMPLOYEES BENEFITS	7300/200	2,616.96	235.49	2,381.47	9.00%
PURCHASED SERVICES	7300/300	-	-	-	0.00%
SUBTOTAL		\$ 7,131.97	\$ 1,680.14	\$ 5,451.83	23.56%
<u>FACILITIES ACQUISITION AND CONSTRUCTION</u>					
CAPITAL OUTLAY	7400/600	120,188.05	109,958.58	10,229.47	91.49%
SUBTOTAL		\$ 120,188.05	\$ 109,958.58	\$ 10,229.47	91.49%
<u>FISCAL SERVICES</u>					
SALARIES	7500/100	925.77	821.75	104.02	88.76%
EMPLOYEES BENEFITS	7500/200	1,113.77	331.90	781.87	29.80%
SUBTOTAL		\$ 2,039.54	\$ 1,153.65	\$ 885.89	56.56%
<u>FOOD SERVICES</u>					
SALARIES	7600/100	\$ 9,801.31	\$ 6,133.11	\$ 3,668.20	62.57%
EMPLOYEES BENEFITS	7600/200	8,253.37	3,299.33	4,954.04	39.98%
SUBTOTAL		\$ 18,054.68	\$ 9,432.44	\$ 8,622.24	52.24%
<u>CENTRAL SERVICES</u>					
SALARIES	7700/100	\$ 31,925.62	\$ 31,765.90	\$ 159.72	99.50%
EMPLOYEES BENEFITS	7700/200	15,251.73	9,632.22	5,619.51	63.15%
PURCHASED SERVICES	7700/300	5,120.30	2,238.69	2,881.61	43.72%
MATERIALS AND SUPPLIES	7700/500	26,532.42	6,098.14	20,434.28	22.98%
CAPITAL OUTLAY	7700/600	90.76	-	90.76	0.00%
OTHER EXPENSES	7700/700	7,589.10	5,356.36	2,232.74	70.58%
SUBTOTAL		\$ 86,509.93	\$ 55,091.31	\$ 31,418.62	63.68%

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**THE SCHOOL BOARD OF MARTIN COUNTY
SPECIAL REVENUE FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

<u>APPROPRIATIONS (CONT.)</u>	ACCT NO.	12/31/2003 REVISED BUDGET 04-4205	ACTUAL EXPENDITURES THROUGH 12/31/2003	AVAILABLE BALANCE 12/31/2003	PERCENT OF BUDGET EXPENDED
DESCRIPTION					
<u>TRANSPORTATION SERVICES</u>					
PURCHASED SERVICES	7800/300	\$ 57,353.37	\$ 8,896.20	\$ 48,457.17	15.51%
ENERGY SERVICES	7800/400	1,621.91	755.25	866.66	46.57%
MATERIALS AND SUPPLIES	7800/500	1,000.00	-	1,000.00	0.00%
CAPITAL OUTLAY	7800/600	19,405.00	-	19,405.00	0.00%
OTHER EXPENSE	7800/700	2,358.25	1,244.00	1,114.25	52.75%
SUBTOTAL		\$ 81,738.53	\$ 10,895.45	\$ 70,843.08	13.33%
<u>OPERATION OF PLANT</u>					
EMPLOYEES BENEFITS	7900/200	\$ 428.00	\$ 99.00	\$ 329.00	23.13%
PURCHASED SERVICES	7900/300	25,449.05	17,071.82	8,377.23	67.08%
ENERGY SERVICES	7900/400	305.00	5.00	300.00	1.64%
MATERIALS AND SUPPLIES	7900/500	650.00	-	650.00	0.00%
CAPITAL OUTLAY	7900/600	5,000.00	-	5,000.00	0.00%
SUBTOTAL		\$ 31,832.05	\$ 17,175.82	\$ 14,656.23	53.96%
<u>COMMUNITY SERVICES</u>					
SALARIES	9100/100	\$ 27,683.00	\$ 14,610.39	\$ 13,072.61	52.78%
EMPLOYEES BENEFITS	9100/200	20,099.12	5,995.13	14,103.99	29.83%
PURCHASED SERVICES	9100/300	40,413.39	28,344.69	12,068.70	70.14%
MATERIALS AND SUPPLIES	9100/500	13,763.09	8,787.71	4,975.38	63.85%
CAPITAL OUTLAY	9100/600	24.00	-	24.00	0.00%
OTHER EXPENSE	9100/700	34,118.00	7,493.64	26,624.36	21.96%
SUBTOTAL		\$ 136,100.60	\$ 65,231.56	\$ 70,869.04	47.93%
TOTAL APPROPRIATIONS		\$ 10,618,476.56	\$ 4,060,917.80	\$ 6,557,558.76	38.24%
ENDING FUND BALANCE PROJECTED TO 6/30/2004		\$ -		\$ -	
TOTAL APPROPRIATIONS AND PROJECTED FUND BALANCE		\$ 10,618,476.56		\$ 10,618,476.56	

Notes:

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**THE SCHOOL BOARD OF MARTIN COUNTY
NONEXPENDABLE TRUST FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

NONEXPENDABLE TRUST FUNDS - 001-003

<u>ESTIMATED REVENUE - NONEXPENDABLE TRUST FUNDS</u>		11/30/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-002	YEAR TO DATE RECEIPTS	Uncollected BALANCE	RECEIVED AS A PERCENT OF BUDGET
RECEIPTS:					
INTEREST ON INVESTMENTS	3430	\$ 905.00	\$ 538.17	\$ 366.83	59.47%
GIFTS, GRANTS AND BEQUESTS	3440	-	-	-	0.00%
TOTAL REVENUE		\$ 905.00	\$ 538.17	\$ 366.83	59.47%
BEGINNING RETAINED EARNINGS		\$ 116,951.10		\$ 116,951.10	
TOTAL NONEXPENDABLE TRUST FUNDS ESTIMATED REVENUE, TRANSFERS AND BEGINNING RETAINED EARNINGS		\$ 117,856.10		\$ 117,856.10	

<u>BUDGET STATUS REPORT - NONEXPENDABLE TRUST FUNDS</u>		11/30/2003	12/31/2003	12/31/2003	PERCENT OF
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-002	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	BUDGET EXPENDED
INSTRUCTION	5000	\$ -	\$ -	\$ 0.00	0.00%
COMMUNITY SERVICES	9100	500.00	500.00	0.00	100.00%
SUBTOTAL		\$ 500.00	\$ 500.00	\$ -	100.00%
ENDING RETAINED EARNINGS PROJECTED TO 6/30/2004		\$ 117,356.10		\$ 117,856.10	
APPROPRIATIONS AND PROJECTED RETAINED EARNINGS		\$ 117,856.10		\$ 117,856.10	

The Permanent Fund is Comprised of:

- 0004 - J.M. Phillips Scholarship Fund
- 0002 - Clara Newman Scholarship Fund

Notes:

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**THE SCHOOL BOARD OF MARTIN COUNTY
EXPENDABLE TRUST FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

EXPENDABLE TRUST FUNDS (0490) - 810-824

<u>ESTIMATED REVENUE - EXPENDABLE TRUST FUNDS</u>		11/30/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-8201	YEAR TO DATE RECEIPTS	Uncollected BALANCE	RECEIVED AS A PERCENT OF BUDGET
RECEIPTS:					
INTEREST ON INVESTMENTS	3430	221.00	57.98	163.02	26.24%
GIFTS, GRANTS, AND REQUESTS	3440	1,500.00			0.00%
TOTAL REVENUE		\$ 1,721.00	\$ 57.98	\$ 163.02	3.37%
BEGINNING RETAINED EARNINGS		\$ 3,890.70		\$ 3,890.70	
TOTAL EXPENDABLE TRUST FUNDS ESTIMATED REVENUE, TRANSFERS AND BEGINNING RETAINED EARNINGS		\$ 5,611.70		\$ 4,111.70	

<u>BUDGET STATUS REPORT - EXPENDABLE TRUST FUNDS</u>		11/30/2003	12/31/2003	12/31/2003	PERCENT OF
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-8201	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	BUDGET EXPENDED
OTHER EXPENSES	700	\$ 1,075.00	\$ -	\$ 1,075.00	0.00%
SUBTOTAL		1,075.00	-	1,075.00	0.00%
ENDING RETAINED EARNINGS PROJECTED TO 6/30/2004		\$ 4,536.70		\$ 3,036.70	
APPROPRIATIONS AND PROJECTED RETAINED EARNINGS		\$ 5,611.70		\$ 4,111.70	

The Expendable Trust Fund Is Comprised of:

- 0821 - M.H. Correll Research Trust
- 0822 - T. L. Showalter Scholarship
- 0824 - Non-Endow Scholarships
- 0825-Tom Goodman Scholarship Fund

**THE SCHOOL BOARD OF MARTIN COUNTY
PENSION TRUST FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

PENSION TRUST FUNDS - 0870

<u>ESTIMATED REVENUE - EXPENDABLE TRUST FUNDS</u>			9/30/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	NOTE REF	REVISED BUDGET 04-8701	YEAR TO DATE RECEIPTS	UNCOLLECTED BALANCE	RECEIVED AS A PERCENT OF BUDGET
RECEIPTS:						
INTEREST ON INVESTMENTS	3431		\$ 3,900.00	\$ 163.38	\$ 3,736.62	4.19%
GAIN ON SALE OF INVESTMENTS	3432*	1	-	16,000.62	(16,000.62)	0.00%
UNREALIZED GAIN ON INVESTMENTS	3434*	1	-	311,098.07	(311,098.07)	0.00%
DIVIDEND INCOME	3437		348,000.00	114,331.53	233,668.47	32.85%
INTEREST ON SCHWAB ACCOUNT	3438		62,000.00	31,641.71	30,358.29	51.04%
REVENUE FROM OTHER FUNDS	3483		-	-	-	0.00%
TOTAL REVENUE			<u>\$ 413,900.00</u>	<u>\$ 473,235.31</u>	<u>\$ (59,335.31)</u>	114.34%
BEGINNING RETAINED EARNINGS			<u>\$ 5,767,066.33</u>		<u>\$ 5,767,066.33</u>	
TOTAL EXPENDABLE TRUST FUNDS ESTIMATED REVENUE, TRANSFERS AND BEGINNING RETAINED EARNINGS			<u>\$ 6,180,966.33</u>		<u>\$ 6,180,966.33</u>	

<u>BUDGET STATUS REPORT - EXPENDABLE TRUST FUNDS</u>			9/30/2003	12/31/2003	12/31/2003	PERCENT OF
DESCRIPTION	ACCT NO.		REVISED BUDGET 04-8701	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	BUDGET EXPENDED
OTHER PURCHASED SERVICES	7200/0390		\$ 40,000.00	\$ 2,620.00	\$ 37,380.00	6.55%
DUES AND FEES	7200/0730		36,996.00	20,588.47	16,407.53	55.65%
CENTRAL SERVICES	7700/0791		348,929.00	197,725.52	151,203.48	56.67%
SUBTOTAL			<u>\$ 425,925.00</u>	<u>\$ 220,933.99</u>	<u>\$ 204,991.01</u>	51.87%
ENDING RETAINED EARNINGS PROJECTED TO 6/30/2004			<u>\$ 5,755,041.33</u>		<u>\$ 5,755,041.33</u>	
APPROPRIATIONS AND PROJECTED RETAINED EARNINGS			<u>\$ 6,180,966.33</u>		<u>\$ 5,960,032.34</u>	

Note 1: Unrealized Gain due to Market Fluctuations

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**THE SCHOOL BOARD OF MARTIN COUNTY
AGENCY FUND
BUDGET STATUS REPORT AS OF DECEMBER 31, 2003**

* Footnotes are on the end of each Fund Statement

AGENCY FUNDS (891,892)

<u>ESTIMATED REVENUE - EXPENDABLE TRUST FUNDS</u>		8/31/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-8901	YEAR TO DATE RECEIPTS	UNCOLLECTED BALANCE	RECEIVED AS A PERCENT OF BUDGET
RECEIPTS:					
INTEREST ON INVESTMENTS	3430	\$ 1,300.00	\$ 406.03	\$ 893.97	31.23%
TOTAL REVENUE		\$ 1,300.00	\$ 406.03	\$ 893.97	31.23%
BEGINNING RETAINED EARNINGS		\$ 82,042.01		\$ 82,042.01	
TOTAL EXPENDABLE TRUST FUNDS ESTIMATED REVENUE, TRANSFERS AND BEGINNING RETAINED EARNINGS		\$ 83,342.01		\$ 83,342.01	

<u>BUDGET STATUS REPORT - EXPENDABLE TRUST FUNDS</u>		8/31/2003	12/31/2003	12/31/2003	AMOUNT
DESCRIPTION	ACCT NO.	REVISED BUDGET 04-8901	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	EXPENDED AS A PERCENT OF BUDGET
PROFESSIONAL AND TECHNICAL	5000/0300	\$ 933.00	\$ 932.38	\$ 0.62	99.93%
CENTRAL SERVICES	5000/0700	367.00	-	367.00	0.00%
SUBTOTAL		\$ 1,300.00	\$ 932.38	\$ 367.62	71.72%
ENDING RETAINED EARNINGS PROJECTED TO 6/30/2004		\$ 82,042.01		\$ 82,042.01	
APPROPRIATIONS AND PROJECTED RETAINED EARNINGS		\$ 83,342.01		\$ 82,409.63	

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REQUEST FORM - PETTY CASH

Please accept this request for a District Petty Cash for:

0081
Cost Center

The requested amount of this fund shall be: \$100.00
(not to exceed \$200.00)

Per Board Policy

Petty cash advances for necessary operating expenditures may be made to the Superintendent and the Principals and other administrative supervisors as authorized by Section 6A - 1.057 of State Board of Education regulations and School Board Policy 6Gx43 - 7.07.

Petty cash funds may be replenished upon submission of a written request by the custodian with the approved-for and itemized receipts showing the account classification for each expenditure. However, no single receipt shall exceed \$50.00. Also, no sales tax will be eligible for reimbursement.

The individual custodian for the petty cash fund shall at all times have in his/her custody cash or paid bills, or a combination thereof, totaling the amount of the petty cash funds. The funds shall be maintained apart from any other funds, in a secured location. Under no conditions shall these funds be used as a loan or advancement to any organization or person including the cashing of a personal check. The individual custodians are responsible for the safekeeping of petty cash funds. In the event of unreasonable loss, the custodian is responsible to re-pay such lost funds.

By initiating this request and accepting petty cash funds, the undersigned Administrator and/or Custodian acknowledge and agree to responsibility for the safekeeping of such funds in accordance with the above policy.

Patty DePalma
Administrator

Patty DePalma
Custodian (if different from Administrator)

Patty DePalma
Administrator's signature

Patty DePalma
Custodian's signature

1/5/04
Date

1/5/04
Date

JAN 20 2004
11-C

SCHOOL HEALTH SERVICES

Section Two

Annual Staffing/Budget Plan Update for 2003-04

Submit Hard Copy to:

Florida Department of Health
School Health Services
By November 15, 2003



PART IV: STAFFING

IV-A. BASIC SCHOOL HEALTH SERVICES STAFFING

Directions: Complete the tables below with information about the health services positions in schools receiving only basic school health services. Do not duplicate positions/FTEs reported in partnerships, Pre-K or other programs.

Present Budget (\$): 83,402

Who provides supervision of the program? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides administrative supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides professional supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools? (title, agency)
School Health Staff - MCHD, Student Service Coordinator - MCSD

Positions that are providing BASIC school health services only	Public Schools		Non-Public Schools	
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of FTEs Hired by CHD	Number of Units Hired by Private Schools
Supervisor/Coordinator	0.25	0.00	0.00	0.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00	0.00
Registered Nurse (RN)	2.00	0.00	0.00	1.00
Licensed Practical Nurse (LPN)	0.00	0.00	0.00	0.00
Paraprofessional Aide	0.45	15.00	0.00	0.00
Clerical	0.25	0.00	0.00	0.00
Physician	0.00	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	1.00	0.00	0.00
Social Worker	0.00	0.00	0.00	0.00
Human Services Worker	0.00	0.00	0.00	0.00
Psychologist	0.00	5.00	0.00	0.00
Physical Therapist	0.00	0.80	0.00	0.00
Occupational Therapist	0.00	3.80	0.00	0.00
Audiologist	0.00	0.00	0.00	0.00
Other:	0.00	0.00	0.00	0.00

Vacant Positions: Describe any of the above positions which are currently vacant, how long they have been vacant, and what steps are being taken to fill them.

None

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IV-B. COMPREHENSIVE SCHOOL HEALTH SERVICES PROJECTS STAFFING

Directions: Complete the tables below with information about the health services positions in schools in Comprehensive School Health Projects. Do not duplicate positions/FTEs reported in partnerships, Pre-K or other programs.

Project Name MASH Project Model _____

Present Budget (\$): 201,730

Who provides supervision of the program? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides administrative supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides professional supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools?
 (title, agency)
School Health Staff - MCHD, Student Service Coordinator - MCSD

Positions that are providing COMPREHENSIVE school health services	Public Schools		
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of Units Hired by Other
Supervisor/Coordinator	0.25	0.00	0.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00
Registered Nurse (RN)	2.00	0.00	0.00
Licensed Practical Nurse (LPN)	0.45	0.00	0.00
Paraprofessional Aide	0.25	3.00	0.00
Clerical	0.00	0.00	0.00
Physician	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	0.00	0.00
Social Worker	0.00	0.00	0.00
Human Services Worker	0.00	0.00	0.00
Psychologist	0.00	1.00	0.00
Physical Therapist	0.00	0.20	0.00
Occupational Therapist	0.00	0.20	0.00
Audiologist	0.00	0.00	0.00
Other:	0.00	0.00	0.00

Vacant Positions: Describe any of the above positions which are currently vacant, how long they have been vacant, and what steps are being taken to fill them.

None

IV-C. FULL SERVICE SCHOOLS STAFFING

Directions: Complete the tables below with information about the health services positions in Full Service Schools. Do not duplicate positions/FTEs reported in partnerships, Pre-K or other programs.

Present Budget (\$): 86,522

Who provides supervision of the program? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides administrative supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides professional supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools? (title, agency)
School Health Staff - MCHD, Student Service Coordinator - MCSD

Positions that are providing FULL SERVICE (FSS) school health services	Public Schools		
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of FTEs Hired through FSS subcontracts
Supervisor/Coordinator	0.25	0.00	0.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00
Registered Nurse (RN)	1.00	0.00	0.00
Licensed Practical Nurse (LPN)	0.00	0.00	0.00
Paraprofessional Aide	0.20	2.00	0.00
Clerical	0.25	0.00	0.00
Physician	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	0.00	0.00
Social Worker	0.00	0.00	0.00
Human Services Worker	1.00	0.00	0.00
Psychologist	0.00	1.00	0.00
Physical Therapist	0.00	0.20	0.00
Occupational Therapist	0.00	0.40	0.00
Audiologist	0.00	0.00	0.00
Other:	0.00	0.00	0.00

Provide a narrative description of the health services provided in your county's Full Service Schools.

Medical case management, psychosocial assessments, home visits, hearing, vision, scoliosis, growth and development screenings, agency referrals, medication management, training and oversight of the paraprofessionals, decrease incidence of obesity among students by providing activities that promote healthy nutrition and increased physical activity.

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IV-D. EXCEPTIONAL STUDENT EDUCATION (ESE) HEALTH SERVICES STAFFING

Directions: Complete the charts below with information about the staff positions providing health services to ESE students under IDEA Part B or Part H. Do not duplicate positions reported in other programs.

Present Budget (\$): 0

Number of ESE students requiring in-school health services: 320

Number of schools in which ESE students needing special-school health services are mainstreamed: 18

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools?
(title, agency)

Student Service Coordinator - MCSD

Positions that are providing school health services for Exceptional Student Education (ESE) students under IDEA Part B or H	Public Schools		
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of Units Hired by Other
Supervisor/Coordinator	0.00	0.00	0.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00
Registered Nurse (RN)	0.00	1.00	0.00
Licensed Practical Nurse (LPN)	0.00	0.00	0.00
Paraprofessional Aide	0.00	1.00	0.00
Clerical	0.00	0.00	0.00
Physician	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	1.00	0.00
Social Worker	0.00	0.00	0.00
Human Services Worker	0.00	0.00	0.00
Psychologist	0.00	0.00	0.00
Physical Therapist	0.00	0.00	0.00
Occupational Therapist	0.00	0.00	0.00
Audiologist	0.00	0.00	0.00
Other:	0.00	0.00	0.00

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IV-E Pre-Kindergarten Staffing*

Directions: Complete the charts below with information about the health services positions in all the Pre-Kindergarten programs in your county. Do not duplicate positions/FTEs reported in other programs.

Present Budget (\$): 45,915 (Pre-K and Head Start)*

Who provides supervision of the program? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides administrative supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who provides professional supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD, Student Service Coordinator - MCSD

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools? (title, agency)
School Health Staff - MCHD, Student Service Coordinator - MCSD

Positions that are providing school health services funded for Pre-kindergarten students	Public Schools		
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of Units Hired by Other
Supervisor/Coordinator	0.15	0.00	0.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00
Registered Nurse (RN)	2.00	0.00	0.00
Licensed Practical Nurse (LPN)	0.00	0.00	0.00
Paraprofessional Aide	0.10	1.00	0.00
Clerical	0.15	0.00	0.00
Physician	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	0.00	0.00
Social Worker	0.00	0.00	0.00
Human Services Worker	0.00	0.00	0.00
Psychologist	0.00	0.00	0.00
Physical Therapist	0.00	0.00	0.00
Occupational Therapist	0.00	0.00	0.00
Audiologist	0.00	0.00	0.00
Other:	0.00	0.00	0.00

Provide a description of the health services provided under this grant.

All Head Start requirements met by nurses regarding immunization and record review, screening and follow-up.

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IV-F. PUBLIC-PRIVATE PARTNERSHIPS SCHOOL HEALTH POSITIONS
 (Aggregate total positions provided or funded by all school health public-private partners.)

Present Total of Partner Budget (\$): 48,000

Who provides supervision of the program? (title, agency)
School Health Nurse Supervisor - MCHD and the Executive Director - SRCMC

Who provides administrative supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD and the Executive Director - SRCMC

Who provides professional supervision of the staff? (title, agency)
School Health Nurse Supervisor - MCHD and the Executive Director - SRCMC

Who trains and monitors paraprofessionals and clerical staff (health designees) in your schools?
 (title, agency) School Health Staff - MCHD and the Executive Director - SRCMC

Positions that are providing school health services funded by Public-Private Partners	Public Schools		
	Number of FTEs Hired by CHD	Number of Units Hired by LSD	Number of Units Hired by Funding Agency
Supervisor/Coordinator	0.10	0.00	1.00
Adv. Reg. Nurse Practitioner (ARNP)	0.00	0.00	0.00
Registered Nurse (RN)	1.00	0.00	0.00
Licensed Practical Nurse (LPN)	0.00	0.00	0.00
Paraprofessional Aide	0.00	0.00	0.00
Clerical	0.10	0.00	2.00
Physician	0.00	0.00	0.00
Health Educator	0.00	0.00	0.00
Nutritionist	0.00	0.00	0.00
Dental Positions	0.00	0.00	0.00
Licensed Clinical Social Worker (LCSW)	0.00	0.00	0.00
Social Worker	0.00	0.00	0.00
Human Services Worker	0.00	0.00	3.00
Psychologist	0.00	0.00	0.00
Physical Therapist	0.00	0.00	0.00
Occupational Therapist	0.00	0.00	0.00
Audiologist	0.00	0.00	0.00
Other:	0.00	0.00	0.00

Summarize the health services provided by these partners:

Health and nutrition screening, inclusive of height, weight, dental, vision and hearing, immunization monitoring and follow up. Referrals to other health care professionals as warranted by assessment and screening results. Complete and maintain child's records in cumulative folders.

Please list the names of the Public-Private Partners providing staff or funds for staff listed above:

- | | | | |
|---|---|----|-------|
| 1 | School Readiness Coalition of Martin County | 7 | _____ |
| 2 | _____ | 8 | _____ |
| 3 | _____ | 9 | _____ |
| 4 | _____ | 10 | _____ |
| 5 | _____ | 11 | _____ |
| 6 | _____ | 12 | _____ |

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PART V. SCHOOL HEALTH SERVICES PROJECTED BUDGET

DIRECTIONS FOR COMPLETING PART V

Part V is composed of School Health Services projected Revenues and Budget which are submitted annually.

PAGE 37 PROJECTED REVENUE: For the Annual School Health Services Report, indicate on the appropriate line the revenues projected to be received from all sources which are providing funding for the School Health Services program for state fiscal year 2003-04.

PAGE 38 PROJECTED BUDGET FOR CHD CATEGORICAL SCHOOL HEALTH FUNDS (SCHEDULE C)

Box A: CHD Revenue Source: Indicate the CHD Schedule C allocations for School Health Services.

Box B: CHD Projected Budget for Schedule C funds (lines 1-11): In this section only the projected budget for CHD Schedule C monies should be itemized. Funds contracted to other agencies should be included as an expenditure of the CHD.

Do not itemize projected budget from other funding sources, e.g., CHD trust funds, school district allocations, etc.

List the amount of projected expenditures by the expenditure categories listed below. Round to the nearest dollar amount.

#1 - Personnel - Includes salary for direct service providers, supervisors, and coordinators.

#2 - Fringe Benefits - Career Service fringe benefits comprise 35% of salaries and wages. FICA for OPS is 7.65%.

#3 - Printing - Includes printing, photocopying, and postage.

#4 - Travel - Includes routine travel within the county.

#5 - Staff Training/Education Expenses - Includes travel, per diem, and registration expenses related to staff training, education and conferences.

#6 - Supplies and Materials - Includes supplies such as first aid supplies, office supplies, and educational materials that are not obtainable from other sources.

#7 - Medical and Office Equipment - Includes equipment such as blood pressure cuffs, scales, stethoscopes, and filing cabinets.

#8 - Operating Capital Outlay (OCO) - OCO includes furniture and equipment that is \$1,000 or more per item.

#9 - Contracted Services - Includes all services and personnel which are provided by another agency through a Standard State Contract with a Performance Based Attachment I.

#10 - Indirect Costs - Indirect costs are administrative costs and charges applied to a program or project as part of the total overhead. Indirect costs cannot exceed fifteen percent (15%) of the CHD School Health Categorical funding in Revenue Sources. Indirect costs for Full Service Schools are limited to no more than five percent (5%).

#11 - The total projected expenditure listed in the totals column of Box B, line 11 should match the total revenues listed in Box A. The total expenditures listed in the totals column of Box D, line 11 should match the total contract revenues listed in Box C.

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Box C: School District Revenue received from CHD Schedule C: Indicate the amount of CHD Schedule C funds for School Health Services which the CHD contracts to the school district. If the CHD does not transfer any Schedule C funds to the school district, Box C and D will not need to be completed.

Box D: School District Projected Expenditures from CHD Contract - lines 1 - 11: This box should reflect the projected expenditures paid for by other funding sources, e.g., school district allocations. Please itemize the projected expenditures by the expenditure categories listed for Box B. CHD funds which the school district subcontracts to a third agency should be entered on line 9.

Contracts

Copies of all contracts should be submitted to the state health office with the hard copy of Section Two. Please indicate at the bottom of this page the names of each provider agency with whom the CHD has contracted for school health services. Contracts should include the current Model Attachment I with specific language for staff qualification requirements, staff in-service/training, supervisory responsibilities, staff/interagency meetings, services to be performed as indicated in the School Health Services Plan, responsibilities for coding and reporting services provided, quality assurance and improvement responsibilities, contract amount and billing procedures.

2003-2004 School Health Contracts with:

- 1) School Readiness Coaliton of Martin County, Inc.
- 2) Tykes and Teens, Inc.
- 3) Head Start Program
- 4) _____
- 5) _____

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Part V. School Health Services Budget Plan Update

2003-04 Projected School Health Revenue Sources

Directions: List the total amount of funds budgeted for School Health Services from each revenue source.

	<i>Projected Revenue</i>
COUNTY HEALTH DEPARTMENT	
Basic School CHD Categorical-Schedule C (TOB)	\$41,707
Comprehensive CHD Categorical Schedule C (GR+Title XXI+TANF)	\$201,730
Full Service Schools CHD Categorical Schedule C (TOB+TANF)	\$86,522
CHD Non-Categorical Trust Fund	\$141,778
Medicaid Reimbursement	\$0
Volunteer School Health Program	\$0
Other: School Readiness	\$48,000
Other: HeadStart	\$45,915
Other: MCSD Basic	\$41,701
COUNTY HEALTH DEPARTMENT SUBTOTAL	\$607,353
SCHOOL DISTRICT FUNDING	
Basic School Health Services (district and schools)	\$429,762
PTA	\$0
Chapter One	\$0
Teenage Parent Program	\$0
First Start, Pre-Kindergarten, Head Start	\$0
Exceptional Student Education	\$76,175
Safe & Drug Free Schools	\$0
Safe Schools	\$0
Early Intervention	\$0
Administrative Claiming	\$0
ESE Medicaid Certified Match	\$0
Other: General Fund (JDP, JBE, SFHS)	\$61,673
Other:	
Other:	
SCHOOL DISTRICT SUBTOTAL	\$567,610
COMMUNITY and PUBLIC-PRIVATE PARTNERSHIPS	
County Commission	
Juvenile Justice	
Hospital:	
Grant: March of Dimes	
TANF (ENABLE)	
Abstinence	
Children's Services Council	
Juvenile Justice Welfare Board	
Health Care Taxing District	
United Way	
Other:	
Other:	
Other:	
Other:	
Other:	
Other:	
COMMUNITY SUBTOTAL	\$0
TOTAL	\$1,174,963

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2003-04 Projected Budget for CHD Categorical School Health Services Funds (Schedule C)

A. COUNTY HEALTH DEPARTMENT REVENUE from Schedule C					
	Basic School Health Services	Comprehensive School Health Services	Full Service Schools	School Nurse Volunteer Program	TOTAL
CHD Schedule C	\$41,701	\$201,730	\$86,522		\$329,953
Carry-Over					\$0
TOTAL	\$41,701	\$201,730	\$86,522	\$0	\$329,953

B. COUNTY HEALTH DEPARTMENT PROJECTED EXPENDITURES (SCHEDULE C)					
	Basic School Health Services	Comprehensive School Health Services	Full Service Schools	School Nurse Volunteer Program	TOTAL
1. Personnel	\$29,190	\$130,711	\$55,665		\$215,566
2. Fringe Benefits	\$12,511	\$56,019	\$23,857		\$92,387
3. Printing					\$0
4. Travel					\$0
5. Staff Training					\$0
6. Supplies					\$0
7. Equipment					\$0
8. OCO					\$0
9. Contract Services		\$15,000	\$7,000		\$22,000
10 Indirect Costs					\$0
11. TOTAL	\$41,701	\$201,730	\$86,522	\$0	\$329,953

*If funds are listed on line 9, please submit a copy of the standard contract and Attachment I.

C. SCHOOL DISTRICT REVENUE CONTRACTED FROM CHD					
	Basic School Health Services	Comprehensive School Health Services	Full Service Schools	Volunteer School Nurse Program	TOTAL
CHD Schedule C					\$0
Carry-Over					\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

D. SCHOOL DISTRICT PROJECTED EXPENDITURES from CHD contract					
	Basic School Health Services	Comprehensive School Health Services	Full Service Schools	Volunteer School Nurse Program	TOTAL
1. Personnel					\$0
2. Fringe Benefits					\$0
3. Printing					\$0
4. Travel					\$0
5. Staff Training					\$0
6. Supplies					\$0
7. Equipment					\$0
8. OCO					\$0
9. Sub-Contract Services					\$0
10 Indirect Costs					\$0
11. TOTAL	\$0	\$0	\$0	\$0	\$0

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Section Two: Annual Staffing/Budget Plan Update for 2003-04
SIGNATURES

My signature below indicates that I have reviewed and approved this plan update:

County Health Department Director / Administrator

Ray Collins
Name

Signature Date

County Health Department School Health Supervisor

Carol Jones
Name

Carol Jones 1/7/04
Signature Date

School Board Chairperson

Vicki Davis
Name

Signature Date

School District Superintendant

Sara Wilcox
Name

Signature Date

School District School Health Coordinator

William Connolly
Name

William Connolly 4/7/04
Signature Date

School Health Advisory Committee Chairperson

William Connolly
Name

William Connolly 1/2/04
Signature Date

Public-Private Partner #1
(School Readiness Coalition of Martin County, Inc.)

Olan J. Faulk, III.
Name

Signature Date

Public-Private Partner #2

Name

Signature Date

Public-Private Partner #3

Name

Signature Date

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MARTIN COUNTY HEALTH DEPARTMENT
AND THE
MARTIN COUNTY SCHOOL BOARD

MEMORANDUM OF AGREEMENT FOR NURSING SERVICES
HEAD START PROGRAM

This agreement is made the 2nd day of June, 2003 by and between Martin County Health Department, 620-South Dixie Highway, Stuart, Florida 34994, hereinafter referred to as "Agency" and School Board of Martin County, 500 East Ocean Boulevard, Stuart, Florida 34994, hereinafter referred to as "School Board."

The Agency is contracted to provide school health nursing services under the general supervision of the Head Start Director/School Board and the Martin County Health Department. These services are defined in Attachment "A."

Service availability shall commence on the 2nd day of June 2003 and continues for the 2003-04 school year, unless sooner terminated as hereinafter provided. The School Board, through the Head Start Director, shall have the right to reject an Agency employee as unsuitable, without showing cause. In the event of such rejection, the Agency shall provide a substitute employee within ten (10) days of notification. If the Agency fails to provide a suitable employee, the School Board shall have the option of canceling this contract with seven (7) days written notice to the Agency. All written notices shall be certified mail or hand delivered. Either party may cancel this service contract on thirty (30) days written notice, without cause. This Agreement may be renewed for a successive period of one (1) year by mutual Agreement of the parties, with appropriate endorsement hereto.

This Agreement shall be constructed for all purposes under the laws of the state of Florida and may not be changed, modified, altered or amended except by an instrument in writing, signed by the parties to this Agreement. If any provision of this Agreement is declared void, such provision shall be deemed severed, so that all of the remaining terms and conditions of the Agreement shall otherwise remain in full force and effect.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on grounds of race, color or national origin. The Agency complies with the Americans with Disabilities Act.

Services provided by the Agency and authorized by the School Board representative shall be at a rate described in Attachment "B" of this Agreement.

The Agency will provide to the School Board copies of the professional licenses for the nursing professional who provide services through contractual arrangements.

Neither the Agency nor the School Board shall assign or transfer any interest in this Agreement without the consent of both parties.

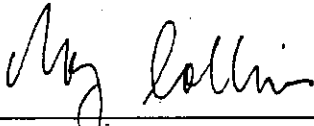
Any question or disagreements arising out of the administration or performance of this Agreement shall be resolved by the Martin County Health Department Administrator and the Superintendent or the School Board, or their respective designees.

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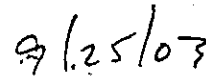
The relationship between the School Board and the employees and agents of the Agency shall be that of an independent contractor, and not that of employer/employee. The School Board shall not owe any consideration, salary or benefit for the provision of the services called for by this Agreement, other than those specified in Attachment "B" of this Agreement.

Chairman
Martin County School Board



Administrator
Martin County Health Department

Date



Date

Superintendent
Martin County School Board

Date

ATTACHMENT B
HEAD START PROGRAM
CHARGES

Service	Hourly Rate
R.N.	\$20.63

Based on student eligibility for Medicaid reimbursement, the Agency will proportionally bill in accordance with Medicaid entitlements.

Effective January 1, 2004, charges will be as indicated below:

Service	Hourly Rate
R.N.	\$23.52

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SENIOR COMMUNITY HEALTH NURSE FOR SCHOOL HEALTH PROGRAM
EARLY INTERVENTION NURSE

Justification:

Addressing the health and social needs of Head Start children is an essential part of the School Health Program. The Head Start Program has strict protocols that require screenings and assessments to be completed within 45 days of enrollment. With the increasing number of high risk, chronic disease found in school age children, a registered nurse will tremendously benefit the overall Pre-K and Head Start Program. This person will fill the gap in the area of early identification of needs and case management of all children and their families. By identifying and treating health and social problems at an early stage; the children in these programs will have an overall better health status and recognize a greater level of readiness for kindergarten.

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School Readiness Coalition of Martin County, Inc.

2030 SE Ocean Blvd. Stuart, FL 34996

772-288-5758; Fax:772-288-5799

Chair

Chuck Olsson

Vice-Chair

Sherry Plymale

Treasurer

Peg Beck

Other Members

Kathryn Carr

Debbie Crowder

Christine Demetriades

Nan Griggs

Philip Harvey

Dr. Larthenia Howard

Deloris Johnson

Vern Melvin

Susan Perez

Gary Pettit

Patricia Piche

Gwenda Thompson

David Traill

Jim Vojesik

Thelma Washington

Dr. Sara A. Wilcox

harry a. yates

Executive Director

Olan J. Faulk, III

ofaulk@csc.martin.fl.us

Contract Administrator

Maureen Zackey

mzackey@csc.martin.fl.us

MEMORANDUM OF UNDERSTANDING

July 10, 2003

The Coalition's executed contract with the Martin County Health Department can be amended to reflect a change in the maximum amount agreed upon in cases where the Department is able to document the need for additional dollars. Negotiations will take place at the time a need is identified and documented.

~~Raymond Collins~~ Raymond Collins
Signature
Martin County Health Dept.

Olan Faulk
Signature
School Readiness Coalition of
Martin County

JAN 20 2004

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SCHOOL READINESS COALITION OF MARTIN COUNTY, INC.

CORE CONTRACT

THIS CONTRACT, hereinafter referred to as the "Contract" is entered into between the School Readiness Coalition of Martin County, Inc., hereinafter referred to as the "Coalition", and the Martin County Health Department, hereinafter referred to as the "Health Department.", for the purpose of implementing certain facets of the Coalition's approved school readiness plan and amendments thereto.

I. THE HEALTH DEPARTMENT AGREES:

A. Services to be Provided

To provide services in accordance with the approved plan and as specified in this Contract, Attachments I and Exhibit A -which are incorporated herein as part of this Contract. If the Coalition amends the approved plan, all approved amendments are incorporated by reference into this Contract.

B. Requirements of Sections 287.058, 435.03, and 216.347, F.S.

1. If reimbursement for travel is sought from the Coalition, the Partnership or from State or Federal funds, the Coalition will comply with Section 112.061, F.S. in processing such claims.
2. To ensure compliance with the applicable employee screening requirements in Section 435.03, F.S.
3. That no state funds disbursed under this contract will be used for purposes of lobbying the legislature, the judicial branch, or a state agency.

C. Federal Requirements

1. That no federal funds received in connection with this contract may be used by the Health Department, or agent acting for the Health Department, to influence legislation or appropriations pending before the Congress or any State legislature. If this Contract provides for or contemplates the use of federal funding in excess of \$100,000, the Health Department must, prior to contract execution, complete the Certification Regarding Lobbying form, Attachment III.
2. That unauthorized aliens will not be employed by the Health Department and any contract with subcontractors will include language requiring compliance with Section 274A of the Immigration and Nationality Act (8 U.S.C.1324 (a)).
3. That if this Contract provides for or contemplates the use of \$10,000 or more of federal funds, the Health Department will comply with Executive Order 11246, Equal Employment Opportunity, as amended by Executive Order 11375, and is supplemented in 41 CFR, Part 60, (45 CFR, Part 92).
4. That if this Contract provides for or contemplates the use of federal funds and provides services to children up to age eighteen (18), the Health Department will comply with the Pro-Children Act of 1994 (20 U.S.C. 6083). Failure to comply with the provisions of this Act may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order against the responsible entity. This clause is applicable to all subcontracts of the Health Department.
5. That if this contract provides for or contemplates the use of federal funds in excess of \$100,000, the Health Department will comply with all applicable standards, orders, or regulations issued under Section 306 of the Clean Air Act, as amended (42 U.S.C. 7401 et seq.), Section 508 of the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR, Part 30). The Health Department will immediately report any violations of the above regulations to the *Coalition*.

D. Audits, Records, and Records Retention – The Health Department agrees:

1. To establish and maintain, or will require its subcontractors to establish and maintain, books, records, and documents, including electronic storage media, in accordance with generally accepted accounting procedures, including those of the Department of Health, and practices in a manner which sufficiently and properly reflect all revenues and expenditures of funds provided by the Coalition under this Contract.
2. To retain or require all subcontractors to retain all client records, financial records, supporting documents, statistical records, and any other documents, including electronic storage media, pertinent to this Contract for a period of five (5) years after termination of the Contract. However, if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the Health

Department must retain those records until resolution of the audit findings or any litigation, which may be based on the terms of this Contract.

3. Upon completion or termination of this Contract, and at the request of the Coalition, the Health Department will cooperate with the Coalition to facilitate the duplication and transfer of any records or documents during the required retention period as specified in Section I, Paragraph D2. above.
4. To assure that all Health Department records pertinent to this Contract, and to require that all subcontractor records, are available at all reasonable times for inspection, review, copying, or audit by Federal auditors, representatives of the Comptroller of the State of Florida or the Auditor General of Florida, or other personnel duly authorized by the Coalition.
5. Allow, at all reasonable times for as long as records are retained by the Health Department, persons duly authorized by the Coalition and federal auditors, pursuant to 45 CFR, Part 92.36(i)(10), full access to and the right to examine any of the Health Department's contracts and related records and documents, regardless of the form in which the documents are maintained.
6. To provide the Coalition an annual financial compliance audit or audits. Where programmatic funding is contingent on student attendance, the Health Department agrees to provide a quarterly audit of attendance.
7. If \$300,000 or more in Federal awards is expended in its fiscal year, the recipient must have a Single or program specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised.

E. Evaluation by the Coalition – The Health Department agrees:

To permit persons duly authorized by the Coalition to inspect any records, papers, documents, facilities, goods, and services of the Health Department, which are relevant to this Contract, and to interview any clients and employees of the Health Department to assure the Coalition of the satisfactory performance of the terms and conditions of this Contract. Following such evaluation, the Coalition will deliver to the Health Department a written report of its findings and will include written recommendations with regard to the Health Department's performance of the terms and conditions of this Contract. The Health Department shall correct all noted deficiencies identified by the Coalition within the period of time set forth in the report. The Health Department's failure to correct noted deficiencies may, at the sole and exclusive discretion of the Coalition, result in any one or any combination of the following: (1) the Health Department being deemed in breach of this Contract; (2) the withholding of payments to the Health Department by the Coalition; or (3) the termination of this Contract for cause.

F. Safeguarding Information – The Health Department agrees:

Not to use or disclose any information concerning a recipient of services under this Contract for any purpose not in conformity with state regulations and Federal law or regulations, except upon written consent of the recipient, or the responsible parent or guardian when authorized by law.

G. Assignments and Subcontracts – The Health Department agrees:

1. The Health Department may submit at any time during the Contract period a contract amendment to its approved plan requesting approval of subcontractors who were not identified in the approved plan. The Coalition may approve or disapprove any plan amendment at its sole discretion.

A subcontract shall not relieve the Health Department of responsibility for the performance of its duties under this Contract. The Health Department agrees to be responsible for all work performed and all expenses incurred under this Contract. The Health Department further agrees that the Coalition shall not be liable to any subcontractor for any expenses or liabilities incurred under a subcontract.
2. That the Coalition shall at all times be entitled to assign or transfer its rights, duties, or obligations under this Contract to another governmental agency, upon prior written notice to the Health Department. In the event the Florida Partnership for School Readiness approves transfer of the Coalition's obligations, the Health Department remains responsible for all work performed and all expenses incurred in connection with this Contract. In addition, this Contract shall bind the successors, assignees, and legal representatives of the Health Department and any legal entity that succeeds to the obligations of the State of Florida and the Coalition.
3. To make all payments to any subcontractor of the Health Department that is not in violation of any of the terms of its contract with the Health Department. Unless otherwise agreed in the contract between the Health Department and the subcontractor, such payments will be made from the funds received from the Coalition in accordance with Section 287.0585, F.S. Failure to pay within the prescribed time lines as provided in Section 287.0505, F.S. may result in a penalty charge payable by the Health Department as provided in Section 287.0585, F.S. The Coalition reserves the right to waive the penalty requirement when not prohibited by law or administrative rule.

H. Return of Funds – The Health Department agrees:

To return to the Coalition any overpayments disbursed to the Health Department by the Coalition that are unearned funds or funds disallowed under the terms of this Contract or by federal or state law, regulation, or rule. In the event the Health Department or its independent auditor discovers that an overpayment has been made, but the Coalition is unaware of the overpayment, the Health Department shall repay the said overpayment within forty (40) calendar days after determining the existence of the overpayment. In the event the Coalition first discovers that an overpayment has been made, the Coalition shall notify the Health Department in writing. The Health Department shall repay the overpayment within forty (40) calendar days after receipt of written notice from the Coalition. If repayment is not made within forty (40) calendar days after determination by the Health Department that an overpayment has occurred, or within forty (40) calendar days after written notice from the Coalition is received by the Health Department; the Coalition shall charge the Health Department interest at the rate of one (1) percent per month compounded on the outstanding balance existing after the fortieth (40) calendar day.

I. Civil Rights Requirements – The Health Department agrees:

Except for those exceptions permitted by law, not to discriminate against any person in the performance of this Contract, or against any applicant for employment, because of age, race, creed, color, disability, national origin, or sex. The Health Department further assures that all contractors, subcontractors, sub-grantees, or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees because of age, race, creed, color, disability, national origin, or sex. This provision is binding upon any Health Department employing fifteen (15) or more individuals.

J. Independent Capacity of the Health Department – The Health Department agrees:

1. To act in the capacity of an independent contractor and not as an officer, employee, or agent of the Coalition. The Health Department, its officers, agents, employees and subcontractors shall not represent to others that it has the authority to bind the Coalition unless specifically authorized in writing by the Coalition.
2. To require subcontractors and the officers, agents and employees of subcontractors not to hold themselves out as employees, agents, servants, joint venturers, partners or representatives of the Coalition.
3. The Coalition will not furnish office space, office supplies, telephone services, secretarial or clerical support to the Health Department, or any subcontractor unless justified by the Health Department and approved in advance by the Coalition.
4. The Health Department shall be responsible for all applicable deductions for Social Security, withholding taxes, income taxes, contributions to unemployment compensation funds, and all necessary insurance for their employees.

K. Contract Payments and Final Invoice – The Health Department agrees:

1. To submit bills for fees or other compensation for services or expenses in sufficient detail to satisfy federal and state reporting requirements and pre and post audit requirements.
2. That payment due to the Health Department under the terms of this Contract may be withheld until all invoices due from the Health Department are received by the Coalition and necessary adjustments have been approved by the Coalition.
3. To submit the final invoice for payment to the Coalition within sixty (60) calendar days after this Contract expires or is terminated. If the Health Department fails to do so, all rights to payment are forfeited, and the Coalition is not obligated to honor any request submitted after the aforesaid time period.

L. Use of Funds For Lobbying Prohibited – The Health Department agrees:

To comply with the provisions of Sections 11.062 and 216.347, F.S., which prohibit the expenditure of contract funds for the purpose of lobbying the Legislature, judicial branch, or a state agency.

M. Public Entity Crime – The Health Department agrees:

To comply with Public Entity Crimes Act in Section 287.133, F.S.

N. Patents, Copyrights, and Royalties:

1. If any discovery or invention arises or is developed using funds provided under this Contract, the Health Department shall refer the discovery or invention to the Coalition to be referred to the Department of State to determine whether patent protection will be sought in the name of the State

of Florida. Any and all patent rights accruing under or in connection with the performance of this Contract are hereby reserved to the State of Florida.

2. In the event that any books, manuals, films, or other copyrightable materials are produced, the Health Department shall notify the Department of State. Any and all copyrights accruing under or in connection with the performance under this Contract are hereby reserved to the State of Florida.

O. Data Security Obligations

The Health Department shall adhere to the applicable requirements and restrictions of the Federal Privacy Act of 1974. All contracts with subcontractors will include provisions requiring adherence to the applicable provisions of the Federal Privacy Act of 1974 and state law. The Health Department may enter into an agreement with other agencies to share data as permitted by state and federal law.

P. Purchasing

Products and materials, which are procured in conjunction with the obligations of this Contract, shall be procured in accordance with the applicable provisions of Florida law, including Sections 403.7065, and 287.045, F. S. -

Q. Sponsorship – The Health Department agrees

To comply with the Sponsorship requirement of Section 286.25, F.S.

R. Public Records and Meeting Laws – The Health Department agrees:

1. To allow the Coalition and the general public access to any documents, papers, letters, or other materials subject to the provisions of Chapter 119, F.S., made or received by the Health Department in conjunction with this Contract.

2. To comply with the public meeting requirements in Section 286.011, F.S.

To provide the Coalition notice, with full and complete disclosure, of any governmental investigation inquiry, administrative proceeding or private adversary action which could in any way impact upon the service contemplated by this Contract within seven (7) calendar days of the Health Department's receipt of written notice of such action.

II. THE COALITION and HEALTH DEPARTMENT AGREE:

A. Contract Amount and Payment

To pay for contracted services according to the conditions of Attachment I, in an amount not to exceed \$48,000 subject to the availability of funds. The Coalition's performance and obligation to pay under this Contract is contingent upon a sufficient annual appropriation by the Legislature and the availability of federal funds. The Health Department cannot seek duplicate reimbursement for any costs or services provided under this contract.

Pursuant to Attachment I, the Coalition has seven (7) days after receipt of the invoice and receipt, inspection, and approval of the goods or services to authorize payment of the invoice with its Fiscal Agent. If payment is not available within forty (40) calendar days, measured from the latter of the date a properly completed invoice is received by the Coalition or the goods or services are received, inspected, and approved by the Coalition, a separate interest penalty set by the Comptroller pursuant to Section 55.03, F.S., will be due and payable in addition to the invoice amount. Interest penalties less than one dollar will not be enforced unless the vendor requests payment.

The Health Department shall submit to the Coalition all invoices requiring payment by the Health Department. If an invoice is complete, accurate, and submitted in conformity with this Contract for an expense or fee incurred in accordance with this Contract, the Coalition shall approve the invoice and forward the invoice to the Fiscal Agent for payment.

B. Effective and Ending Dates

This Contract shall begin on July 1, 2003 or upon execution by both parties whichever is later. This Contract shall expire on June 30, 2004 unless terminated earlier in accordance with the terms of this Contract.

C. Termination: At Will, Because of Lack of Funds, or For Breach or Failure to Satisfactorily Perform

1. Either party may terminate this Contract without cause upon no less than thirty (30) calendar days notice in writing to the other party unless both parties mutually agree in writing upon a lesser time.

Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

2. In the event funds to finance this Contract become unavailable, the Coalition may terminate this contract upon no less than 30 days notice in writing to the Health Department. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The Coalition shall have exclusive and final authority to determine the availability and adequacy of funds. In the event of termination of this Contract, the Health Department will be compensated for any work completed in accordance with this Contract prior to notification of termination.
3. This Contract may be terminated by the Coalition if the Health Department fails to perform any material duties or obligations under this contract upon no less than 30 days notice in writing to the Health-Department. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. If applicable, the Coalition may employ the default provisions in Chapter 60A-1.006(3), FAC. Waiver of breach by the Coalition of any provisions of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract. The provisions herein do not limit the Coalition's right to remedies at law or in equity.
4. The Health Department's failure to perform any other contractual obligations with the Coalition will be sufficient cause for termination of this Contract under the following circumstances: (1) the Health Department previously failed to satisfactorily perform in another contract with the Coalition, was notified by the Coalition of the unsatisfactory performance, and failed to correct its performance to the satisfaction of the Coalition; or (2) the Coalition terminated another contract with the Health Department for cause.
5. The Health Department shall return to the Coalition any unearned advances within forty (40) calendar days after termination of this Contract. Provisions provided herein on interest earned on unearned funds shall apply. If repayment is not made within forty (40) calendar days after termination of this Contract, the Coalition shall charge the Health Department interest at the rate of one (1) percent per month compounded on the outstanding balance existing after the fortieth (40) calendar day.

D. Official Payee and Representatives:

1. The Board name, as shown on page 1 of this Contract and mailing address of the official payee to whom the payment shall be made:

Martin County Health Department
620 South Dixie Highway
Stuart, Florida 34994

2. The name of the contact person for the official payee, street address and telephone number where financial and administrative records are maintained is:

Linda Ryan, Director of Nursing
Martin County Health Department
620 South Dixie Highway
Stuart, Florida 34994

3. The name, address and telephone number of the representative of the Department responsible for administration of the program under this Contract is:

Carol Jones, Community Health Nurse Supervisor
School Health Program
Martin County Health Department
620 South Dixie Highway
Stuart, Florida 34994

4. The name, address and telephone number of the contract manager for the Coalition for this Contract is:

Olan Faulk, Executive Director
School Readiness Coalition of Martin County, Inc.
2020 SE Ocean Blvd.
Stuart, Florida 34996

Upon change of representatives (names, addresses, telephone numbers) by either party, notice shall be provided in writing to the other party and the notification attached to the originals of this Contract.

E. All Terms and Conditions Included; Severability

This Contract, Attachment I and Exhibit A, incorporated herein contain all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, either verbal or written between the parties. The invalidity or unenforceability of any particular provision of this Contract or the approved Plan shall not affect the other provisions hereof and this Contract shall be construed in all respects as if such invalid or unenforceable provision was omitted, so long as the material purposes of this Contract can still be determined and effectuated.

F. Governing Law

1. This Contract is executed and entered into in the State of Florida, and shall be construed, performed, and enforced in all respects in accordance with the laws, rules, and regulations of the State of Florida. Each party shall perform its obligations herein in accordance with the terms and conditions of the Contract. Venue of any actions arising out of this Contract shall lie in Leon County, Florida.
2. The parties shall be governed by applicable state and federal law, rules, and regulations including, but not limited to, those referenced in this Contract and the approved Plan, Attachments I through VI and Exhibit A.
3. Authority for school readiness and its related programs are provided in Sections 411.01 F.S., 402.3015 F.S., 402.25 F.S., 435.03(1) F.S., 445.023 F.S., 445.032 F.S., 445.017 F.S., 414.1585(1) F.S., Part A, Title IV of the Social Security Act 45 CFR Part 98, 99 and 260 and Rule 65C-21.001, Florida Administrative Code (F.A.C.).

G. A Vendor Ombudsman has been established within the Department of Banking and Finance.

The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at the State of Florida Comptroller's hotline 850-410-9370.

H. Third Party Rights

No rights of any third party are created by this Contract and no person not a party to this Contract may rely on any provision herein notwithstanding any representation, written or oral, to the contrary.

I. Disputes

The Coalition's Executive Director shall be the first contact of dispute resolution concerning performance of this Contract. Any dispute that cannot be resolved by the Coalition's Executive Director shall be reduced to writing and delivered by certified mail to the Coalition's office by the Health Department. The Coalition's Grievance Committee shall decide the dispute, within ten (10) working days after receipt of the written dispute, reduce the decision to writing, and deliver a copy to the Health Department and the Coalition Administrator. The decision of the Coalition's Grievance Committee is binding.

J. Insurance

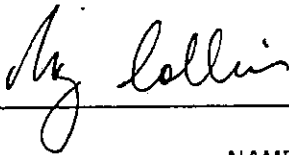
To provide adequate liability insurance coverage on a comprehensive basis and to hold such liability insurance at all times during the existence of this Contract and any renewal(s) and extension(s) of it. Upon execution of this Contract, unless it is a state agency or subdivision as defined by Subsection 768.28(2) F.S., the Health Department accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for the Health Department and the clients to be served under this Contract. Upon execution of this Contract, the Health Department shall furnish the Coalition written verification supporting both the determination and existence of such insurance coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida.

1. The parties have read the entire contract, inclusive of all its attachments and exhibits, and the approved plan including approved amendments.
2. The Health Department certifies that its governing body has authorized, by resolution or otherwise, the execution and acceptance of this Contract with all covenants and assurances contained herein. The Health Department also certifies that the undersigned possesses the authority to legally execute and bind the Health Department to the terms of this Contract.

IN WITNESS THEREOF, the parties hereto have caused this contract to be executed by their undersigned officials as duly authorized.

HEALTH DEPARTMENT: Martin County
Health Department

COALITION: School Readiness Coalition of
Martin County, Inc.

SIGNED BY: 

SIGNED BY: 

NAME: Ray Collins
TITLE Administrator

NAME: Chuck Olsson
TITLE: Chairman

DATE: 7/19/03

DATE: 7/28/03

**School Readiness Coalition of Martin County
Attachment I
Martin County Health Department Contract**

A. Services to be Provided

1. Definition of Terms

a. Contract Terms

(1) **Amendment** - A document by which substantial changes are made to the terms of an executed contract. Changes requiring an amendment include, but are not limited to, adjustments in costs, services, time period, and methods of payment. The amendment is incorporated as part of the original contract.

(2) **Contract** - An agreement between the Coalition and an individual or organization for the procurement of services. A formal contract consists of the Standard Contract, Program Specific Model Attachment I or Attachment I, plus all other attachments or exhibits.

(3) **Coalition** - The School Readiness Coalition of Martin County, Inc.

(4) **Fiscal Year** - An accounting period of twelve months; July 1st through June 30th.

(5) **Partnership** - Florida Partnership for School Readiness, administratively housed in the Agency for Workforce Innovation.

b. Program or Service Specific Terms

Operational Services - Services necessary to administer the contract. Operational Expenditures costs will be negotiated by the Coalition.

2. General Description

a. General Statement

This contract provides school readiness health and nutrition services to eligible children during a 10 month period beginning August 1, 2003 and ending May 31, 2004.

b. Authority

Authority for school readiness services is provided in s. 445.023, 411.01 and 409.178 F.S.

c. Scope of Service

These services will be provided to children who reside in Martin County.

d. Major Program Goals

- (1) Prepare children to enter school ready to learn through continued improvements and quality preschool programs and services.
- (2) Prevent the abuse and neglect of children
- (3) Assist families to become or remain economically self-sufficient.

3. Clients to be Served

a. General Description

The Health Department shall insure the health records and contracted health screenings are addressed for the required enrollment at provider sites or during regularly scheduled Health Department visits.

B. Manner of Service Provision

1. Service Tasks

a. Task List

- (1) Operational services will be provided as outlined in Exhibit A.
- (2) All children in care, birth to five years of age, who are not enrolled in kindergarten will receive a health screening using the appropriate assessment tools. **If a parent objects or denies permission for the screening, the Health Department shall document the parental refusal and the child will not be screened.** The Health Department shall develop specific operating procedures and timelines for the health screenings and present this to the Executive Director of the Coalition.

b. Task Limits

Health screening services are limited to the geographic area described in paragraph A.2.c.

2. Staffing Requirements

a. Staffing Levels

The Health Department will maintain sufficient staff to deliver the agreed upon services.

b. Professional Qualifications

The Health Department will submit, within thirty days of the execution of the contract, a job description for all direct services and administrative staff who provide services in accordance with the terms and conditions of this contract. In addition, the Health Department will ensure that staff education, experience, and qualifications meet the job description of the position to which they have been assigned.

c. Staffing Changes

It is agreed that the Health Department will notify the Coalition Executive Director, in writing, of changes in staff responsible for the delivery of school readiness program services, within ten (10) days of the staff change.

d. Subcontractors

The Health Department must obtain prior written approval from the Coalition Executive Director for subcontract agreements of the standard contract (Assignments and Subcontracts).

3. Deliverables

a. Reports

The Health Department shall maintain all information in such a manner that ad-hoc reports may be provided within five working days as requested by the Coalition, unless negotiated otherwise.

b. Records and Documentation

The Health Department shall maintain accurate and current client information, which is updated on a daily basis on the Health Department's data base system. The Coalition will monitor the status of children from ad hoc reports obtained from the Health Department's electronic information system.

4. Performance Specifications

a. Performance Measures

- (1) 100% of children enrolled will have immunizations up to date.
- (2) 100% of children enrolled will have current physicals.
- (3) 100% of children enrolled will be given the appropriate health screenings for their age by June 30, 2004.

b. Monitoring Methodology

By execution of this contract the Health Department hereby acknowledges and agrees that its performance under the contract must meet the standards set forth above and will be bound by the conditions set forth below. If the Health Department fails to meet these standards, the Coalition, at its exclusive option, may allow up to six months for the Health Department to achieve compliance with the standards. If the Coalition affords the Health Department an opportunity to achieve compliance, and the Health Department fails to achieve compliance within the specified time frame, the Coalition may terminate the contract.

c. Performance Definitions

The performance standard in Section B.4.a. (1), (2) and (3) will be measured during an annual on site monitoring. Randomly selected files will be reviewed.

C. Method of Payment

The Coalition shall pay the Health Department for the delivery of services provided in accordance with the terms of this contract for a total dollar amount not to exceed \$ 48,000 subject to the availability of funds.

1. Reimbursement

The contracted amount for provision of services shall be paid in monthly installments not to exceed \$ 4,800 per month during a ten-month period beginning August 1, 2003 and ending May 1, 2004.

D. Special Provisions

1. Non-Expendable Property

a. Non-expendable property is defined as tangible personal property of a non-consumable nature that has an acquisition cost of \$1,000 or more per unit, and an expected useful life of at least one year; and hardback bound books that are not circulated to students or the general public, the value or cost of which is \$250 or more. Hardback books with a value or cost of \$25 or more should be classified as an OCO (Operating Capital Outlay) expenditure if they are circulated to students or to the general public.

b. All such property purchased under this contract, shall be listed on the property records of the Health Department. Said listing shall include a description of the property, model number, manufacturer's serial number, funding source, information needed to calculate the federal and/or state share, date of acquisition, unit cost, property inventory number, and information on the location, use and condition, transfer, replacement, or disposition of the property.

c. All such property purchased under this contract, shall be inventoried annually, and an inventory report shall be submitted to the Coalition.

d. Title (ownership) to all non-expendable property acquired with funds from this contract shall be vested in the Coalition upon completion or termination of the contract.

e. At no time shall the Health Department dispose of non-expendable property purchased under this contract except with the permission of, and in accordance with instructions from the Coalition.

f. Coalition approval is required prior to the purchase of any item of non-expendable property not specifically listed in the approved contract budget.

E. List of Exhibits

1. Exhibit A Provision of Health and Nutritional Services


Exhibit A

Provision of Health and Nutrition Services Activities

I. Health and Nutrition Screening

- a. Provide, or arrange for and supervise the following screenings for all children:

height	weight
nutrition	vision
dental	hearing
- b. Make referrals to health care professionals as warranted.
- c. Assist parents, as needed, with immunizations and child health check-ups.
- d. Provide caregivers with information about the child's health needs and resources.
- e. Complete and maintain child's, health and nutrition, required information in cumulative folders.
- f. Make referrals to and follow up with community agencies for health-related assistance, including referrals indicated by assessment screening results.
- g. Provide or arrange for monthly training for parents and providers on child health and nutrition issues, which can be in the form of newsletters distributed in conjunction with the Coalition's monthly mail-out.
- h. Provide assistance to sub-contracted providers regarding nutrition requirements and the USDA food program.
- i. Other duties as negotiated.

 JAN 20 2004
Ex. 12
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