

**AGENDA**  
**REGULAR SCHOOL BOARD MEETING**

Tuesday, January 6, 2004 – 7:00 p.m.  
School Board Meeting Room  
500 E. Ocean Blvd.  
Stuart, FL 34994

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States

1. **Adoption of the Agenda:\***
  - A. **Additions, Deletions or Amendments to the Agenda**
  - B. **Approval of the Agenda**
  
2. **Approval of the Minutes:\* 12/9/03 Regular Meeting Minutes**
  
3. **Recognitions:\***
  - A. **Recognition of Retirees** - Deana Newson
  - B. **Recognition of New National Board Certified Teachers** – Deana Newson
  
4. **Presentations:\***
  - A. **Presentation on Horizon Point of Sale and Back of the House Software and Hardware for School Center Cafeterias and District Office** - Leighton O'Connor
  
5. **Open to the Public:\***
  
6. **Removal of Items from the Consent Agenda:\***
  
7. **Approve Consent Agenda:\***
  
8. **CONSENT AGENDA**
  - A. **03/04 FY Attendance Zones:\*** - NONE
  
  - B. **Requests:\***
    1. **Use of Facilities:\*** (Ex. 8-B-1)
    2. **Field Trips / Use of Buses / Vehicles:\*** (Ex. 8-B-2)
  
  - C. **New Agreements:\***
    1. **Approve Agreement between Always Available and the Martin County School Board for Nursing Services** – Dr. Joyce Holmes (Ex. 8-C-1)

**C. New Agreements:\* (Con't)**

- 2. Approve Agreement between Private Care, Inc. and the Martin County School Board for Nursing Services** – Dr. Joyce Holmes (Ex. 8-C-2)
- 3. Approve Addendum to Agreement Between the Visiting Nurse Services of the Treasure Coast and the Martin County School Board Previously Board Approved 6/3/02** – Dr. Joyce Holmes (Ex. 8-C-3)

**D. Renewal Agreements:\***

- 1. Approve Martin County Health Department and the Martin County School District Memorandum of Agreement for Nursing Services for the Head Start Program** – Dr. Frank Raffone (Ex. 8-D-1)

**E. New Grants:\***

- 1. Approve Environmental Protection Agency Environmental Education Grant in the amount of \$78,000** – Dr. Frank Raffone (Ex. 8-E-1)
- 2. Approve Advanced Placement Incentive Program Grant in the amount of \$24,000** – Dr. Frank Raffone (Ex. 8-E-2)

**F. Personnel Items:\***

- 1. Schedule of Personnel Recommendations** - Deana Newson (Ex. 8-F-1)
- 2. Leaves Authorized by the Superintendent** - Deana Newson (Ex. 8-F-2)
- 3. New Job Description**
  - a. Food and Nutritional Services Field Manager** – Deana Newson (Ex. 8-F-3-a)

**9. Items Removed from the Agenda:\***

**10. Construction:\***

- A. Recommend Acceptance of Annual Inspection of Relocatables with Recommendations for Corrections, per 2001 Florida Fire Prevention Code Chapter 5 and State Requirements for Educational Facilities – Section 5 as performed by Mills & Company** - Rodger Osborne (Ex. 10-A with Reports in Facilities Construction Office)
- B. Approve Termination of Ground Lease Agreement between the City of Stuart, FL and the Martin County School Board Dated October 15, 1991** - Rodger Osborne (Ex. 10-B)

**10. Construction:\* (Con't)**

- C. Approve Termination of Interlocal Agreement J. D. Parker School Track and West Playground with the City of Stuart and the Martin County Board of County Commissioners Adopted by the School Board November 19, 1991 - Rodger Osborne (Ex. 10-C)**
- D. Consider and Direct Staff for Project Construction Delivery Methods for Hobe Sound Elementary and J. D. Parker Replacement Schools- Rodger Osborne**
- ~~**E. Approve Construction Documents for Athletic Facilities at Jensen Beach High School - Rodger Osborne (Plans available in the Construction Office)**~~
- F. Approve Lowest of Three Quotes for Two Press Boxes for Martin County High School to J. E. Hill Contractors, Inc. for \$27,800.00 - Rodger Osborne (Ex. 10-F)**

**11. Finance:\***

- A. Approve Purchase Orders in Excess of \$25,000 – John Klatt (Ex. 11-A)**
- B. Approve General Fund Budget Amendment #04-105 - Darla Miloszewski (Ex. 11-B)**
- C. Approve Capital Fund Budget Amendment #04-305 - Darla Miloszewski (Ex. 11-C)**
- D. Approve Food Services Fund Budget Amendment #04-4104 - Darla Miloszewski (Ex. 11-D)**
- E. Approve Special Revenue Fund Budget Amendment #04-4205 - Darla Miloszewski (Ex. 11-E)**
- F. Approve Authorized Signer Ginger Featherstone for Petty Cash, Jensen Beach High School - Darla Miloszewski (Ex. 11-F)**
- G. Authorization to Purchase Point of Sale and Back of the House Software and Hardware for School Center Cafeterias and District Office - Leighton O'Connor (Ex. 11-G)**

**12. Bid Recommendations:\***

- A. Authorize Revision of Piggyback**
  - 1. Palm Beach County School's RFP #01C-1-7J – Term Contract for the Purchase of A/C Equipment and OEM Parts – John Klatt (Ex. 12-A-1)**
- B. Authorize Approval of Piggyback**
  - 1. Palm Beach County School's Bid #04C-10R – Term Contract for the Purchase of Refrigerated Food Merchandising Machines for School Food Services – John Klatt (Ex. 12-B-1)**

**13. Open to the Board:\***

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**UPCOMING MEETINGS: Unless noted otherwise, all School Board Meetings are held at 7:00 p.m. in the School Board Meeting Room, Instructional Center, 500 E. Ocean Blvd. Stuart, FL 34994**

**REGULAR SCHOOL BOARD MEETINGS**

Tuesday, January 20, 2004 – 7:00 p.m.

Tuesday, February 3, 2004 – 7:00 p.m.

**Board Member Training**

Astronauts Memorial Foundation

January 12, 2004 – 1:00 p.m. – 4:00 p.m.

**District Advisory Council**

Monday, February 2, 2004 – 3:30 p.m.

Room 6

**6Gx43 - 1.09 PUBLIC DISCUSSION AT BOARD MEETINGS.**

Time Limit, Scheduled Appearances, Unscheduled Appearances, Remarks Directed to the Board, Board Action.

(1) **Time Limit.** Public discussion, not to exceed one hour, may be scheduled or unscheduled. The Board may, from time to time, waive certain procedural requirements to allow greater public participation in Board meetings. Any waiver, regardless of how frequently made, shall be narrowly construed and not cited or used by other parties seeking to invalidate such procedures or otherwise avoid their impact.

(2) **Scheduled Appearances.** In scheduled appearances, any person or group shall be allowed fifteen (15) minutes for the purpose, provided such appearance has been placed on the agenda. Hearing procedures for formal argument, and presentation, are governed by School Board Rule 6Gx43 - 1.17.

(3) **Unscheduled Appearances.** In unscheduled appearances, any person or group who has not made previous arrangements to be placed on the agenda may be heard for not more than five (5) minutes for an individual or group, provided there is time remaining in the public discussion.

(4) **Remarks Directed to the Board.** Persons addressing the Board shall speak into a microphone and direct their remarks to the Board. Staff members shall not be expected to answer questions from the audience unless called upon by the Chairman or Superintendent.

(5) **Board Action.** Board action will not be taken on requests made during unscheduled appearances during the public discussion period until a later meeting unless the Board declares the matter to be an emergency.

\*possible action                      #exhibit available for review                      +emergency item

**NOTICE OF RIGHT TO JUDICIAL REVIEW**

A party who is adversely affected by this Final Order is entitled to Judicial Review pursuant to Section 120.68, Florida Statutes. Review proceedings are governed by the Florida Rules of Appellate Procedure. Such proceedings are commenced by filing one copy of a Notice of Appeal with the School Board Clerk and a second copy, accompanied by filing fees prescribed by law, with the District Court, Fourth District. The notice of appeal must be filed within 30 days of rendition of the order to be reviewed. Rendition is defined as the filing of the Final Order with the Clerk of the School Board of Martin County, Florida. The agency shall accurately and completely preserve all testimony in the proceedings, and, on the request of any party, it shall make a full or partial transcript available at no more than actual cost.

Accommodations are available for persons with special needs. Please call 219-1200 X 425 for assistance