

**Regular School Board Meeting Minutes  
Tuesday, January 20, 2004 – 7:00 p.m.  
School Board Meeting Room  
Stuart, FL 34994**

**Members Present**

Dr. David Anderson  
Vicki Davis, Chair  
Susan Hershey, Vice-Chair  
Laurie Gaylord  
Lorie Shekailo  
Dr. Sara A. Wilcox, Superintendent  
Tom Elfers, Board Attorney  
Matt Rudling, Student Representative (SFHS)

**Members Absent**

None

**Staff Present**

**Public**

**Press** PBPost – Rani Gupta                      Stuart News – Kelly Tyko

**MCEA** – Jeanette Phillips                      **AFSCME** – No Representation

Call to Order by the Chairman and Pledge of Allegiance to the Flag of the United States.

**1. Adoption of the Agenda:\***

- A. Additions, Deletions or Amendments to the Agenda**
- B. Approval of the Agenda**

**2. Approval of the Minutes:\***

*Mrs. Hershey moved approval of the 12/9/03 Regular Meeting Minutes, Mrs. Shekailo seconded, and the motion carried unanimously.*

**3. Recognitions:\***

**B. Recognition of New National Board Certified Teachers**

Mrs. Newson, Dr. Wilcox and Mrs. Davis recognized the following educators on reaching the highest honor a teacher can obtain, National Board Certification: Constance Dahn, Georgetta Warner, Paul Catano, Pamela Aursland, Mary Ann Conrad, Cynthia Doney, Debra Faraguna, Francis Iris Neal, Patience Ciufu, Ellen Higgins, Cressa Zajac, Anne Wheeler, Lisa Goldberg, Helen Harvey, Jeanette Kindrew, Patricia Beonde'. Mrs. Newson explained National Board Certified teachers receive a significant bonus from the State as well as a bonus should they choose to mentor new teachers. She pointed out that the district has 47 Nationally Certified teachers.

**A. Recognition of Retirees**

Dr. Wilcox and Mrs. Davis recognized the district retirees for their dedicated and loyal service and presented Retirement Plaques to each.

**4. Presentations:\***

**A. Presentation on Horizon Point of Sale and Back of the House Software and Hardware for School Center Cafeterias and District Office**

John Williamson, Marketing Director for Horizon Software, provided a short explanation and presentation on the proposed software and its benefits. Mr. Williamson stated Ms. Hollenbeck has called all of Horizon Point's Florida customers for references. He explained the computer terminals would be run using touch screen technology and students would use a pin number, ID card or fingerprint to pay for meals. Training of personnel to use the system would take approximately 20 minutes. For parent convenience, payments can be made to accounts using cash, check or credit card and can be done through the Internet or via phone.

**5. Open to the Public:\***

- **Pat Austin and Harry Yates, representatives of the Blue Ribbon Task Force, discussed the community health planning initiative that was formulated to address health issues affecting the county.**
- **Jeanette Phillips, MCEA President, congratulated the National Board Certified Teachers and commented that MCEA has sponsored all of the NBCT Workshops provided within the district.**
- **Jack Horsager, a Palm City resident, voiced concern with the Transportation Director "Investigator Report".**

- Joanne Gamba, a topped out teacher, discussed salary schedule equity and the frustration of teachers with stagnant salaries and inequity in steps.
- Mary Slavin voiced concern with comments made during negotiations by the district negotiator regarding the fairness and equity of the salary schedule. She asked the school board members to attend the negotiation sessions.
- Helen Harvey discussed the struggle many teachers have to remain in the county on the instructional salaries provided.
- Vicki Alley asked the Board if they received MCEA's last proposal and stated the one thing the Union would like is for the School Board to attend the negotiation sessions.

6. **Removal of Items from the Consent Agenda:**\*           None

7. **Approve Consent Agenda:**\*

Dr. Anderson moved approval of the Consent Agenda, Mrs. Gaylord seconded, and the motion carried unanimously.

8. **CONSENT AGENDA**

A. **03/04 FY Attendance Zones:**\* - NONE

B. **Requests:**\*

1. **Use of Facilities:**\* (COPY ATTACHED)
2. **Field Trips / Use of Buses / Vehicles:**\* (COPY ATTACHED)

C. **New Agreements:**\*

1. **Approve Agreement between Always Available and the Martin County School Board for Nursing Services** (COPY ATTACHED)
2. **Approve Agreement between Private Care, Inc. and the Martin County School Board for Nursing Services** (COPY ATTACHED)
3. **Approve Addendum to Agreement between the Visiting Nurse Services of the Treasure Coast and the Martin County School Board Previously Board Approved 6/3/02** (COPY ATTACHED)

D. **Renewal Agreements:**\*

1. **Approve Martin County Health Department and the Martin County School District Memorandum of Agreement for Nursing Services for the Head Start Program** (COPY ATTACHED)

E. **New Grants:**\*

1. **Approve Environmental Protection Agency Environmental Education Grant in the amount of \$78,000** (COPY ATTACHED)
2. **Approve Advanced Placement Incentive Program Grant in the amount of \$24,000** (COPY ATTACHED)

F. **Personnel Items:**\*

1. **Schedule of Personnel Recommendations** (COPY ATTACHED)
2. **Leaves Authorized by the Superintendent** (COPY ATTACHED)
3. **New Job Description**
  - a. **Food and Nutritional Services Field Manager** (COPY ATTACHED)

9. **Items Removed from the Agenda:**\*   None

10. **Construction:**\*

Mrs. Davis pulled Item 10-D for Board discussion. Dr. Anderson moved approval of Items 10-A, 10-B, 10-C and 10-F, Mrs. Hershey seconded, and the motion carried unanimously.

A. **Recommend Acceptance of Annual Inspection of Relocatables with Recommendations for Corrections, per 2001 Florida Fire Prevention Code Chapter 5 and State Requirements for Educational Facilities – Section 5 as performed by Mills & Company** (COPY ATTACHED WITH ADDITIONAL BACKUP ON FILE IN FACILITIES)

B. **Approve Termination of Ground Lease Agreement between the City of Stuart, FL and the Martin County School Board Dated October 15, 1991** (COPY ATTACHED)

C. **Approve Termination of Interlocal Agreement J. D. Parker School Track and West Playground with the City of Stuart and the Martin County Board of County Commissioners Adopted by the School Board November 19, 1991** (COPY ATTACHED)

~~E. **Approve Construction Documents for Athletic Facilities at Jensen Beach High School – Rodger Osborne** (Plans available in the Construction Office)~~

- F. Approve Lowest of Three Quotes for Two Press Boxes for Martin County High School to J. E. Hill Contractors, Inc. for \$27,800.00 (COPY ATTACHED)**

- D. Consider and Direct Staff for Project Construction Delivery Methods for Hobe Sound Elementary and J. D. Parker Replacement Schools (COPY ATTACHED)**

Mr. Osborne provided the pros and cons between Construction Management at Risk and Competitive Bidding. Mr. Osborne feels this provides the opportunity to discuss delivery methods for upcoming projects – Hobe Sound Elementary and J. D. Parker School of Science, Math and Technology. Dr. Wilcox explained the item was placed on the agenda for the sole purpose of open discussion with no decision to be made at this meeting.

Mrs. Hershey voiced concern with competitive bidding for these schools due to the age of the facilities and the possible unknowns that could arise through the form of change orders and feels this delivery method would be costly. She would rather a CMR (Construction Manager at Risk) absorb these costs and is pleased with the progress being made with the current projects running under a CMR.

Mrs. Shekailo agreed and favors Construction Management at Risk. As a previous Comptroller of several construction real estate management development companies, she has seen the pitfalls of competitive bidding such as change orders and back charges. She feels it is well worth the fee to hire a CMR especially in a time when the district is aggressively building facilities.

Mrs. Hershey discussed the high number of local or tri-county contractors working on current projects and contributes this to the CMR process. Mrs. Shekailo pointed out that with a CMR, contracts can be awarded based on reputation and prior experience rather than simply on the lowest bid.

Dr. Anderson wishes that he could have seen completed projects prior to these being awarded, however he is now more open to the CMR process after seeing its work in process.

Mrs. Davis, after researching the issue, agreed that a CMR is appropriate due to the needs of the two facilities and feels that the CMR projects currently in progress have been very smooth. She would like to hold the line again with the local contractors being involved and would like it noted in the RFP.

Dr. Anderson commented that if the competitive bid process is selected, Facilities would have to increase staff and discussed the importance of time as a factor. Mr. Osborne would like to be under contract by June, 2004. Dr. Anderson discussed the importance of bringing this back to the Board for approval immediately and Mrs. Davis suggested the next board meeting. Mrs. Gaylord clarified that all contractors are welcome to place bids through either delivery method and Mrs. Davis stated as long as they are able to bond appropriately and meet the qualifications.

Dr. Anderson asked Mr. Elfers if he agrees with the Board's commentary and he agreed.

**11. Finance:\***

Mrs. Hershey moved approval of Item 11, Mrs. Shekailo seconded, and the motion carried unanimously.

- A. Approve Purchase Orders in Excess of \$25,000 (COPY ATTACHED)**
- B. Approve General Fund Budget Amendment #04-105 (COPY ATTACHED)**
- C. Approve Capital Fund Budget Amendment #04-305 (COPY ATTACHED)**
- D. Approve Food Services Fund Budget Amendment #04-4104 (COPY ATTACHED)**
- E. Approve Special Revenue Fund Budget Amendment #04-4205 (COPY ATTACHED)**
- F. Approve Authorized Signer Ginger Featherstone for Petty Cash, Jensen Beach High School (COPY ATTACHED)**
- G. Authorization to Purchase Point of Sale and Back of the House Software and Hardware for School Center Cafeterias and District Office (COPY ATTACHED)**

**12. Bid Recommendations:\***

Mrs. Hershey moved approval of Item 12, Dr. Anderson seconded, and the motion carried unanimously.

- A. Authorize Revision of Piggyback**
  - 1. Palm Beach County School's RFP #01C-1-7J – Term Contract for the Purchase of A/C Equipment and OEM Parts (COPY ATTACHED)**
- B. Authorize Approval of Piggyback**
  - 1. Palm Beach County School's Bid #04C-10R – Term Contract for the Purchase of Refrigerated Food Merchandising Machines for School Food Services (COPY ATTACHED)**

**13. Open to the Board:\***

Matt Rudling

Reviewed the upcoming activities taking place at Martin County and South Fork High Schools.

Dr. Wilcox

Recognized Al Krueger on his transfer to South Fork High School as the Assistant Principal replacing Mrs. Featherstone and Ms. Virginia Wardle on her promotion to Assistant Principal at Martin County High School replacing Mr. Krueger. She introduced Willie Sauls as the new Transportation Operations Supervisor.

Mrs. Shekailo

She congratulated the National Board Certified teachers and retirees. Stated she is unable to attend the CEPRI meeting on the 14<sup>th</sup> and asked if another board member would attend in her place. Mrs. Davis and Mrs. Gaylord would check their schedules. She thanked those people who called her after reading the article in the paper and thanked her for promoting an atmosphere of respect and cooperation on the Board just as she promised during her campaign.

Mrs. Gaylord

Congratulated the National Board Certified teachers and retirees as well and those who received promotions. Stated she was disturbed to read an article about the board being uninterested and uninvolved and feels that most employees and members of the community do not know what the job fully entails. She feels everyone on the current Board works endless hours, works very hard and is very interested and involved in the educational system. Mrs. Shekailo commented that a Board Members job is full time if it is done the right way.

Mrs. Hershey

Took two students to tour Jensen Beach High School today and it is moving along smoothly. She commented on the environmental grant on the agenda.

Dr. Anderson

He discussed the Palm Beach Post editorial and the importance for Board Members to meet with the Superintendent to converse about pertinent information. He was dismayed to read that the Board was criticized for spending too much time honoring students and educators.

Dr. Wilcox

Stated she has received a lot of positive comments from the community regarding the newspaper article and more citizens than not prefer the current School Board's civility over animosity.

Mrs. Davis

Complimented the individual Board Members on being good Board Members and has not seen a more caring, dedicated and hardworking Board since she was initially elected.

There being no further business to bring before the Board, the meeting was adjourned at 8:41 p.m.

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**CHAIR (Vicki Davis)**

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**SECRETARY (Sara A. Wilcox, Ph.D.)**